



Our Lady of Mt. Carmel School

4141 Beyer Boulevard, San Ysidro, CA 92173 (619) 428-2091

Parent/Student Contract 2018 – 2019

Please PRINT Clearly

Pre-KN 2018 – 2019	Last Name _____	First _____	Middle _____
KN 2018 – 2019	Last Name _____	First _____	Middle _____
1 st 2018 – 2019	Last Name _____	First _____	Middle _____
2 nd 2018 – 2019	Last Name _____	First _____	Middle _____
3 rd 2018 – 2019	Last Name _____	First _____	Middle _____
4 th 2018 – 2019	Last Name _____	First _____	Middle _____
5 th 2018 – 2019	Last Name _____	First _____	Middle _____
6 th 2018 – 2019	Last Name _____	First _____	Middle _____
7 th 2018 – 2019	Last Name _____	First _____	Middle _____
8 th 2018 – 2019	Last Name _____	First _____	Middle _____

Name of Father/Guardian _____

Home Street Address _____

Name of Mother/Guardian _____

City _____ Zip _____

Parish in which you are Registered _____

Home Telephone No. _____

I/we, the undersigned, do hereby agree to comply with the educational policies and regulations of the Diocese of San Diego and Our Lady of Mount Carmel School.

I. REQUIREMENTS FOR OUR LADY OF MT. CARMEL SCHOOL FAMILIES

I/we as parents recognize our responsibility as prime educators of our children. I/we acknowledge the importance of teaching Christian values by word and example.

I/we pledge

- A. To maintain a Christian atmosphere in our home by family prayer every day and Sunday worship. We acknowledge our commitment to the Catholic faith and promise to live it out to the best of our ability.
- B. To be involved in and support the sacramental program at Our Lady of Mount Carmel School assisting in the preparation of our children and attending all First Eucharist and First Reconciliation parent meetings scheduled for parents of children receiving respective Sacraments.
- C. To cooperate actively with Our Lady of Mount Carmel in maintaining a Christian school community which teaches and reinforces Christian values and habits.

II. SUPPORTIVE POLICY

I/we pledge to cooperate with and support the administration, faculty, staff, and general policies set forth by Our Lady of Mount Carmel School. I/we recognize that positive and open communication between home and school is vital in creating a healthy climate conducive to good education. I/we agree that the Principal has the right to dismiss a student in the best interest of the student and school.

III. TUITION AGREEMENT

NO. OF CHILDREN	PARISHIONERS	NON-PARISHIONERS NON U.S. RESIDENTS
1	\$4,958. ⁰⁰	\$5,797. ⁰⁰
2	\$8,925. ⁰⁰	\$10,435. ⁰⁰
3	\$12,495. ⁰⁰	\$14,608. ⁰⁰

(Contract continued on reverse. Please read carefully before signing AGREEMENT below.)

AGREEMENT

I/we, the undersigned, enroll the above-named student(s) at Our Lady of Mount Carmel School for the 2018-2019 school year.

I/we have read the agreement and we agree to pay the applicable tuition and fees described herein.

I/we understand that failure to comply to this agreement may be sufficient cause for dismissal of student from Our Lady of Mt. Carmel School.

In acknowledgement of this agreement, we have paid our registration fee for the student(s) named above.

I/we have read this agreement thoroughly, have filled it out completely, and do agree to comply with the expectations set forth.

Father's Signature _____

Date _____

Mother's Signature _____

Date _____

TUITION AGREEMENT (continued)

I/we agree to pay tuition and fees for the 2018-2019 school year to the status assigned below. I/we agree that if additional children are accepted, a new agreement will be required.

I (we) further agree to the following stipulations:

- A. **\$375.00 Registration Fee – Per child, per year.**
This fee is **NON-REFUNDABLE** and is due at time of registration, no later than March 23, 2018.
There is a \$50.⁰⁰ late fee if registration payment is received after March 23, 2018.
- B. **\$200.00 Family Fee in lieu of P.T.G. Fundraising**
This is due at time of registration, no later than March 23, 2018.
- C. **\$150.00 Car Raffle**
- D. **\$ 25.00 P.T.G. Fee**
- E. **\$ 5.00 SeeSaw**

- Tuition is paid monthly through the FACTS Tuition Management Program in 10 or 11 installments (**MANDATORY, no exceptions**). The first payment will be due July/August 2018 and the last payment is on May 2019. Payments can be made to FACTS through automatic debit via checking accounts or savings accounts.
- The annual enrollment fee charged by FACTS is \$45.⁰⁰. This fee will need to be paid in the office along with the FACTS Tuition Payment Agreement.
- There is a **\$100.⁰⁰ Tuition Discount** if yearly tuition is paid in full in the school office no later than September 1, 2018.
- Academic services may be withheld from a student should tuition be delinquent for two or more months.
- There is a \$35.⁰⁰ fee for all returned checks.

Tuition Rates – There are two tuition categories as follows:

- A. **Our Lady of Mount Carmel Parishioners**
 - attend regular Sunday mass at Our Lady of Mt. Carmel Parish
 - register and pay tidings at Our Lady of Mt. Carmel Parish
 - letter from parish must be submitted to school along with this contract no later than March 23, 2018.
 - must be approved by Pastor and Principal
 - one year (1) prior to registration
 - permanent residents of the United States
- B. **Non-Parishioners, Non-U.S. Residents**
 - all other persons not registered at Our Lady of Mount Carmel Parish
 - all persons living outside of the United States

IV. **PARENT-TEACHER GROUP INVOLVEMENT**

Active involvement in the life of the school is expected of all parents. Parent-Teacher meetings are an essential part of this involvement. Time will be logged and recorded. Each family is asked to complete a minimum of **30** hours to the school or be subject to a \$500.00 fee. Attendance at each of the **P.T.G. General Meetings** is recorded as 1 hour of service (3 hours per school year).

Parents may choose from one of the activities listed below, or help in other school events.

1. **CARPools:** Helping to transport students during a school activity (minimum of 3 students).
2. **LIBRARY:** The simple process of checking books in and out, shelving, and overseeing small groups of children. Hours and days are flexible.
3. **ROOM PARENT:** Room parents form a necessary network in assisting the classroom by preparing and coordinating various classroom and school activities. The concept of a room parent is not that he/she does all the work but rather that he/she acts as liaison between teacher and the parents in the classroom. There are generally three to four room parents per grade. Room parents will be credited for actual hours worked.
4. **PTG OFFICER:** Service as a PTG officer requires dedication and a willingness to serve without remuneration accepting only the appreciation of your peers from time to time.
5. **SPORTS ACTIVITIES:** Help as coach with different sports teams such as football, volleyball, basketball, etc. Your child being enrolled in sports alone does not give you family hours of service OR driving to and from practices/games. Parents receive one service hour (1) for each game. \$25.00 fee per team sport plus the cost of the uniform.
6. **FIELD TRIPS:** Helping to chaperone a group of students, under the direct supervision of the teacher. All volunteers need to be fingerprinted prior to attending a field trip.

Parents are expected to hand in completed Hours of Service to the volunteer coordinator each time service is done. These sheets need to be signed by the chairperson of the activity. The school cannot recognize contributed hours unless these slips have been received.

V. **PARENTS RESPONSIBILITY**

Parents are required the following:

- A. attend 3 P.T.G. General Meetings (September, January, and May)
- B. attend personal growth conferences offered by the school
- C. fill out required Emergency Cards
- D. read and understand Parent Handbook, sign and return acknowledgement form
- E. attend mass at Our Lady of Mount Carmel Church (or parish where you are registered)
- F. read and acknowledge monthly newsletters and monitor child's performance through Gradelink
- G. cooperate and help in events organized by the P.T.G. Board
- H. cooperate and support events organized by the Complete the Dream Board

Please sign the Agreement on the front part of this Parent/Student Contract for the 2018 – 2019 school year.