

**FRANKLIN LAKES BOARD OF EDUCATION  
FRANKLIN LAKES, NEW JERSEY**

**REGULAR BUSINESS MEETING MINUTES**

Tuesday, March 12, 2019

Franklin Avenue Middle School  
755 Franklin Avenue, 8:10 PM  
Instrumental Music Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

In accordance with the provisions of the New Jersey Open Public Meetings Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Ms. Lisa Acquaire, Dr. Eileen Hansen(absent), Ms. Vicki Holst, Mr. Peter Koulikourdis(absent), Ms. Ann Kraemer, Ms. Amanda Krakowiak, Mr. Joseph Rosano, Ms. Kathie Schwartz(absent), Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Kraemer
To approve Minutes from the meetings on February 26, 2019.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

Motion by Mr. Rosano	Seconded by Ms. Acquaire
To approve Board Secretary & Treasurer's Reports for January 2019.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

Motion by Mr. Rosano	Seconded by Ms. Kraemer
To approve Monthly Budget Status Certification ending January 2019.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

8. **PUBLIC WORK SESSION**  
 2019-20 Preliminary Budget Presentation – Mr. Solokas  
 Kindergarten Update – Dr. Strauss reported.

9. **PUBLIC COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

Motion by Mr. Rosano	Seconded by Ms. Veliky
To open the meeting to public comment on agenda items.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

N/A

Motion by Mr. Rosano	Seconded by Ms. Acquire
To close the meeting to public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

10. **RESOLUTIONS**

<i>RESOLUTION #</i>	<i>TOPIC</i>
<b>COMMITTEE OF THE WHOLE</b>	
1CW	APPROVAL OF 2019-20 DISTRICT CALENDAR
2CW	APPROVAL OF MAXIMUM TRAVEL EXPENDITURE
3CW	APPROVE THE USE OF BANKED CAP FOR THE 2019-2020 BUDGET YEAR
4CW	APPROVE PRELIMINARY FY2019-2020 SCHOOL DISTRICT BUDGET
5CW	SETTLEMENT AGREEMENT
Motion by Mr. Rosano to approve 1CW	Seconded by Ms. Veliky. Mr. Rosano voted Yes. The five Board Members in attendance, (Ms. Acquire, Ms. Holst, Ms. Kraemer, Ms. Krakowiak, Ms. Veliky), voted No. Resolution 1CW failed 5-1. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.
Motion by Mr. Rosano to approve 2-5CW	Seconded by Ms. Veliky. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.
<b>BUILDINGS, GROUNDS AND OPERATIONS</b>	
	NONE
<b>CURRICULUM &amp; INSTRUCTION</b>	
1CUR	APPROVAL OF FIELD TRIPS
Motion by Ms. Acquire to approve 1CUR	Seconded by Ms. Kraemer. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.
<b>FINANCE</b>	
1F	APPROVAL OF LINE ITEM TRANSFERS – FEBRUARY 2019
2F	APPROVAL OF CURRENT BILLS LIST
3F	APPROVE AGREEMENT WITH CHERYL TREACY FOR CONSULTING SERVICES
Motion by Ms. Veliky to approve 1-3F	Seconded by Mr. Rosano. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

<b>PERSONNEL</b>	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	RESIGNATION OF ESTEE SCHWAB
3P	RESIGNATION OF MAURA MCLAUGHLIN
4P	APPOINTMENT OF CHELSEA BENAVIDES AS NON-TENURABLE LEAVE REPLACEMENT GUIDANCE COUNSELOR, FRANKLIN AVENUE MIDDLE SCHOOL
5P	APPOINTMENT OF CHERYL THOMA AS 1:1 PARAEDUCATOR, COLONIAL ROAD SCHOOL
6P	APPOINTMENT OF NICOLE LAWSON AS 1:1 PARAEDUCATOR, COLONIAL ROAD SCHOOL
7P	APPROVAL OF STIPEND FOR BRIDGET PASTENKOS FOR DISTRICT TESTING ADMINISTRATION
8P	APPOINTMENT OF SUBSTITUTE TEACHERS
9P	APPROVAL OF MEDICAL LEAVE OF ABSENCE
Motion by Ms. Krakowiak to approve 1-9P	Seconded by Ms. Kraemer. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.
<b>POLICY</b>	
1POL	SECOND READING OF NEW POLICY
2POL	FIRST READING OF REVISED POLICY
Motion by Ms. Kraemer to approve 1-2POL	Seconded by Mr. Rosano. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

**COMMITTEE OF THE WHOLE**

**#1CW**

RESOLUTION NO.

**APPROVAL OF 2019-20 DISTRICT CALENDAR**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019-20 District Calendar.

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: March 12, 2019  
Attachment

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**#2CW**

RESOLUTION NO.

**APPROVE MAXIMUM TRAVEL EXPENDITURE**

**WHEREAS**, school district Policy 9250 and *N.J.A.C. 6A:23B-1.2 (b)* provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2018-2019.

**WHEREAS**, the Franklin Lakes Board of Education appropriated \$50,300 for travel during the 2018-2019 School Year and has spent \$15,391.00 as of March 16, 2019.

**NOW THEREFORE BE IT RESOLVED**, that the Franklin Lakes Board of Education hereby establishes the School District travel maximum for the 2019-2020 School Year at the sum of \$50,300; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: March 12, 2019

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**#3CW**

RESOLUTION NO.

**APPROVE THE USE OF BANKED CAP FOR THE 2019-2020 BUDGET YEAR**

**WHEREAS**, in accordance with *N.J.A.C. 6A:23A-10.3(b)1*, a district can request use of banked cap only after it has fully exhausted all eligible statutory spending authority in the budget year; and

**WHEREAS**, banked cap from the earliest budget year must be used before the amount from a more recent year; and

**BE IT RESOLVED** that the Franklin Lakes Board of Education has fully exhausted all eligible statutory spending authority for the 2019-2020 budget year and has determined the need for banked cap for the 2019-2020 budget year as follows:

<b>Need</b>	<b>Amount</b>
To maintain current programs and staffing levels \$116,865 Additional staffing at middle school \$52,000, benefits for eligible additional staff, \$15,000 and increased transportation costs \$100,777	\$284,642

This need must be completed by the end of the 2019-2020 budget year and cannot be deferred or incrementally completed over a longer period of time.

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: March 12, 2019

#4CW

RESOLUTION NO.

**APPROVE PRELIMINARY FY2019-2020 SCHOOL DISTRICT BUDGET**

**BE IT RESOLVED** in accordance with N.J.S.A. 18A:7F-38 that the 2019-2020 school year budget includes an automatic enrollment adjustment in the amount of \$49,606.00 and the banked cap cost adjustment in the amount of \$284,642.00 and that upon the recommendation of the Superintendent of Schools, the Board of Education approves the preliminary school district budget for submission to the Executive County Superintendent as follows:

	Budget	Local Tax Levy
Total General Fund	\$31,060,050	\$27,253,536
Total Special Revenue Fund	466,782	N/A
Total Debt Service	722,725	722,725
<b>TOTALS</b>	<b>\$32,249,557</b>	<b>\$27,976,261</b>

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: March 12, 2019

#5CW

RESOLUTION NO.

**SETTLEMENT AGREEMENT**

**BE IT RESOLVED** by the Franklin Lakes Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and H.A. and K.E. o/b/o Student 855015205, which is annexed to this Resolution, are hereby adopted and approved by the Board. The Board President and Board Secretary/Business Administrator are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

ROLL CALL VOTE:

AYES:

NAYS:

ABSTENTIONS:

CERTIFICATION

I hereby certify that the within Resolution was adopted by the Franklin Lakes Board of Education by a majority vote at its duly authorized meeting on March 12, 2019.

\_\_\_\_\_  
MICHAEL J. SOLOKAS  
Board Secretary/Business Administrator

Motion by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

Seconded by \_\_\_\_\_

DATED: March 12, 2019

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**BUILDINGS, GROUNDS AND OPERATIONS**

RESOLUTION NO. NONE

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**CURRICULUM & INSTRUCTION**

**#1CUR**

RESOLUTION NO.

**APPROVAL OF FIELD TRIPS**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019  
Attachment

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**FINANCE**

**#1F**

RESOLUTION NO.

**APPROVAL OF LINE ITEM TRANSFERS – FEBRUARY, 2019**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the month of February, 2019. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedules.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019  
Attachment

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#2F

RESOLUTION NO.

**APPROVAL OF CURRENT BILLS LIST**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,291,444.22 for February, 2019 and the student activities reports in the amount of \$3157.81 for February, 2019.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachments

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#3F

RESOLUTION NO.

**APPROVE AGREEMENT WITH CHERYL TREACY FOR CONSULTING SERVICES**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an agreement with Cheryl Treacy for consulting services in the form of child study team educational evaluations at a rate of \$350.00 per evaluation, for a total not to exceed 25 evaluations to be completed during the 2018-19 school year, effective March 13, 2019.

Motion by \_\_\_\_\_ Secoded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

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**PERSONNEL**

**#1P**

RESOLUTION NO.

**APPROVAL OF STAFF TRIPS AND CONFERENCES**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachment

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**#2P**

RESOLUTION NO.

**RESIGNATION OF ESTEE SCHWAB**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Estee Schwab, Learning Disabilities Teacher Consultant, Franklin Lakes School District, effective February 25, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachment

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**#3P**

RESOLUTION NO.

**RESIGNATION OF MAURA MCLAUGHLIN**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Maura McLaughlin, Social Studies Teacher, Franklin Avenue Middle School, effective May 3, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachment

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**#4P**

RESOLUTION NO.

**APPOINTMENT OF CHELSEA BENAVIDES AS  
NON-TENURABLE LEAVE REPLACEMENT GUIDANCE COUNSELOR, FRANKLIN  
AVENUE MIDDLE SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education hereby approves the appointment of Chelsea Benavides as Non-Tenurable Leave Replacement Guidance Counselor, Franklin Avenue Middle School, for the remainder of the 2018-19 school year, to be placed at Step 1, Class MA, on the



#6P

RESOLUTION NO.

**APPOINTMENT OF NICOLE LAWSON AS 1:1 PARAEDUCATOR,  
COLONIAL ROAD SCHOOL**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Nicole Lawson as 1:1 Paraeducator at Colonial Road School for the 2018-19 school year, at a salary of \*\$27,159.00, prorated, plus a summer stipend, prorated, effective March 18, 2019 through June 30, 2019.

**BE IT FURTHER RESOLVED** that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Nicole Lawson to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check and pursuant to N.J.S.A. 18A:6-7.7, pending review of employment history regarding child abuse and misconduct.

**BE IT FURTHER RESOLVED** that this appointment is contingent upon Nicole Lawson executing the Board's customary employment contract, containing a thirty (30) day termination clause.

\*Salary to be adjusted upon ratification of successor Board/FLEA Agreement

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019  
Attachment

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#7P

RESOLUTION NO.

**APPROVAL OF STIPEND FOR BRIDGET PASTENKOS FOR  
DISTRICT TESTING ADMINISTRATION**

**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a stipend in the amount of \$4,000.00 for Bridget Pastenkos for District Testing Administration for the 2018-19 school year, effective March 13, 2019.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

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**POLICY**

**#1POL**

RESOLUTION NO.

**SECOND READING OF NEW POLICY**

**BE IT RESOLVED** that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for the following new Board Policy: 4111.2/4211.2 Domestic Violence.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachment

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**#2POL**

RESOLUTION NO.

**FIRST READING OF REVISED POLICY**

**BE IT RESOLVED** that upon recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a second reading for the following revised Board Policy: 5111: Admission.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Passed \_\_\_\_\_ Failed \_\_\_\_\_

DATED: March 12, 2019

Attachment

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**11. PRIVATE WORK SESSION TIME:**

N/A

**12. SUSPENSION REPORT – Dr. Strauss reported 2 at FAMS.**

**13. PUBLIC COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

Motion by Mr. Rosano	Seconded by Ms. Veliky
To open the meeting to public comment session.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

A parent asked about emailing the agenda.

Motion by Mr. Rosano	Seconded by Ms. Acquaie
To close the meeting to public comment session and re-enter the regular public meeting.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

14. **ADJOURNMENT**

Motion by Mr. Rosano	Seconded by Ms. Kraemer
To adjourn the meeting at 8:40pm.	On roll call. Motion carried unanimously. Dr. Hansen, Mr. Koulikourdis, & Ms. Schwartz were absent.

Respectfully submitted,

Michael Solokas  
Business Administrator/Board  
Secretary