



EXTRA DUTY

Digital Learning Lead

2019-2020 School Year: 60 Hours @ R&D Rate

Elementary Schools:

(1) Lead for each school

Tahquitz HS:

(6) Leads

Cottonwood, Hamilton K-8, Idyllwild:

(1) Lead for each school

HHJCPHS/Family Learning Tree:

(1) Lead

Middle Schools:

(1) Lead for each school

Alessandro/ACE:

(1) Lead

Hemet HS, West Valley HS, Hamilton HS:

(1) Lead for each school

Aspire:

(1) Lead

ROLES AND RESPONSIBILITIES

- Be an **effective model/leader of instructional technology** and invite/welcome visitors and colleagues to your classroom.
- Participates in a district technology team (Digital Learning Leads) to support the TK-12 alignment of the ISTE standards, California Standards and frameworks to ensure our students are College and Career Ready.
- Assists and collaborates with the Digital Learning Leads in the development and implementation of instructional technology professional development based on content and ISTE standards.
- Support collaboration time and provide site-based professional development and support to achieve intended outcomes related to the district & site's teaching and learning goals.
- Serve as a communication liaison among colleagues, site and district leadership, to share information about the technology plan to support the school's vision to achieve teaching and learning outcomes.
- Serve as a curriculum leader by supporting the grade level/subject teams in the implementation and integration of the ISTE standards with the California Standards and the curriculum frameworks.
- Gathers information documenting the effectiveness and current use of technology at their site.
- Maintains current knowledge of technology and instructional practices related to the effective integration of technology.
- Provides resource information relating to new techniques and practices that relate to the use of technology and that enable students to use technology as a learning tool.

<u>Expected Outcomes (60 hours)</u>	
Attend Digital Learner Lead Meetings	2 hours x 7 meetings = 14 hours
Provide Site-Based Professional Development (after school)	1 hour x 10 session = 10 hours
Ed Tech Support	36 hours

HOW TO APPLY:

Please submit the attached application to your site principal by Friday, August 16, 2019.