



Chromebook Device Usage Agreement

Providing and issuing Chromebooks for instructional use to middle school students is an important part of our school's instructional program. The student will use the device every day to support and guide his or her learning. Certain guidelines are necessary to protect the Chromebook and the school network. These guidelines are also in place to ensure that this technology serves as an effective instructional tool.

Students and their parents/guardians must agree to the following:

1. The student and parent understand and have signed the Acceptable Computer System Use policy.
2. The student agrees to follow all MCSWAIN SCHOOL DISTRICT regulations and policies governing the use of the Chromebook as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information.
3. The student is responsible at all times for the care and appropriate use of the issued Chromebook and must adhere to these terms each time the device is used, including when it is not on school grounds. Chromebooks are not to be shared with other students.
4. The student shall not remove or alter any MCSWAIN SCHOOL DISTRICT identification labels attached to or displayed on the Chromebook. Students will not deface the device or adhere stickers or other markings.
5. The student agrees to ensure the device is secure and safe. The student agrees to handle the device carefully and protect it from potential sources of damage.
6. The student must report theft (or suspected theft), loss, damage, or malfunctioning of the Chromebook to school personnel immediately.
7. Upon request, the student agrees to deliver the issued Chromebook to MCSWAIN SCHOOL DISTRICT staff for technical inspection or to verify inventory or other information. Students will make available for inspection by any school administrator or teacher any messages, communication, or files sent or received on any MCSWAIN SCHOOL DISTRICT-issued device including, but not limited to, the issued Chromebook.
8. Student will bring the issued Chromebook fully charged to school every day. Charging is not allowed in the classroom – charging stations are available in the library before and after school and at lunch.

