

## **MINUTES of the REGULAR MEETING on JANUARY 11, 2016**

The Board of Education of the East Windsor Regional School District, Hightstown, NJ, held a regular meeting on Monday, JANUARY 11, 2016 at 7:30 p.m. in the Hightstown High School Cafeteria located at 25 Leshin Lane, Hightstown, NJ.

**Members Present:** Paul Connolly, Bertrand Fougnyes, Lilia Gobaira, Christine Harrington Tracy Healy, Robert Laverty, Kennedy Paul, Alice Weisman  
**Member(s) Absent:** Pete Bussone  
**Also Present:** Dr. Richard Katz, Chief School Administrator  
Nicholas Puleio, Interim SBA/Board Secretary  
David Coates, Board Legal Counsel

### **1. WELCOME/SUNSHINE NOTICE**

Board President Alice Weisman called the meeting to order at 7:30 p.m. and read the Open Public Meeting Act Statement: "Written advance notice of this meeting has been given in accordance with law. Minutes of this meeting are kept by the Board Secretary and are available to any member of the public requesting them at the Administration building, 25A Leshin Lane, Hightstown, NJ. Minutes will be provided at cost and in accordance with Board policy." Ms. Weisman asked "Are there any Board members present who believe this meeting to be in violation of the Open Public Meeting Act?" (No one objected.) "There being none, we may proceed."

### **2. PLEDGE OF ALLEGIANCE**

#### **3. A. MOTION TO APPROVE AGENDA**

**Action:** Mr. Connolly moved, seconded by Mr. Paul to approve the agenda, as submitted.

**Vote:** On a roll call poll of the Board, Motion to approve was carried unanimously with 8 'yes' votes.

#### **3. B RESOLUTION FOR EXECUTIVE SESSION**

Mr. Connolly moved, seconded by Mr. Paul as follows:

**"BE IT RESOLVED,** that the Board of Education of the East Windsor Regional School District will hold two executive sessions during its Meeting on Monday, JANUARY 11, 2016. These closed session's concern:

1. Personnel Matters
2. Student Matters (Bullying)
3. Negotiations Update
4. Review Superintendent's Goals

"Minutes of these closed sessions will be available in accordance with board policy when the need for confidentiality no longer exists."

**Vote:** On a roll call poll of the Board, Motion to approve was carried unanimously with 8 'yes' votes.

### **4. PRESENTATION: 2014-2015 DISTRICT AUDIT**

Mr. Rodney Haines, of the Auditing firm Hollman, Frenia, Allison, P.C. provided a comprehensive report on the District's FY 2015 audit findings. There was one recommendation made, which will be addressed in the Corrective Action Plan.

### **5. APPROVAL OF June 30 2015 AUDIT**

Mr. Connolly moved, seconded by Mr. Paul to approve the District June 30, 2015 Comprehensive Annual Financial Report and Auditor's Management Report (including auditor's findings and recommendations).

**Vote:** On a roll call poll of the Board, motion to approve the 2015 audit CAFR was carried unanimously with 8 'yes' votes.

## **6. Approve 2015 Corrective Action Plan (CAP)**

### CAP Recommendation:

2015 - 001: The District follow specific guidelines established by N.J.S.A. 18A:11-12 related to travel policies and procedures.

Corrective Action: The District will establish by BOE action, a resolution setting the financial limits (amount of funds to be spent) during the fiscal year on travel for professional development. The dollar amount will be monitored by the SBA.

Implementation: The SBA will provide the Superintendent monthly updates regarding expenditures related to travel compared to resolution approved by the Board establishing the maximum.

### **Board Action:**

Mr. Connolly moved, seconded by Mr. Paul to approve the 2015 Corrective Action Plan (CAP) for the 2015 Comprehensive Annual Financial Report (C.A.F.R.) as submitted.

**Vote:** On a roll call poll of the Board, Motion to approve was carried unanimously with '8' yes votes.

## **7. PRESENTATION: 2015 SPRING PARCC RESULTS**

Michael Dzwonar, Assistant Superintendent for Curriculum and Assessment reported to the Board on the results of last year's PARCC testing, and gave a comprehensive analysis of the results.

## **8. FIRST OPPORTUNITY FOR PUBLIC COMMENT:** No one spoke.

## **9. FIRST OPPORTUNITY FOR BOARD MEMBER'S COMMENTS**

Ms. Harrington commented on the Business Symposium at the high school. It was great to see HS alumni come back and talk about their college experience.

Mr. Fougnyes asked about the new school calendar and the scheduling of snow days.

Dr. Katz responded that we have 3 days built in to our calendar for possible school closings due to weather.

## **10. SUPERINTENDENT'S REPORT**

Dr. Katz spoke on the following topics:

- Thanked Mr. Dzwonar for his amazing presentation on the PARCC testing, and acknowledged the time and effort he put in to it.
- Regarding a HS parent request for a refund for France trip deposit; Mr. Vinson was able to negotiate a travel voucher offer from the travel company.
- We are currently interviewing for the position of McKnight School Principal, ESL Supervisor and Transportation Supervisor.
- Ms. Pat Bye is serving as our interim Transportation Supervisor, and will provide an assessment of the department to the Board.
- The official anti bullying legislation self-assessment (which measures district's compliance) was released, and our scores in terms of reporting and investigation are excellent.
- Explained the upcoming timeline for the 2016-17 budget filing.
- Held several introductory meetings with staff and parents and sees patterns emerging as to matters of importance. Communication and consistency seem to be recurring topics of concern.
- Updated the Board on happenings and events at all 6 schools
- Thanked Mr. Puleio for his service as interim Business Administrator and for assisting him during the transition.

## **11. EXECUTIVE SESSION**

The Board went in to closed session.

- **RETURN TO OPEN SESSION**

12. **SECOND OPPORTUNITY FOR PUBLIC COMMENT:** no one spoke
13. **SECOND OPPORTUNITY FOR BOARD MEMBERS' COMMENTS:** there were none.
14. **MOTION TO APPROVE ROUTINE ITEMS BY EXCEPTION**

**Mr. Connolly:** *"Having read and reviewed the materials received, I move that the Board approve the routine items listed below, by exception"*

- A. **Staffing**
- B. **Bullying Report** (as discussed at December 7, 2015 meeting.)
- C. **2016-2017 School Calendar** (as submitted; on District website for public view.)
- D. **Approval for HHS to Use Community All-Stars, LLC for Fundraising**
- E. **Donation to the HHS Red Cross Club from Shiseido America, Inc.**
- F. **Overnight Field Trips:**
  - 1) **HHS Cheerleading Competition in Orlando, Fla.**
  - 2) **HHS DECA Club to Cherry Hill, NJ**
  - 3) **HHS Senior Class to Stroudsburg, PA**
- G. **Field Trips**
- H. **Approval for After-School Remedial Literacy Program for the Elementary Schools**
- I. **Travel & Related Expenses**
- J. **High School Music Department Course Proposals for 2016-17: *Rock Band* and *Intro to Drums and Percussion***
- K. **High School Spring Sports Schedule (on SharePoint)**
- L. **Approval of Nov. 16, and Dec. 7, 2015 Meeting Minutes**
- M. **Tuition Contract for homeless resident student**
- N. **2015-16 Joint Transportation Agreements**
- O. **Approval of Contracts**
  1. **Turp, Coates, Essl, & Driggers for Board Legal Services**
  2. **HHS Team Physician Services: A+ Athlete Sports Medicine of Robbinsville, NJ.**
- P. **Board Secretary and Treasurer's Report for November, 2015**
- Q. **Transfer Report for November, 2015**
- R. **District and Superintendent 2015-2016 Merit Goals *(as amended in executive session)***
- S. **Declaration and Removal of Surplus Property: HHS Musical Scenery**
- T. **Bill List for January 11, 2016**

**SECOND: Mr. Paul**

**VOTE:** *On a roll call poll of the Board Motion to approve was carried unanimously with 8 'yes' votes.*

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JANUARY 11, 2016 STAFFING FOR BOARD APPROVAL								
Name	Action	Position	Loc.	Step	Salary	Date Effective	Date End	Certification and or Explanation
Hupfl, Michele	Appoint	Turning Pt. Instructor	CS		\$14.14/hr	1/12/16	6/30/16	Repl: Fischer
Johnson, Patrick	Appoint	Educational Assistant	HHS	1	\$24,149	12/14/15	6/30/16	Revised start date-Repl: Platizky
Rinaudo, Renee	Appoint	Clerk-12 Month	EMK	2	\$33,546	12/14/15	6/30/16	Revised start date-Repl: Lisk
Schweder, David	Appoint	Custodian - Black Seal	HHS	1	\$35,732	1/4/16	6/30/16	Revised start date-Repl: Marfo
Smith, Lauren	Appoint	Teacher	MHK	1-BA	\$57,492	1/14/16	6/30/16	From an LOAR to replace Rumanowski
Strzepek, Debra	Appoint	Turning Pt. Lead Inst.	CS	1	\$19.20/hr	1/20/16	6/30/16	Repl: Frischman
Simmons, Tanisha	Appoint	Kidcare Instructor	CS		\$11.51/hr	TBD	6/30/16	Repl: Brown-pending clearance
Serrano, Tricia	Appoint	Kidcare Instructor	CS		\$11.51/hr	TBD	6/30/16	Repl: Intravartolo-pending clearance
Frischman, Rikki	Appoint LOAR	Teacher - Elementary	PLD	1-BA	\$57,492	1/20/16	6/3/16	For Emp# 4240- from Turning Pt. Inst. to LOAR Elementary Teacher (CEAS) Teacher of Stud w/dis. (CEAS)
Kirchmer, Amy	Extra pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Neveling, Audrey	Extra pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Romanchik, K.	Extra pay	Chaperone Event	MHK		\$37 per event		6/30/16	
Belgira, Melissa	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
Dawson, Gerard	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
Hoefener, Allison	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
McLaughlin, Kayla	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
Mullen, Marion	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
Petrucelli, Joseph	Extra pay	Curriculum Writing	HHS		\$37/hr		6/30/16	10 hrs. per course
Drake, Jeffrey	Extra pay	Baseball-Asst.	HHS	G	\$4,056			Spring
Johnson, Patrick	Extra pay	Baseball-Asst.	HHS	G	\$4,056			Spring
Iacono, Charlie	Extra pay	Baseball-Head	HHS	C	\$5,348			Spring
Pasternick, Dee	Extra pay	Golf Boys-Head	HHS	F	\$4,492			Spring
Chung, Dan	Extra pay	Golf Girls-Head	HHS	F	\$4,492			Spring
Prendergast, T.	Extra pay	Lacrosse-Boys-Asst.	HHS	G	\$4,056			Spring
Ely, Douglas	Extra pay	Lacrosse-Boys-Asst.	HHS	G	\$4,056			Spring
Zapicchi, Michael	Extra pay	Lacrosse-Boys-Head	HHS	C	\$5,348			Spring
Trost, Eric	Extra pay	Lacrosse-Girls-Asst.	HHS	G	\$4,056			Spring
Trivisono, Tim	Extra pay	Lacrosse-Girls-Head	HHS	C	\$5,348			Spring
Fillmyer, Dezarae	Extra pay	Softball-Asst.	HHS	G	\$4,056			Spring
McGlew, James	Extra pay	Softball-Head	HHS	C	\$5,348			Spring
Bauman, Justin	Extra pay	Tennis-Boys-Asst.	HHS	I	\$3,436			Spring
Rorer, Charles	Extra pay	Tennis-Boys-Head	HHS	F	\$4,492			Spring
Durstewitz, Matt	Extra pay	Track Boys-Head	HHS	C	\$5,348			Spring
Biondi, Samantha	Extra pay	Track Girls-Asst.	HHS	G	\$4,056			Spring
Jeros, Ethan	Extra pay	Track Girls-Asst.	HHS	G	\$4,056			Spring-OD
Hess, Donald	Extra pay	Track Girls-Head	HHS	C	\$5,348			Spring

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Edwards, Chris	Extra pay	Track Boys-Asst.	HHS	G	\$4,056			Spring
Russo, Michael	Extra pay	Turf Field Coordinator	HHS		\$1,000			Spring
Waldstien, David	Extra pay	Weight Training-Head	HHS	L	\$2,718			Spring
Bekefi, Nicole	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Farjardo, Rebecca	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Kopec, Stephanie	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Martinez, Ana	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Petruso, Jennifer	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Reinhardt, Kyle	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Taylor, Jessica	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Vassallo, Katherine	Extra pay	Before and after School Tutor	WCB		\$37/hr	1/12/16	6/30/16	
Bucci, Robert	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Johnson, Malorie	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Moran, Meagan	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Santiago, Yvonne	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Simms, Jillian	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Tomlin, Melissa	Extra pay	Before and after School Tutor	EMK		\$37/hr	1/12/16	6/30/16	
Bartocci, Katherine	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Earl, Kristen	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Hunt, Sonja	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
McDonald, Adrienne	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Shannon, Nadine	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Tozzi, Michael	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Wherley, Mary Ann	Extra pay	Before and after School Tutor	GNR		\$37/hr	1/12/16	6/30/16	
Efendiev, Karen	Extra pay	Kidcare HW Club Tutor	CS		\$37/hr	1/12/16	6/30/16	1 hr-4 days a week
Frischman, Melanie	Extra pay	Kidcare HW Club Tutor	CS		\$19.20/hr	1/12/16	6/30/16	1 hr-4 days a week
Malave, Madison	Extra pay	Kidcare HW Club Tutor	CS		\$19.20/hr	1/12/16	6/30/16	1 hr-4 days a week
Watkins, Crystal	Extra pay	Kidcare HW Club Tutor	CS		\$37/hr	1/12/16	6/30/16	1 hr-4 days a week
Perez, Nilda	Extra pay	Sub-Clerical Translator	CS		\$11/hr.		6/30/16	Kindergarten registration
Lisk, June	Extra pay	Clerk-12 Month	EMK		\$161.93		12/31/15	26.5 days Vac pay at per diem rate
Reitano, Ingrid	Extra pay	Supervisor of Transportation	Transp		\$449.85		12/31/15	17.5 days Vac pay at per diem rate
Sherrod, Tekelah	Extra pay	Director of Student Services	SS		\$625.36		12/31/15	12.5 days Vac pay at per diem rate
Employee #4130	LOA					9/22/15	4/4/16	Revised dates - SD 9/24-12/23/15 NJFLA 1/4-3/24/16

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Employee # 5584	LOA					2/24/16	5/20/16	SD 2/25-3/24, sick day minus sub pay 4/4-4/15, NJFLA 4/18-5/20 Return date 5/23/16
Employee # 5648	LOA					2/26/16	6/22/16	SD 2/29-4/6, SD minus sub pay 4/7-4/20, NJFLA 4/21-6/22 Return date 9/1/16
Employee #5752	LOA					11/30/15	3/18/16	SD 12/1-12/14; SD minus sub pay 12/15-12/23; NJFLA 1/4-3/18/16
Employee # 5778	LOA					2/29/16	6/22/16	SD 3/1-4/18, SD minus sub pay 4/19-4/25, FMLA 4/26-6/22/16
Employee # 5778	LOA					9/1/16	9/30/16	FMLA 9/1-9/16, unpaid family leave 9/19-9/30/16
Platizky, Deena	Reassignment	Ed. Asst. one-on-one	HHS			12/14/15	6/30/16	From EA-New position 1-1
Brown, Carole	Resignation	Kid Care Instructor	CS				1/8/16	Accepted another position
Feliciano, Betzaida	Resignation	Teacher	HHS				6/30/16	Accept resignation w/anticipated retirement effective 6/30/16 (Yrs: 20)
Frischman, Rikki	Resignation	Turning Pt. Lead	CS				1/19/16	Accepted LOAR position
Hackworth, Jay	Resignation	Teacher H&PE	MHK				6/30/16	Accept resignation w/anticipated retirement effective 6/30/16 (Yrs: 33)
Zircher, Silvana	Resignation	Principal	EMK				2/12/16	Accepted another position out of district
Kramer, Debra	Substitute	Bus Driver	Transp		22.30/hr	1/12/16	6/30/16	
Attached is a list of staff members who are to be paid a foul weather gear stipend as per EWRSSA contract: <i>Maintenance personnel, bus mechanics, custodians, and chief custodians who have successfully completed their probationary period and who are assigned to work in extreme weather conditions such as snow shall be given an initial clothing allowance of one hundred and seventy five dollars (\$175) effective January 1, 2007, in the first year of employment (separate check) and one hundred dollars (\$100) per year effective January 1, 2007, each year thereafter toward the purchase of "foul weather gear" which shall become the personal property of the employee. Said clothing allowance shall be paid on or about December 15th each year.</i>								
Attached are the list of staff members who completed the annual GCN required Training, and are to be paid hours at their regular rate of pay for the hours shown:								

**2016-2017 School Calendar:** posted on district website.

**HHS to Use Community All-Stars, LLC for Fundraising**

Hightstown High School would like to utilize Community All-Stars, LLC as a fundraising tool with an emphasis on promoting HHS athletic teams and schedules. The company has an A+ rating with the Better Business Bureau and has been publicized on both ABC and CBS as a free fundraising and promotional tool for high schools. The company contacts businesses in the community to make a donation to each sports season, and in return, the donating businesses are added to a free poster that has the school athletic team's schedules on it. The poster highlights a picture of an athlete from each team that season, has the team's schedule listed, and either a business card or logo of the businesses that donated included on the bottom of the poster. Community All Stars would then print and provide the school with enough free posters to display around the school and in businesses/shops in Hightstown/East Windsor, followed by providing the athletic program with the money that was raised from the sales of the advertising space. The company currently works with West Windsor North, West Windsor South, and Hamilton West High Schools.

**Overnight Field Trips**

1. The HHS Cheerleading Squad has qualified for and would like to participate in the UCA National Competition for Cheerleading which is being held in Orlando, Florida from February 3-8, 2016.
2. The DECA (Distributive Education Clubs of America) of HHS would like to have an overnight field trip to Cherry Hill, NJ from February 24-26, 2016 to participate in the NJ DECA State Competition.
3. The HHS Senior Class would like to take an overnight trip to Pocono Valley Resort in Stroudsburg, PA from May 19-20, 2016.

**Field Trips**

1/20/16 World Religion Class of HHS would like to visit the following 9 sites – see attachment:

- |   |   |
|---|---|
| First Presbyterian Church of Hightstown<br>320 North Main St., Hightstown, NJ | St. Anthony of Padua Church<br>156 Maxwell Ave., Hightstown, NJ     |
| Baps Shri Swaminarayan Mandir<br>112 North Main St., Windsor, NJ              | Central Jersey Sikh Association<br>116 North Main St., Windsor, NJ  |
| Congregation Beth Chaim<br>329 Village Rd. East, Princeton Jct., NJ           | NJ Buddhist Varna<br>4299 New Jersey Rt. 27, Princeton, NJ          |
| Conte’s Pizza for lunch<br>339 Witherspoon St., Princeton, NJ                 | Thomas Sweet Ice Cream & Chocolate<br>183 Nassau St., Princeton, NJ |
| Masjid-e-Ali Mosque<br>47 Cedar Grove Ln., Somerset, NJ                       |   |

- 1/16/16 HHS FIRST Robotic Team – First Tech Challenge  
Timothy Christian School, Piscataway, NJ
- 2/18/16 HHS FBLA – State Leadership Conference  
Waterfront Convention Center Atlantic City, NJ
- 1/17/16 Millstone River School, Plainsboro, NJ

**Donations:** Shiseido America, Inc., Mrs. Kathy Petti, Human Resources, 366 Princeton-Hightstown Road, East Windsor, NJ 08520 would like to donate \$250 to the Red Cross Club of Hightstown High School. The club will use the donation to purchase children’s gifts and door prizes at their annual holiday party.

**After-School Remedial Literacy Program for the Elementary Schools**

As all of our elementary schools have exited from the NJ DOE FOCUS schools status, operation funds reserved for mandated supplemental support can now be reallocated to support the literacy needs of students at all four elementary schools. The proposal is to use these funds (\$20,000 at each school) for after-school tutorial program in each respective schools. Programs would run from January 12 – May 26 on Tuesdays, Wednesdays, and Thursdays. Students have been identified to participate in this program based on multiple measures such as teacher recommendation, reading assessments, and/or standardized test scores. Students would also receive additional support in reading instruction through interactive software called *Reading Assistance*.

**Travel & Related Expenses**

NAME	DEPT/SCHOOL	DATE	EVENT	PER PERSON/ EVENT	TOTAL
M. Dzwonar and 4 additional staff TBD	Curriculum	April 8, 2016	Registration to attend TCNJ Interview Day, Ewing, NJ	100.00	100.00
N. Boccuti N. Gumnic	MHK	Feb 18-20, 2016	Two registrations to attend NJ Music Conf. East Brunswick, NJ	165.00	330.00

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D. Roe	Student Services	Jan 13, 21; Feb 2, 2016	Registration to attend Stronge Training (LEPES), Piscataway, NJ	447.00	447.00
D. Roe	Student Services	Feb. 4, 2016	Registration to attend Stronge Training (TEPES), Piscataway, NJ	149.00	149.00
D. Feaster	Personnel	Jan. 22, 2016	Registration to attend Hot Issues in School Law, Monroe, NJ	150.00	150.00
N. Boccuti	MHK	Feb 18-20, 2016	Anticipated mileage reimbursement to attend NJ Music Conference, East Brunswick, NJ	31.62	31.62
W. Kamps S. Biondi	HHS	Feb 1-3, 2016	Attendance at CSS-Peer Group Connection Retreat, Princeton, NJ	0	0
K. Gafgen J. DelMonte E. Schroeder	MHK	Feb 21-23, 2016	Three registrations to attend Annual NJAHPERD Convention, Long Branch, NJ	60.00	180.00
A. Batlle	EMK	Feb 21-23, 2016	Registration to attend Annual NJAHPERD Convention, Long Branch, NJ	125.00	125.00
J. Peto	HHS	Mar 22-25, 2016	Registration to attend Directors of Athletics Association of NJ Conference, Atlantic City, NJ	475.00	475.00
J. Peto	HHS	Mar 22-25, 2016	Anticipated expenses to attend Directors of Athletics Association of NJ Conference, Atlantic City, NJ	300.00	300.00
S. Stevenson (replacing M. Tiedemann) A. Shahani (replacing J. Corrigan)	Student Services	Jan 28, 2016	Registration to attend Working With Transgender Clients Workshop, Princeton, NJ	N/A	N/A

L.Behrens	PLD	Feb 18-20, 2016	Registration to attend NJMEA Conference, New Brunswick, NJ	165.00	165.00
M. Beckman	Student Services	Feb 4, 2016	Registration to attend NJAPSA Winter Mini-Conf. Tinton Falls, NJ	35.00	35.00
<b>Monthly Total</b>					<b>\$2,487.62</b>
<b>YTD Total</b>					<b>\$45,054.62</b>

**High School Music Department Course Proposals for 2016-17: Rock Band and Intro to Drums and Percussion**  
**Rock Band 2.5 credits Grades: 9-12**

The Rock Band class is designed to give students a practical understanding of rehearsing, staging, and performing in a rock band. It is organized to give students maximum experience in group work, culminating in performance opportunities throughout the semester. Students will learn how to choose appropriate repertoire, equipment set-up, rehearsal techniques, and basic live sound concepts. Students must have taken and passed one of the following electives: Electric Guitar, Electric Bass, Beginning Piano, Percussion and pass a short live or video submitted audition. There are no prerequisites for vocalists, they need only audition.

**Intro to Drums and Percussion Class 2.5 credits Grades: 9-12**

The *Intro to Drums and Percussion Class* is designed to cover the fundamentals of playing percussion instruments and the application of musicianship skills to the genre. It is designed to develop the playing skills and knowledge in the areas of rhythmic reading, improvisation, sight-reading, snare rudiments, and auxiliary percussion instruments and drum set. Students will learn how to read notation specifically for percussion instruments and apply that knowledge to reading music in various genres. This class is meant for beginners, therefore students who have taken band should not take this course. Students who take and pass this class will be prepared for the Rock Band class and /or the Concert Band and Wind Ensembles. Curriculum for both classes will be written and approved upon sufficient enrollment.



**High School Spring Sports Schedule** (on SharePoint) and website

**Approval of Nov. 16, and Dec. 7, 2015 Meeting Minutes** - as submitted; posted on District website.

**Tuition Contract for homeless resident student**

Attending Keyport High School in Keyport NJ. Last known permanent address was in Hightstown, NJ. Tuition expenses are eligible for reimbursement by the State

**2015-16 Joint Transportation Agreements**

**BE IT RESOLVED** that the East Windsor Regional School District Board of Education approves the joint transportation agreements for the 2015-16 school year listed below:

1. East Windsor will be the HOST District and Robbinsville School District is the JOINER District for the following route (destination):

<i>Host District's Route #</i>	<i>Destination</i>	<i># of Host District Students</i>	<i># of Joiner District Students</i>	<i>Joiner District Annual Cost</i>
520SP	St. Paul's School	42	2	\$1,768.

2. East Windsor will be the HOST District and Hamilton Twp. Schools is the JOINER District for the following route (destination):

<i>Host District's Route #</i>	<i>Destination</i>	<i># of Host District Students</i>	<i># of Joiner District Students</i>	<i>Joiner District Annual Cost</i>
514MKA	MHK	1	1	\$22,500.

**Approval of Contracts**

1. Turp,Coates, Essl, & Driggers for Board Legal Services
2. HHS Team Physician Services: A+ Athlete Sports Medicine of Robbinsville, NJ.

**Board Secretary and Treasurer's Report for November, 2015**

**WHEREAS**, the Board of Education has received the report of the **Board Secretary** and **Treasurer** for the month of **NOVEMBER, 2015** submitted pursuant to N.J.S.A 18A:17-9, and

**WHEREAS**, in compliance with N.J.A.C. 6:20-2A.10 (d) the Secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education; and

**WHEREAS**, the report of the Treasurer of School Monies is in agreement with the Report of the Board Secretary; **NOW, THEREFORE BE IT RESOLVED**, the Board of Education accepts the above referenced reports and certifications, and certifies that after review of the Secretary's Monthly Financial Report (appropriation section), and Treasurer's Report, to the best of its knowledge, no major account or fund has been over expended in violation on N.J.A.C.6:20-2A.10 (a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

**Transfer Report for November, 2015**

The East Windsor Regional School District submits to the County School Business Administrator an updated report of budget transfers and changes in revenue and appropriations on a monthly basis. The EWRSD Board of Education certifies to the best of its knowledge that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**RESOLVED**, that the Board of Education ratifies the attached transfers between budget line items that have been approved by the Superintendent of Schools and reported to them pursuant to Board policy and State regulation.

**2015-2016 CSA Merit Goals**

*Superintendent Merit Goals (qualitative and quantitative) for the 2015-2016 school year (as amended in executive session) By June 2016, the Superintendent will*

- lead the development of a plan to guide the implementation of a successful and consistent full-day kindergarten program, district-wide.
- will improve the frequency, quality, and consistency of existing district communications in order to reach all members of the school community and engage stakeholders in our focus on student achievement.
- lead the creation a parent education program to help build a closer home-school partnership, with a specific focus on academic topics.
- create a more philosophically cohesive district leadership team through the implementation of a leadership team study group, which develops conversation, empowerment and shared vision among leaders.
- lead an update of elementary grade report cards.

**Declaration and Removal of Surplus Property:** HHS Musical Scenery/set pieces that are no longer needed and are taking up space. These items will be sold to another district.

**Bill List for January 11, 2016 for the total amount of: \$9,505,985.76**

15. EXECUTIVE SESSION – not needed
- Meeting adjourned at 9:50 p.m.

*Respectfully submitted by Nicholas Puleio, Interim Business Administrator/Board Secretary*