

St. Francis of Assisi School- Bring Your Own Device (BYOD)

Parent/Student User Agreement

Purpose:

Many students' lives today are filled with media that give them mobile access to information 24/7. In an effort to allow students to log onto this resource during the school day, St. Francis of Assisi School will permit them to use a personal technology device. Students wishing to participate must follow the responsibilities stated in the school's technology contract as well as the following guidelines.

Device Types:

For the purpose of this program, the word "device" means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets, and iPads, **No** gaming devices are allowed (to include: Nintendo OS, PlayStation Portable PSP, etc.) If you are uncertain whether or not your device meets the criteria to be used for Bring Your Own Device (BYOD), please see Mrs. Tolzin or Mrs. McDonald.

Guidelines:

- 1 Any student who wishes to use a personally owned electronic device within St. Francis of Assisi School must:
 - o Read and sign the user agreement form with parent/guardian
 - o Submit signed agreement to homeroom teacher
 - o Bring agreement and device to the Library/Computer Workroom when allowed by teacher to sign up for access.
- 2 The student takes full responsibility for his or her device and keeps it with himself or herself at all times. The school is **not** responsible for the security of the device.
- 3 The student is responsible for the proper care of his or her personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
- 4 The school reserves the right to inspect a student's personal device if there is reason to believe the student has violated the technology policies, administrative procedures, school expectations or has engaged in other misconduct while using his/her personal device.
- 5 Violations of any school technology policies, administrative procedures or school rules involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action. (See family handbook)
- 6 The student must comply with a staff request to shut down the device or put the screen to sleep.
- 7 The student will not be allowed to charge the device while at school.
- 8 The student may not use the device to record, transmit or post photos or video of a person or persons on campus unless part of an assigned project. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of a teacher and filmed subject.
- 9 During school hours the student is expected to only use the device to access classroom and academic related activities. Classroom related activities on a mobile device look like:
 - o The device is used only for academic purposes
 - o The device is on the desk and visible to everyone in the classroom
 - o The device is only used when the teacher prompts students
 - o When accessing audio content, earbuds are used
 - o The device is NOT under the desk or hidden while in use
- 10 The student will use the "BYOD Student" wireless network while in school. **Use of 3G & 4G wireless connections is not allowed.**

As a student, I understand and will abide by the above policy, guidelines and expectations. I further understand that any violation of the above guidelines may result in the loss of my network and/or device privileges as well as other disciplinary action.

As a parent, I understand that my child will be responsible for abiding by the above policy, guidelines and expectations. I have read and discussed the expectations with him/her and he/she fully understands his/her responsibility in using his/her personal device.

Student Name (Please Print) and Homeroom

Device Type

Student School Email Address

Parent Name (Please Print)

Parent Signature & Date

St. Francis of Assisi School BYOD FAQs- Parents

What if my child's device is stolen or damaged? What recourse can I take?

Students bring electronic communication devices to school at their own risk, just like any other personal item. The school will not be held responsible if an electronic device or other item is lost, stolen or misplaced. Some devices have a device locator; it is recommended that you enable this feature if possible.

Is it required that my child use the School wireless? Can students use their own 3G or 4G Service?

Students with a personally owned device need to use the school's wireless network.

My child is bringing a device to school for instructional purposes. Will he/she have access to things that are normally done with district equipment?

Your child will have access to any of the web-based software the school currently uses (databases, library search tools, etc.) Software may run differently on different devices for varying reasons.

As a parent am I required to add additional software (virus protection, filter, tracking device, etc.) to my child's device?

Virus protection for PC's is required. Device location software is not required but is always a good idea.

How will my son's/daughter's device be used in the classroom?

Students will engage in an integrated curriculum, access information, and apply it to solve problems.

St. Francis of Assisi School BYOD FAQs- Students

I don't have my own electronic communication device to bring to school. Will I be penalized or miss out on instruction?

No, it is not mandatory for students to bring a device, even if they do own one. Use of personal electronic devices will be optional. Keep in mind that learning can be enhanced greatly for the entire class even if only a handful of students have a device! If a student does not have a device, he/she will not miss out on the learning opportunities.

I have my device with me in class. How do I get on the Internet now?

After registering the device with the Library/Computer workroom, your device should automatically connect.

I can't get my device to connect to the network. Can I get some help from someone?

Resources may be available to help you connect to the network in your school; however, you will need to consult with a network administrator (located in the Library/Computer Workroom) for these resources. It is not the responsibility of your teacher or other staff to troubleshoot individual devices during the school day. Please keep in mind, that students will not miss out on the learning experience if their device does not connect.

I need to print the assignment I just completed; why is there no printer when I try this?

Printers are networked differently in the school and will not always be available when you log in to the BYOD Student network. Some network solutions include creating and sharing an online document (Google Doc), emailing the document to your teacher, saving the document to a flash drive or printing the document from home or another school computer. Keep in mind that using school printers in the classroom or other learning spaces is at the discretion of the teacher or other school administrator.

My device was stolen when I brought it to school. Who should I contact about this?

St. Francis of Assisi School is not responsible for the theft of a device, nor are they responsible for any damage done to the device while at school. Any time a theft occurs, you should contact a school administrator to make him/her aware of the offense. Bringing your own devices to school can be useful; however, some risks are involved as well. It is always a good idea to record the device's serial number to have in case of theft.

Why am I filtered on my own computer? Shouldn't I be able to see what I want to on my own device?

Internet filtering is a requirement of public schools. The Children's Internet Protection Act (CIPA) requires all network access to be filtered regardless of the device you use to access it while in school. You own your device, but the network you're using belongs to the school and Internet access will be filtered.

Am I still held accountable for the Technology Contract I signed at the beginning of the school year even though this is my personal device?

Yes, students using a personally owned device must have both the Technology Contract and the Device User Agreement signed.