

**Health Sciences Charter School  
Board Meeting Minutes**

**Date:** May 10, 2018

**Location/Time:** Health Science Charter School Board Conference Room - 7:00 a.m.

**Attendees:** Dr. Pratibha Bansal, Donna Brown, John Hennessey, Dr. Richard Hershberger, Mike Faso, Mike Moley, Dr. Lori Quigley Bob Richardson, David Palmer,

**Absent/Excused:** Jeffrey Holt, Brian Patterson, Cynthia Schwartz, Patrick Whalen

**Guests:** Karen Burhans, Mary Farallo, Annelise Giovannitti, Paul Hashem, Ekua Mends-Aidoo, Jaime Venning

Topic	Discussion	Action
<b>Call to Order</b>	Mr. Palmer called the meeting to order.	No action required.
<b>Public Comment</b>	None.	No action required.
<b>Consent Agenda Items (Distributed via email)</b>	<ul style="list-style-type: none"> <li>○ Finance Committee Minutes – 4/11/18</li> <li>○ Personnel Committee Minutes – 3/27/18</li> <li>○ Policy 5230 – Background Checks</li> <li>○ Policy 5500 – Severance for Non-Represented Employees</li> <li>○ April Board Meeting Minutes – 4/12/18</li> </ul>	<p>Mr. Hennessey moved acceptance; Mr. Faso seconded. (all approved)</p> <p>Mr. Moley moved to table Policy 5230 until the Personnel Committee could further review; Dr. Hershberger seconded. (all approved)</p> <p>Mr. Moley moved to amend Policy 5500 to remove the line referencing the Teacher’s Association Agreement and acceptance; Ms. Brown seconded. (all approved)</p>
<b>Resolution</b>	<ul style="list-style-type: none"> <li>○ Contract</li> </ul>	Mr. Faso moved acceptance; Mr. Hennessey seconded. (all approved)
<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>○ April 2018 Grant Report</li> <li>○ Finance Update – The 990 has been approved/filed with the IRS. The 2018-2019 budget is in the process of being finalized and will be set to pass at the June 14<sup>th</sup> Board meeting. Health Insurance was renewed May 1<sup>st</sup>. We are in good shape to close for year end. Next, Kirisits will work on the Annual Report for August 1<sup>st</sup>, then prepare for the audit.</li> </ul>	No action required.
<b>Head of School/Board Report</b>	<ul style="list-style-type: none"> <li>○ Head of School Update – Head of School Finalist Interviews to be held next week. Executive Committee to make an offer/recommend a candidate to be memorialized at the June 14<sup>th</sup> Board meeting.</li> <li>○ Enrollment Update – handout provided.</li> <li>○ Board Election Update – tabled for next meeting.</li> <li>○ Proposed Board &amp; School Organization Chart and Committee Structure – handout provided.</li> </ul>	Mr. Faso moved to delegate authority to the Executive Committee to make an offer/recommend a candidate for Head of School; Mr. Richardson seconded. (all approved)
<b>Executive Session</b>	<ul style="list-style-type: none"> <li>○ Legal, Head of School Search Update, Contract, and Personnel</li> </ul>	Mr. Moley moved to enter Executive Session; Dr. Hershberger seconded. (all approved)

<b>Adjournment</b>	Mr. Palmer called for adjournment.	Mr. Palmer moved to adjourn; Ms. Brown seconded. (all approved)
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**Next Meeting: June 14th, 2018 @ 7:00 a.m.**