

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

March 24, 2010

The Garvey School District Board of Education met in regular session on March 24, 2010, at the Education Center, Rosemead, California.

CALL TO ORDER

The meeting was called to order at 5:07 p.m., by Board President M. Janet Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Mr. Henry Lo (arrived at 5:51 p.m.), Mr. Tony Ramos, Mr. John Yuen (arrived at 5:25 p.m.), Interim Superintendent Dolores Preciado.

Also in attendance were Mr. Genaro Alarcon, Ms. Anita Chu, Ms. Dolores Preciado, Mr. Michael Coughlin, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and which is hereby made an official part of these minutes.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: NONE

MOTION TO GO INTO CLOSED SESSION

On the motion of Tony Ramos, seconded by Bob Bruesch, and carried by a vote of 3 to 0 (Henry Lo and John Yuen not present for the vote), the Board adjourned at 5:09 p.m. to a closed session and addressed those items posted on the agenda.

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 5:35 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG

Darian Sun, student at Bitely School, led the recitation of the Pledge of Allegiance.

REPORT OF ACTION TAKEN

Janet Chin indicated that no action was taken during closed session.

COMMUNICATIONS/REPORTS/PRESENTATIONS

Gema Macias, co-principal of Garvey Intermediate School, addressed the Board regarding the 2010 History Day L.A. Competition on March 14, 2010, at Pacific University where 7th and 8th grade students participated with a good number of winners on their presentation regarding the history of toys.

The Board presented certificates to:

Pat Kasababian, History Day L.A. Coach
Linda Boy, History Day L.A. Coach
Antoinette Nguyen

Charlie Diep
Cindy Yu
Donna Huynh

Erica Chan
Helen Chhea
Jalona Ho
Jason Nguyen
Jennifer Cai
Jenny Bui
Jodie Yu
Kylie Mah

Megan Nguyen
Nevin Nguyen
Sheila Yu
Sophie Xu
Vince Chen
William Nguyen
Winnie Tran

Charlie Howell spoke of the recent L.A. County Office of Education Art Exhibit where his students participated. The art exhibit displaying the students' art will end March 28, 2010, at the Cerritos Center Mall. Art winners received a check for \$50 and \$100 gift certificates to purchase art materials.

The Board Presented certificates of recognition to:

Charlie Howell, Art Coach
Kevin Tien
Carmen Thai

Bob Bruesch commented that Mr. Howell has been a strong supporter for VAPA (visual and performing arts) district wide. Mr. Howell noted the dates for the VAPA festival on May 25-27 with participants from all schools sites including special education students. He encouraged everyone to attend.

Janet Chin thanked all the students for showing their great leaders in them and great success on their achievements.

John Yuen commented on student Constantine Yap, a 10-year old student of Monterey Vista who ran 3.40 minutes ending 4th place, out of 1404 males in the 17 and under division at the 25th Los Angeles Marathon on Sunday, March 21st. Mr. Yuen encouraged everyone to support students in their physical education, such as the running programs.

Henry Lo spoke of the recent installation of Albert Huang as mayor for the City of San Gabriel and the hope for improved relationships with the district, looking forward for the upcoming joint project as the grant application is being approved.

Bob Bruesch spoke in support of home school coordinators going door to door of new houses to market the district services to the arriving families.

7 HABITS PRESENTATION – Bitely School

Scott Sakamoto, teacher of Bitely School, and his 4th grade students made a slide show presentation with voice over acting and together reflecting the students' understanding of Habit 5 of Steven Covey's *7 Habits of Highly Effective People*.

The Board presented certificates of recognition as follows:

Scott Sakamoto
Aaron Chang
Aaron Sun
Alex Fu
Andy Chen
Angela Rodriguez
Angelica Morquecho
Anthony Avila
Michael Brown
Michael Loi

Benson Chau
Calvin Truong
Emily Wu
Eric Banh
Ivy San
Janiece Luu
Kelia Ly
Kelly Ng
Michell Tham
Ryan Tan

Thomas Wang
Uyen Sy

REPORT FROM UNION REPRESENTATIVES

Cassandra Duong, president of CSEA, Chapter 292, stated that CSEA is actively promoting the community input for the superintendent search, and that CSEA is supporting an initiative called 50 Plus One, asking members to sign a petition to eliminate the $\frac{3}{4}$ requirement legislation to pass the state budget.

Henry Lo spoke of the March 4th rally state wide that will culminate in Sacramento on April 21st bringing attention to the budget initiatives. He asked Board members for support in adopting a resolution to support the march and all items of interest connected with the event.

REPORT FROM HEAD START REPRESENTATIVE: None

REPORT FROM GARVEY ORGANIZATIONS

Garvey Council PTA: None

Garvey Education Foundation

Bob Bruesch reminded everyone of the Foundation dinner on April 28, 2010. Reservations are due April 15, 2010.

HEARING OF PERSONS IN THE AUDIENCE: None

APPROVAL OF MINUTES

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board approved the Regular Minutes of February 10, 2010, as written.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board approved the corrected Special Minutes of February 22, 2010, as presented.

FORMATION AND APPROVAL OF CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Consent Agenda was approved with addendums as indicated below.

DISCUSSION ITEMS

The following items were pulled for discussion: (Items containing an asterisk (*) are designed as staff presentations, information, policy discussion, or public hearings.)

Category	Agenda Number	Subject
Board/Superintendent	263	Contract agreement with HighScope Educational Research Foundation to provide the HighScope Curriculum training to Head Start/State Preschool Teaching staff on June 30, 2010. Total cost of \$4,100; to be paid by Head Start/State Preschool 1-Time Supplemental ARRA funds.
Board/Superintendent	266	Presentation on new district website.

Category	Agenda Number	Subject
Pupil Personnel Services	272	Recommendation to expel and to suspend the expulsion of student no. 09-10-08, a 6 th grader at Dewey Elementary School For violation of the following Education Codes: (48900(a)(1): Caused, attempted to cause or threatened to cause Physical injury to another person.
Business Services	274	Purchase Order Report #09-10-12.

A. Board/Superintendent

- (260) Approved Conference/Convention Attendance Report and addendum. Consent.
- (261) Accepted donation in the amount of \$75 from Edison International’s Employee Contributions Campaign. Consent.
- (262) Accepted donation from Schools First Federal Credit Union in the amount of \$250 to fund a field trip for a Temple Intermediate School classroom. Consent.
- *(263) On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board tabled approval of contract agreement with HighScope Educational Research Foundation to provide the HighScope Curriculum training to Head Start/State Preschool Teaching staff on June 30, 2010. Total cost of \$4,100; to be paid by Head Start/State Preschool 1-Time Supplemental ARRA funds.
- (264) Approved Resolution to authorize signature of checks drawn on Cafeteria Account funds, which shall require two (2) of three (3) signatures, which shall be those of either Dolores Preciado or Michael Coughlin or Genaro Alarcon. Consent.
- (265) Approved resolution authorizing Dolores Preciado, Michael Coughlin or Genaro Alarcon, to sign the following documents relating to the operation of the Food Services Programs:
 Food Service Purchase Orders
 Request for Surplus Commodities
 Claims for Subsidy Payments
 Consent.
- *(266) Presentation held on new district website.

Anita Chu and David Jung made a presentation on the new district web hosting solution that will meet the needs of all stakeholders with user friendly web content editor and advanced features taking advantage of current and emerging technology.

The selection of the new web host is a response to concerns that have arisen about the current web content and solution provided by School Center since 2005. The technological proficiency of the district staff has outgrown the capabilities of the software; the solution is no longer eligible for E-rate funding and the cost would increase to \$3,400 per year. After extensive research, Ms. Chu and Mr. Jung have recommended to procure web hosting solution from SharpSchool at a cost of \$2,730 per year with negotiable lower rates in subsequent years.

David Jung highlighted the Sharp School web hosting solution via a webinar provided by a SharpSchool representative. The Board viewed some demo sites and heard explanations of some advanced features, including calendars, web tools, and collaboration/discussion forums available to staff, parents and other members of the community. On a question from Bob Bruesch regarding parental access to their individual student's academic grades, the use of authentication to protect the data confidentiality was explained to Board members. In addition, David Jung also discussed the availability of the private, secure intranet for staff and students to share information only among themselves.

Mr. Jung explained that the implementation design, configuration, and conversion from the current web host, will begin in the months of April and May 2010 with full publishing expected to begin on July 1, 2010.

On a question from Bob Bruesch regarding uploading information and Webmaster needs, Anita Chu stated that this will be accomplished through school level web site coordinators and LITE Tech (Leaders in Technology Education) personnel. Training sessions will be provided to technology leaders in the summer.

Bob Bruesch commented that next year, teacher credentialing will require additional semester courses in educational technology.

B. Human Resources

- (267) Approved Personnel Assignment Report No. 09-10-14 and addendum. Consent.
- (268) Approved Student Teacher Agreement with California State University Los Angeles from march 25, 2010 through June 30, 2010. Consent.
- (269) Adopted Resolution No. 09-10-11 declaring that due to financial uncertainties, negotiations, legislation and other factors, the Governing Board hereby declares that all certificated management, classified management, confidential management, including the Superintendent, and other unrepresented employees' salaries are declared indefinite for 2010-2011. Consent.

C. Pupil Personnel Services

- (270) Approved service agreement with Dr. Ann Simun for an independent psycho-educational evaluation, travel and IEP attendance. Contract term from March 25 to June 30, 2010. Total cost not to exceed \$4,500; to be paid from Special Education funds. Consent.
- (271) Ratified renewal of contract with Education Paperwork Solutions for computerized Individual Education Program (IEP) forms for the West San Gabriel Valley SELPA. Contract term from July 1, 2009 to April 30, 2010. Total cost not to exceed \$10,800. Any and all charges to the District will be reimbursed by the SELPA. Consent.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 5 to 0, the Board waived the District's policy regarding disclosure of the student's name in public for Item No. 272.

- *(272) On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 3 to 0 (Henry Lo and John Yuen abstained), the Board approved the recommendation to expel student #09-10-08 from the school district for a period commencing March 25, 2010, and ending no later than the last day of the semester following the semester in which the expulsion occurred. The student is a 6th grader at Dewey Elementary School For violation of the following Education Codes:
(48900(a)(1): Caused, attempted to cause or threatened to cause Physical injury to another person.

On the motion of Bob Bruesch, seconded by Tony Ramos, and carried by a vote of 3 to 0 (Henry Lo and John Yuen abstained), the Board suspended the expulsion. Evidence must be provided of meeting the rehabilitation plan.

D. Instructional Services

- (273) Approved attendance for 50 sixth grade students and 4 adults (2 teachers and 2 volunteers) from Willard school to attend the YMCA Camp Surf in San Diego from May 26 through May 28, 2010 at an estimated cost of \$8,044.20; to be paid from Associated Student Body funds (ASB), contributions, fundraising activities and Title I Program funds. Consent.

E. Business Services

- *(274) Approval of Purchase Order Report #09-10-12.

Board Members Tony Ramos, Bob Bruesch, and John Yuen made comments related to the information provided in the Purchase Order Report. It was requested that the number of persons that will be affected by consultant contracts be quantified. Janet Chin clarified that specific questions or suggestions regarding this report can also be addressed with district staff before or after a meeting.

On a question from Mr. Ramos regarding the printing of Head Start enrollment material, Mr. Coughlin explained that certain kinds of paper or type setting cannot be accommodated by the district's print shop services.

Bob Bruesch moved, Tony Ramos seconded, and the motion carried by a vote of 4 to 0 (John Yuen not present for the vote), the Board approved Item No. 274.

- (275) Approved Appropriation Transfers. Consent.
- (276) Ratified contract with Vector Resources, Inc. to maintain the District's data network from July 1, 2010 through June 30, 2011. The pre E-rate cost is \$85,000.. With the 89% E-rate discount, the District's portion of \$9,350 will be paid from General Funds. Consent.
- (277) Ratified contract with Standard Tel, Inc. to maintain the District's telephone system from July 1, 2010 through June 30, 2011. The pre E-rate cost of the contact is \$42,566. With the 89% E-rate discount, the District's portion of \$4,682.26 will be paid from General Funds. Consent.
- (278) Ratified contract with SharpSchool to host the District's website as well as software upgrades, from July 1, 2010 through June 30, 2011. The pre E-rate cost of the contract is \$9,900, including \$1,287 that is ineligible for the E-rate discount. With the 89% E-rate discount on eligible charges, the District's portion of \$2,234.43 will be paid from General Funds. Consent.
- (279) Ratified contract with Los Angeles County Office of Education for network services and support, such as the accounting and human resources functions, from July 1, 2010 through June 30, 2013. The annual pre-E rate cost of the contract is \$9,200, which includes \$1,700 which is ineligible for the E-rate discount. With the 89% E-rate discount on eligible charges, the District's annual portion of \$2,525 will be paid from General Funds. Consent.
- (280) Ratified contract with Charter Business to install and maintain the District's two Primary Rate Interface T1s from July 1, 2010 through June 30, 2013. The pre E-rate cost is \$15,360 per year. With the 89% E-rate discount, the District's annual portion of \$1,689.60 will be paid from General Funds. Consent.

PUBLIC AGENDA ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch stressed the effectiveness of marketing district services via word of mouth by visiting each of the newly arrived families into the district and contacting real estate agents. Tony Ramos commented on ways to reach out the community via e-mail. He volunteered to provide support in this area.

Henry Lo indicated he will send an e-mail with language and information for a resolution to support teachers through a balance budget amendment.

John Yuen suggested that a study session be scheduled regarding school boundary issues related to District School of Choice requirements. Dolores Preciado talked about possible challenges to the law on rescission of school permits related to child care needs.

Henry Lo asked for information regarding the Alhambra Unified District hiring a public relations person (also called branding person).

Janet Chin spoke of a parent university through parent volunteers being planned which may include internet classes for Spanish-speaking parents. Anita Chu indicated that through the District's parent institute, every year the resources and designs of class needs are evaluated.


DATE OF NEXT MEETING

The following meeting will be a regular meeting on April 14, 2010 (subsequently moved to April 22, 2010), at the Education Center. Closed session will begin at 6:00 p.m., public session to begin at 6:30 p.m. (subsequently changed to closed session to begin at 7:00 p.m., public session to begin at 7:30 p.m.)

The Board wished to have the next meeting agenda and information provided electronically and the use of laptop computers for the next Board meeting.

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:21 p.m.



M. Janet Chin, President



Dolores Preciado, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Cassandra Duong

Phong Vay Hy

Peter Leung

Jessica Lu

Gema Macias

Alicia Saulino

Ted Saulino