



Abernathy ISD 2019-2020 T-TESS Appraisal Calendar



Month	Action	Person Responsible	Required Document
August	<ul style="list-style-type: none"> By Aug. 19th, T-TESS Orientation Completed 	<ul style="list-style-type: none"> Principals 	<ul style="list-style-type: none"> T-TESS training documents at teacherfortexas.org
September	<ul style="list-style-type: none"> Teacher Self-Assessment and Goal Setting part 1 Due (9/30) or 6 weeks from orientation Teacher who completed this in their end of year conference may make edits during this time 	<ul style="list-style-type: none"> Teacher 	<ul style="list-style-type: none"> T-TESS Self-Assessment - Part I Goal Setting form in Eduphoria
	<ul style="list-style-type: none"> Sept. 1 informal observations and walkthroughs can begin 	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> Eduphoria walkthrough documents
October – March	<ul style="list-style-type: none"> Observations (45 min. minimum) are conducted (2 weeks after orientation and ongoing) Post-conference held within 10 days of the formal observation. 	<ul style="list-style-type: none"> Appraiser conducts appraisal and completes form Teacher signs form 	<ul style="list-style-type: none"> T-TESS Observation Rubric (Domains 1-3) in Eduphoria
	<ul style="list-style-type: none"> Informal observations and walkthroughs with ongoing feedback 	<ul style="list-style-type: none"> Appraiser completes form Teacher signs form 	<ul style="list-style-type: none"> Eduphoria informal observation and walkthrough forms
December	<ul style="list-style-type: none"> Target appraisal completion date by December 19 	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> T-TESS Observation Rubric in Eduphoria
April	<ul style="list-style-type: none"> Artifacts and evidence will be shared with appraiser at least 10 days prior to End of Year Conference 	<ul style="list-style-type: none"> Teacher 	<ul style="list-style-type: none"> Upload artifacts on Eduphoria as attachments or on paper to appraiser
	<ul style="list-style-type: none"> Complete the Part 2 Teacher Self-Assessment and Goal Setting form prior to end of year conference 	<ul style="list-style-type: none"> Teacher 	<ul style="list-style-type: none"> Part 2 Teacher Self-Assessment and Goal Setting form on Eduphoria
May	<ul style="list-style-type: none"> End of Year Summative Conference no later than May 3 or 15 days before the last day of instruction 	<ul style="list-style-type: none"> Appraiser schedules conference and completes form Teacher signs form 	<ul style="list-style-type: none"> T-TESS Summative Form (Domains 1-4) on Eduphoria

Certified Appraisers

Jenci Chambers

Kelly Carlisle

Ezra Chambers

Richard Rosales

Shawn Bearden