

REEF BOARD MEETING MINUTES

**May 14, 2018
6:00 PM – 7:30 PM**

REEF Meeting (public meeting open to all members)

Board Member Roll Call/Establish Quorum: (✓ if present at meeting)

Directors (Expiring 6/19)		Directors (Expiring 6/18)		Non-Voting Members		
✓	1	✓	2	<i>Dawn Fitzgerald ~ President, Annual Fund</i>	✓	<i>Christy Bazemore ~ Principal</i>
✓	3	✓	4	<i>Robert Mislant, Lobster Boil Chair</i>	✓	<i>Megan Arce ~ Teacher Liaison</i>
✓	5	✓	6	<i>George Polchin ~ Treasurer</i>	✓	<i>Laurel Phelps ~ Teacher Liaison</i>
	7	✓	10	<i>Brittany Myles, Rose Run Co-Chair</i>		
✓	9	✓	12	<i>Nicole Halabisky Lowry, Yearbook</i>		
✓	13	✓	14	<i>John Lucchetti, ~ Secretary</i>		

Meeting notice posted to school bulletin and Parent Square: Month Day, 2018.

I. BOARD BUSINESS

- **Welcome/Roll Call**

- Call to order at 6:08 p.m.
- Roll call & sign-in sheet circulated.
- Robert Mislant moves to approve minutes from March and April. Jared Green Seconds.

- 8 yays. 0 nays. 0 abstained.. (8 total board members in attendance at time of decision to postpone vote).

II. MEMBERSHIP BUSINESS

- **Principal's Report (Bazemore)**
 - CAASPP Testing continues through 5/18
 - Benchmark assessments (STAR Reading and Math) continue through 5/18.
 - Meeting with members of REEF to discuss teachers' ideas about supplies in the lab space. We are also discussing what the space should look like. This will be an extension of the classroom to enrich and expand in different content areas. Holly Gill is contracted by the district for Science Curriculum and will meet with Principal Bazemore to help guide the school on curriculum next year.
 - Our Leadership team is looking at how to distribute our curriculum specialists for next school year. We have discussed implementing an intervention block and have purchased some research based materials to support different levels of student readers including our EL population. We are also researching materials as we plan enrichment groups in which curriculum specialists will also support. We will keep REEF informed of how and where curriculum specialists are supporting.
 - Attendance: Research shows that if a student maintains good attendance throughout elementary school, they are more likely to achieve success as a student throughout their education.
 - Registration: Begins July 1. Students will ONLY be placed in a class when registration is complete. We will have three days in August for families to submit registration paperwork (Bring to the office after beginning the online component: emergency contact page that prints out and your proof of address that you'll use to complete the form when you come in to complete your student's registration.)
 - Under construction this summer. Office will be open as permitted by the contractors. I will keep families informed of any closures due to the construction by Parent square. The entrance used will be on the back side next to the library entrance. Part of the parking lot will be closed.
 - There will be no summer school on campus due to the construction.

- There are some programs that the district will host at other schools such as at Adams that families can take advantage of.
- Absences from the canceled days of school due to Thomas Fire and Mudslides aren't counted as being out. If your kids are going to be out for any reason please call.
- **Teacher Update (Phelps & Arce)**
 - Kids are doing their very best to hold it together with spring fever going on. They're doing very well.
 - Upper grades are becoming nostalgic as they get ready for transitioning to Jr. High.
 - Sixth Grade has Science Camp coming up after testing is done. We're thrilled to get to go to Science Camp for 3 nights and 4 days.
 - Sixth grade had a very successful Glow Party last week. It was a big hit and the kids loved it.
 - Testing is always hard and the kids have been very impressive to work through it all.
 - REEF appreciation breakfast coming up on May 22nd from 8:00-9:30 am in the Roosevelt Library.
 - We had some very successful Kindergarten plays.
 - Kinder field trip to the zoo is tomorrow.
 - Sixth grade promotion is June 5th.
 - We need some 5th grade parents to volunteer to help with the promotion ceremony.
 - Shout out to Denise Higgins for all of her work on the yearbook. She organized a team of 6th graders together to help her produce the yearbook. This was a lot of work. Thank you very much.
 - We sold 305 yearbooks and have 308 being delivered from the printers. Denise said thanks to the 6th grade teachers for all of their help as well.
 - This is Mrs. Phelps's last year at Roosevelt. She is moving to South Carolina. Her fiancé is going to Medical Residency. She has loved being part of the Roosevelt Community.
 - Dawn Fitzgerald made a special thank you to Mrs. Phelps for the major positive impact she's had on this school.
- **Rose Run Update**
 - Prize assembly is Friday at 1:00 p.m. and will be an hour long. There will be a raffle. We're rounding up the prizes right now.

- There is a stretch goal going on since we didn't quite meet the fundraising goal for the Rose Run. Please contribute where you can. It's a \$4,000 ask.
- Fundraiser is up on Parent Square. You can write a check or pay via PayPal.
- The goal of the event is first and foremost fitness and secondary goal is fundraising. Some people are unhappy that we moved away from the prize room and others don't like the raffle. It's hard to please everyone. If people would like to make change they can bring it up at REEF meetings or get involved.
- All kids got a free t-shirt and a popsicle afterwards. They were very happy.
- We will prepare as if we will hit the goal this year.
- **CIMI Update (Kristin Story)**
 - We are extremely close to meeting our goal. There are 80 kids in 4th grade this year. We've had participation from all but 29 so as we get nearer to the end we will reach out to those who haven't contributed yet. We are being cautious due to the potential of a lot of 5th graders coming in next year.
 - We need to order hats because each kid will receive a souvenir hat.
- **Open Remarks (Misc)**
 - Green Committee wasn't ready to present today, but everyone said thank you to them for the planters.
 - Green Committee Upcycling event is May 24th.
 - We're floating the idea of teachers want to do an online Gate training course. We have 5 teachers who are certified and 5 who are interested in this training over the summer. To become certified. We would need to schedule a vote at the next REEF meeting before the end of the school year so that this can be funded in time for them to take the training. This is a one-time course. Teachers are much more interested in it since it is online and will work well with their Summer schedules. The course is \$1,600 per teacher.
 - Gate students are clustered into a group by grade level depending on how many students are in the group. Sometimes the cluster is one group. It's not mandatory for teachers to be certified, but there is interest from the teachers to become certified.
 - Does it make sense to have 1 certified teacher per grade level?

- This training is very helpful for teachers to improve their skill_sets. There are a lot of great strategies for teaching gifted students that can benefit any student.
- Perhaps we could get 3 teachers in 4th, 5th, and 6th to take this course over the summer and then roll it out to others at a later time so that we can be financially responsible with REEF funds.
- Another parent said we have one teacher in 6th grade who is already Gate certified so it might be worth looking to other grades as well.
- We haven't spent the surplus from last year in the reserve, but this needs to be presented with 2 weeks' notice before voting.
- We need to consider the budget and prospective fundraising next year. We need to know the budget details before making an educated decision before voting.
- We fundraise this year for next year's budget. We need to budget for prepayments in next year's budget.
- There are no capital improvements scheduled for the playground. Just the multipurpose room at this time.
- George Polchin would like to see more shade areas around the playground. The arbor society was going to put shade trees in the planter, but we missed the window to get that done. Can we get the district to plant shade trees if REEF pays for it?
- John Lucchetti mentioned that the Grammy nominated Alphabet Rockers band would be interested in performing at Roosevelt. They focus on bringing positive messages to kids. There are potentially funds available from Santa Barbara Bowl Arts Education Outreach to cover the costs, but grants need to be requested by REEF or a representative of Roosevelt. John Lucchetti can connect the dots if this is of interest to the school for next year.
- **REEF Election Update (Dawn Fitzgerald)**
 - We have 4 possible new board members. If you haven't turned your sheets in then please turn in the ballot box in the office.
 - Dawn, Robert are renewing Kristin, Jared, Michael, and Scott have one more year in their term. We should have 10 members next year.
 - We still need a Treasurer for next year.
 - Robert Mislant said we should look into finding a book keeper who specializes in non-profits that might be able to assist. Generally, there are parents who have volunteered, but we need someone for next year so it's worth researching other options.

- George said there are ways to organize and streamline the process so that an outside book keeper or parent could take on a few hours of processing. There would still be a need for a formal treasurer. George will not be on the board next year but will be at the school and will help the transition.
- **Treasurer's Report (George Polchin)**
 - Checks total \$7,902.77
 - Self-funded checks were for is \$9,340.32
 - Bulk of that came from the book fair.
 - We got the taxes done and submitted.
 - George bought stamps, pizza, and adapters for phones so REEF can swipe cards for PayPal.
 - Kristin Story motioned to accept the checks. Brittany Miles seconds. 10 yays, 0 nays, 0 abstentions. Check request approved.
- **Raffle**
 - No raffle was held
- **Adjournment (Dawn Fitzgerald)**
 - Dawn Fitzgerald adjourned the meeting.

Meeting Adjourned at 7:30 PM.