



**VALIENTE**  
COLLEGE PREPARATORY CHARTER SCHOOL

**Meeting of the Board of Directors**

December 3rd, 2018 - 7:00pm

Valiente East - 8691 California Ave, South Gate, CA 90280

**Committees: Governance Meeting 6:00 pm, Room 6**

1. Call Meeting to Order
  - Call meeting to order at 6:44pm
2. Public Comment Period (for items not on the agenda)
  - No Public Comment
3. Review: Board Member Bench & Development
  - Need to think about developing Board considering there will probably be a set of changes after current board members’ terms may expire.
  - May need to write a proposal with action steps and timelines about how to grow board.
4. Review & Approve: Action steps to build Board Development
  - Ideas: Connect with organizations (Teach For America, Charter Board Partners, AABLI, Parents or other South Gate Community Members), using committees to build board bench
  - What type of engagement makes sense for Valiente? Ideas: Coffee Meetups, Open House, Communication Email Blast, Newsletter to families (start sending this out to Board), College Alumni Groups, Reach out to USC Alumni Group(s), Administrator of Unruh Institute (reach out), EP to make an advertisement for Board Development.
  - 1) Create Ad/Flyer-EP                    2) Share with People/Networks-Board Members to reach out to potential add-ons.                    3) Connect with USC contact from Deena Mangrum
  - 4) Spring-Time Event (TBD)
5. Adjourn Meeting  
Meeting Adjourned at 7:01pm.

**Open Session**

1. Call the Meeting to Order
- Meeting called to order at 7:02pm.

*D. Mangrum*

Attendance is as follows:

<b>Board Member</b>	<b>Attendance</b>
Deenna Mangrum	Present
Jessica Boro	Absent

Jennifer Bunn Hayden	Present
Mark Racunas	Present
Carmen Avalos	Present
Ana Menezes	Present
Tyler Thurlow	Absent
Eric Young	Absent
Elaine Best	Present

Also present: Esther Perez, ED, Samira Estilai & Addison Grant (ExED Representatives), Bridget Carvajal & Caitlin Rafferty (Site Leads & Teachers), Sara Gutierrez (Director of Operations)

2. Approve: October 2018 Board Meeting Minutes *D. Mangrum*  
 Motion to Approve made by: Mark Racunas  
 Seconded by: Jennifer Bunn Hayden  
 Roll Call Vote is as follows:

<b>Board Member</b>	<b>Vote (Yay/Nay/Abstain)</b>
Deena Mangrum	Yes
Jessica Boro	Absent
Jennifer Bunn-Hayden	Yes
Mark Racunas	Yes
Carmen Avalos	Yes
Ana Menezes	Yes
Tyler Thurlow	Absent
Eric Young	Absent
Elaine Best	Yes

Motion carries with quorum vote.

3. Public Comment *D. Mangrum*  
 None  
 4. Executive Director’s Report *E. Perez*

Enrollment Update

*E. Perez*

7:05 p.m. Enrollment has improved with 7 new students since the last board meeting. It has increased Special Education participation. Free/Reduced lunch has dropped by couple percentage points.

7:13 p.m. Behavior updates: parent involvement has increased with parent shadowing, meetings, changing behaviors

Renewal Process Update

*E. Perez*

7:14 p.m. LACOE Initial Presentation 10/26/18 with support from teachers, parents, and other staff. Capacity Interview 11/30/18 with the Final Decision coming on 12/18/18.

Events, Field Trips, Daily Updates

*E. Perez*

7:23 p.m. USC (all students will be able to go) and UCR (students must earn this field trip). Winter Parade (December 9th) and Valiente Winter Show (December 20th)

5. Review & Discuss: Facilities options 2019-20

7:35 p.m. Lease renewals and long term locations are still being discussed and are in the works. A budget can be created but there hasn't been the right place.

6. FY 17-18 Audit-Review and Approval

*S.Estilai, ExED*

7:43 p.m. Clifton Larson-Allen helped create the audit review that showed that. The After School Program audit had shown that there was 2 discrepancies (compliance finding) caused by human error. The issue will be improved with being reviewed by 2 different people before being submitted. Need to update board member list as well as the 403B contribution amount and remove the reference to unconditional promises to give.

Motion to Approve made by: Elaine Best

Seconded by: Ana Menezes

Roll Call Vote is as follows:

<b>Board Member</b>	<b>Vote (Yay/Nay/Abstain)</b>
Deena Mangrum	Yes
Jessica Boro	Absent
Jennifer Bunn-Hayden	Yes
Mark Racunas	Yes
Carmen Avalos	Yes
Ana Menezes	Yes
Tyler Thurlow	Absent
Eric Young	Absent

Elaine Best	Yes
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Motion carries with quorum vote.

7. FY18-19 1st Interim Report Review and Approval *A. Grant, ExED Rep.*  
 7:59 p.m. Addison and Samira present that Valiente expense forecast. The information is already skewed because of the increase of student population (172 to now 179). Because of the under enrollment noted since 10/31/18, Valiente is currently under the predicted budget. Things will be updated when 179 is shown to be consistent.

Motion to Approve made by: Carmen Avalos

Seconded by: Mark Racunas

Roll Call Vote is as follows:

<b>Board Member</b>	<b>Vote (Yay/Nay/Abstain)</b>
Deena Mangrum	Yes
Jessica Boro	Absent
Jennifer Bunn-Hayden	Yes
Mark Racunas	Yes
Carmen Avalos	Yes
Ana Menezes	Yes
Tyler Thurlow	Absent
Eric Young	Absent
Elaine Best	Yes

Motion carries with quorum vote.

8. Board Member Communications *D. Mangrum*  
 8:07 p.m. Announcements: Congratulations on Dr. Perez’s celebrations in March.

9. Committee Update: Governance Committee Update *D. Mangrum*  
 8:09 p.m. Discussion on gaining board members and finding the right people. Discussion of Board on Track and possible long term investment (in the future, no decision made). Proposal from Board on Track for possible contract at 5,000 for 1st year. ED to investigate Board Demo for future Board Meetings to find more information on the program’s use. ED to put enrollment study on next board agenda.

10. Adjourn Meeting

*D. Mangrum*

Motion to adjourn meeting at 8:26pm by Jennifer Bunn Hayden; Seconded by Mark Racunas. Meeting adjourned at 8:26pm.

*THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE*

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.*

*SPECIAL PRESENTATIONS MAY BE MADE*

*Notice is hereby given that special presentations not mentioned in the agenda may be made at this meeting. However, any such presentations will be for information only.*