



BAY AREA TECHNOLOGY SCHOOL

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Willow Education and Bay Area Technology School

Regular Board Meeting

8251 Fontaine Street

Oakland, CA.

Monday, November 5, 2018

7:00 pm Open Session

AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Corporate Board of Directors, may request assistance by contacting Willow Education and Bay Area Technology School, 8251 Fontaine St. Oakland, CA, [\(510\) 382-9932](tel:5103829932) or director@baytechschool.org

1. CALL TO ORDER

2. ROLL CALL

Board members: Kairat Sabyrov, Volkan Ulukoylu, Fatih Dagdelen, Elissa Graham, Amy Holt

3. APPROVAL OF AGENDA FOR REGULAR MEETING for, October 1, 2018

4. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION

A.. Public Comments on Closed Session Items

Remarks for closed session items shall be limited to no more than three (3) minutes. Please turn your comment card in to the Board Secretary prior to this agenda item.

5. CLOSED SESSION – FOR DISCUSSION AND POSSIBLE ACTION

A. Public Employee Appointment/Discussion (Gov. Code Section 54957)

Positions: Teacher, Counselor, Campus Security Officer, Instructional Assistant, Academic Accountability Dean

6. OPEN SESSION

A. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION

B. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public, including public attending a teleconference location, are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Please turn your comment card into the Board Secretary prior to this agenda item.

C. REPORTS

- 1.0 Correspondence
- 2.0 CBO Group Financial Monthly Report
- 3.0 Administration (School updates including but not limited to enrollment, staffing, professional development and CAASPP results)
- 4.0 Board Member Reports

D. ITEMS SCHEDULED FOR CONSENT

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

- 1.0 Minutes from Regular Board Meeting 10/1/18
- 2.0 Minutes from Special Board Meeting 10/3/18
- 3.0 Minutes from the Special Board Meeting 10/15/18
- 4.0 Personnel Report
- 5.0 Warrants (Check Register)for October

E. INFORMATION/DISCUSSION/ACTION ITEMS

1.0 Approve Facilities and Custodial Invoice from OUSD (A) *The Board is required to approve any expenditures that exceed \$15,000. The invoice from OUSD for facilities rent and custodial services representing 1 of 4 required quarterly payments in the amount of \$63,525.50, is brought to the Board for approval with the understanding that it is pre-approving the remaining 3 quarterly payments for the same amount.*

2.0 Job Descriptions (D/A): *The Board will be asked to approved the folloing job descriptions and corresponding placements on the Classified/Confidential Salary Schedule.*

- 2.1 Campus Security Officer
- 2.2 Counselor
- 2.3. Academic Accountability Dean
- 2.4. Instructional Aide

3.0 California Dashboard Local 2018 LCAP Indicators (D/A) *The Board of Directors will review and be asked to approve the local LCAP indicators for the California Dashboard as required.*

4.0 2017-18 Audit Report (I/D/A) *The Board of Directors will receive, review and be asked to approve the 2017-18 Audit report from the auditor, Jinhong Zhang of CPAJZ CPAs, Inc*

5.0 Boundaries-Student Staff Interaction Policy (D/I) *The Board of Directors will review a new mandated policy recommended by Charter Safe, our current Workers Comp company. Action will be taken at the December Regular Meeting.*

6.0 Suspension/Expulsion Policy (D/I) *The Board of Directors will review proposed changes to update the current suspension/Expulsion Policy. Action will be taken at the December Regular Meeting.*

7.0 Uniform Complaint Policy (D/I) *The Board of Directors will review proposed changes to update the current complaint policy. Action will be taken at the December Regular Meeting.*

8.0 Family Care and Medical Leave (D/I) *The Board of Directors will review a proposed new Family Care and Medical leave policy. Action will be taken at the December Regular Meeting.*

9.0 Harassment/Discrimination Policy (D/I) *The Board of Directors will review proposed changes to update the current harassment/discrimination policy. Action will be taken at the December Regular Meeting.*

F ADJOURNMENT

Future Business Before the Board

1. Board Governance Workshop and ByLaw review
2. 1st Interim
3. LCAP for 2018
4. 2017-18 Audit
5. Board Policy Updates (ongoing)
6. Job Descriptions
7. Organizational Chart
8. Plan for reimbursement of unlawfully spent funds
9. Employee Handbook
10. Safety/Crisis Plan

This agenda has been posted at the following locations;

- Baytech School website; <http://www.baytechschool.org/board.htm>

If you need special assistance to attend the meeting, please notify Ms. Yesenia Perez (510) 382-9932 to make arrangements and accommodate your disability.