

APPLICATION FOR ASB

Due: April 19, 2019 by 3:00 pm in the GHS front office

CONGRATULATIONS! You have taken the first step in becoming a part of Glendora High School's Leadership team. Before you commit to such an incredible responsibility, you may wish to consider some of the ramifications of being involved in such an important aspect of your school.

You must be willing to give total commitment to your job. As an ASB member, you must be prepared to put ASB as **top** priority and are discouraged from applying if conflicting activities will consistently interfere with your involvement. Being in the Glendora Leadership Class requires time and effort. Some of the work and planning occurs outside of the regular class day. Failure to meet these out of class obligations can affect your class grade. Ask yourself these questions.

- Are you academically eligible (2.5 GPA)?
- Do you have satisfactory citizenship grades in all classes?
- Will you be able to take the ASB Leadership Class all year?
- Can you work by yourself and complete tasks on time?
- Can you speak in front of others?
- Are you available to stay after school and evenings?

There is hard work and planning behind everything that goes on at school. Make sure that this is the right choice for you. Good Luck!

The application process is in 3 parts

- 1) This application and questions: Due April 19th
- 2) Two teacher evaluations: Due April 19th
- 3) Interview which will be scheduled in April & May.

This application will be used to give us an idea of your capabilities. Students will be interviewed based on this application. Please make sure that all questions are answered on a word document. Please DO NOT attach a resume or other supporting material.

Checklist: (To be turned in and in the following order!)

- | | | |
|----|--|-------|
| 1. | Cover Page (page 2) | _____ |
| 2. | Desired Team Application page (p. 3, 4, 5 or 6) | |
| 3. | Registrar & Assistant Principal Signature (p. 7) | _____ |
| 3. | Student and Parent/guardian Signature (p.7) | _____ |
| 4. | Student Statement (Typed and attached) | _____ |
| 5. | Teacher Recommendations (In envelope or sent to Mrs. Gonzalez) | _____ |



GLENDORA HIGH SCHOOL



ASB Application Form

Due – Friday, April 19, 2019 (by 3:00 PM)
Turn in to the front office or Mrs. Gonzalez's mailbox

Potential Student Leader's Name: _____

Cell Number: _____ Email Address: _____

Grade you will be in NEXT year:

SOPHOMORE

JUNIOR

SENIOR

What TEAM are you applying for? (Check Only One Box)

Sound & Spirit Team:

Sound and Video Production Team

Spirit Team (student section leaders and hype people)

Service Team (help squad)

Outreach Team:

Athletic Outreach Team

Student Body Outreach Team

Staff Outreach Team

Design Team:

Building Team

Decorating and Painting Team

Activities Team:

Activities Team

SOUND, SPIRIT & SERVICE APPLICATION

Overview:

We have a SOUND/SPIRIT/SERVICE team that creates stories by what others HEAR. Members of this team will be responsible for:

SOUND TEAM:

- Speaker and Mic setup at activities and events
- Music at activities and events

SPIRIT TEAM:

- Student section leaders (Dog Pound)
- Classroom visits with spirit

SERVICE TEAM:

- Help team with setting up, tearing down, cleaning up and organizing materials

VIDEO PRODUCTION TEAM

- Creates promotional and highlight videos for all events. Also creates special project videos.

Interview Directions:

1. During your interview please be prepared to discuss and share ONE of the following tasks: (CHECK ONE)

____ During your interview, please bring in 2 playlists (limit 5 songs per list) One playlist for a football game and another for a community event. Be prepared to explain why you chose these songs. **(SOUND TEAM)**

____ During your interview, you will lead us in 3 different student section cheers. Showcase your ability to be a student section leader. **(SPIRIT TEAM)**

____ During your interview, be prepared to discuss our ability to serve others and help out with a strong work ethic. **(SERVICE TEAM)**

____ Bring in samples of videos that you have made or be ready to discuss your skills in this area. **(VIDEO TEAM)**

OUTREACH APPLICATION

Overview:

We have an OUTREACH team that creates stories by how they make others FEEL. Members of this team will be responsible for:

SPORT OUTREACH TEAM:

- Appreciates, encourages, recognizes and serves our athletic programs.

STUDENT BODY OUTREACH TEAM:

- Appreciates, encourages, recognizes and serves various groups and students on campus.

STAFF & STUDENT LEADER OUTREACH TEAM:

- Appreciates, encourages, recognizes and serves student leaders, staff members and adults in the community.

Interview Directions:

1. During your interview please be prepared to discuss and share ONE of the following tasks: (CHECK ONE)

____ Share 2 or 3 ideas to recognize athletes here at Glendora High School.
(SPORT TEAM)

____ Share 2 or 3 ideas to recognize different groups on campus here at GHS.
(STUDENT BODY TEAM)

____ Share 2 or 3 ideas to serve our community. **(STAFF & STUDENT TEAM)**

DESIGN APPLICATION

Overview:

We have a DESIGN team that creates stories by what others SEE. Members of this team will be responsible for:

BUILDING TEAM:

- Builds props, backdrops and other design features for activities and events.

DECORATION & PAINTING TEAM:

- Decorates for all activities and events. Painting posters, props and backdrops for everything that we do.

PUBLICITY TEAM:

- Plans and creates publicity for activities and events. Maintains a strong social media presence that is informative and positive.

Interview Directions:

1. During your interview please be prepared to discuss and share ONE of the following tasks: (CHECK ONE)

____ Be prepared to bring in samples of things that you have built or be ready to discuss your skills in this area. **(BUILDING TEAM)**

____ Be prepared to bring in a sketch and talk about our ideas for rally decorations, stadium decorations or other events. **(DECORATION & PAINT TEAM)**

____ Be prepared to bring in samples of things that you have designed or created for social media. Or design a flyer for a special event here on campus. **(PUBLICITY TEAM)**

ACTIVITIES APPLICATION

Overview:

We have an ACTIVITIES team that creates stories by what others DO. Members of this team will be responsible for:

- Bi-monthly Fun Friday Activities
- In Class Weekly Activities
- Spirit Weeks and Dress-up Days
- Themed weeks leading up to major events
- GHS Activities (e.g. Powder Puff, March Madness, Senior Luau, Movie Night, etc.)

Interview Directions:

2. During your interview please be prepared to discuss and share ONE of the following tasks: (CHECK ONE)

____ Come up with a theme for Homecoming with dress up days for the entire week. Include a list of noontime activities that support the theme.

____ Come up with a theme for ACTION and assign each grade their character.

ACADEMIC ELIGIBILITY

I. Grades (*Minimum acceptable GPA is 2.5*)

Cumulative GPA to Date: _____

2nd Semester GPA to Date: _____

Registrar's Signature _____

II. Citizenship

Student has citizenship and attendance appropriate of a student leader.

Assistant Principal's Signature _____ Approve Not Approve

PARENT LETTER

Dear Parents:

We realize the importance of parental support for each of our student leaders, so it is essential that you read the information provided regarding selection, eligibility, and time commitment for next year's students.

Please be aware that much extra energy and time will be required of your children as they participate and organize all of our events. Many of these events take place on Friday nights or weekends or early mornings or late nights. Attendance for many of these events is mandatory, and failure to do so can negatively affect a student's grade.

We will be scheduling a summer workshop at a date to be determined. Attendance will be expected, though we will work around people's vacations as best as possible and understand that families come first. There will also be a parent meeting on the evening of the workshop.

Thank you in advance for your time and understanding, and most importantly, thank you for raising such concerned and committed young men and women who have put service above self.

Sincerely,

René González

ASB Advisor

We have read, understood, and agree to adhere to the Selections Policies, Contract of Expectations, Code of Conduct, Eligibility Criteria, and Parent Letter.

Student Name (please print)

Parent/Guardian Name (please print)

Student Signature Date

Parent/Guardian Signature Date

Student Statement

You may be asking what the purposes of these questions are. The answer is we want to ensure that we give you as many ways to represent yourself to the fullest. Your ability to express yourself in these questions is another significant means for us to discover you. The depth/originality of answers will be strong indicators of your true desire to *Succeed in Leadership*. Include examples and explain yourself in detail. The more you open up, the more we know about you. Please answer the following questions in Times New Roman, 12 font, single spaced in a word document.

1. Explain your reason for applying to the ASB Leadership Class
2. What skills, talents or qualifications do you have that would make you a genuine asset to the leadership program?
3. What are your areas of weakness that you would like to improve on in ASB?
4. What other activities/groups/teams/events/hobbies are you currently involved in?
5. Explain the significance of reaching out to the entire student body. Give examples of how you would go about accomplishing this goal.
6. Create a question and answer it in detail (this is your chance to tell us something about you that we didn't ask)
7. ATTACH A CURRENT PICTURE OF YOURSELF

It is the responsibility of the prospective leadership student to return this form to Mrs. Gonzalez's room (215) If you should have questions, please contact Mrs. Gonzalez at 626-963-5731 ext. 6215

I. GHS Leadership Selection Process

SELECTION PROCEDURE

- A. Submit Completed Packet to Mrs. Gonzalez, making sure that Code of Conduct is signed by both parent and student, Registrar's Signature is affixed, teacher recommendations are received, and Student Statement is included.
- B. Receive call from Selection Committee
- C. Interview with Selection Committee
- D. Receive call welcoming you into the ASB Class

II. GHS ASB Class Requirements

GPA REQUIREMENT

1. Required: 2.5+ GPA overall and for the last quarter
2. Probation: Failure to keep a minimum of 2.5 GPA at each quarter grading period will make you ineligible for activities, performances, or any event related with Leadership.
3. Dismissal from class: If overall GPA falls below 2.5 or two consecutive quarters are below, the student will be removed from Leadership class.

ASB GRADES

Grades are based on attendance and participation in all assigned activities and projects, an ongoing weekly reflection notebook, and participation in a number of non-mandatory activities. In addition, all ASB students must be dedicated to serving the school and community. Students are expected to participate in all scheduled ASB events and fund-raisers. Special arrangements must be made to for any missed activity due to an emergency, an unavoidable family activity, or a conflicting practice or game.

ATTITUDE

ASB students are expected to be cheerful and friendly, as well as cooperative. The weight of responsibility is sometimes enormous, but if you plan and work hard, your activities will be successful. Everyone is expected to do his/her job and to learn from mistakes. We will help each other, have fun, and make the year a success. Bear in mind that it is likely that you will work many hours for which you seem to be unrewarded. Being selected for this class is a reward in itself, and your job is primarily one of service.

RESPONSIBILITIES

1. Members shall attend class every day, be punctual, and oversee all assigned activities
2. ASB members shall represent GHS at rallies, back-to-school night, Link activities, etc.
3. Leadership members are to use the class telephone and computer for school business only.
4. Leadership members are obligated to support school activities and to create a community of positive learning and human relations.
5. Leadership requires a commitment from students to dedicate the extra time necessary for a successful activities program. This includes, but is not limited to, before and after school, evenings, Saturdays and time out of other classes on an as needed basis.
6. Failure to meet these responsibilities will can result in removal from the class.

BEHAVIOR

1. ASB members shall practice acceptable behavior as outlined in the GHS Code of Conduct.
2. ASB members are school leaders and ambassadors at **all** times; therefore, ASB members must set good examples for other students at **all** times, including off campus and on weekends
3. Personal friendships and romances are to be kept separate from ASB class activities.
4. HONOR BEHAVIOR: ASB students are expected to use their time productively, be where they are supposed to be, and to help others. No "hanging out" or "wandering" during class time.
5. DRESS: ASB members are required to wear school shirts to rallies, activities, and conferences. ASB members are expected to meet the school's dress code requirements.

III. Selection and Conduct Requirements

SELECTION POLICIES

1. The application packet must be filled out completely for the desired position before the deadline. The deadline is **3:00 p.m. on the due date.** Packets should be turned in to Mrs. Gonzalez. **Due Date: April 19, 2019.**
2. It is the applicant's sole responsibility to ensure the completed packet is turned in by the deadline. **Late applications will not be accepted!**
3. If the student's chosen teacher, counselor and/or parents/guardians do not recommend the candidate, the candidate will be considered ineligible and will not be informed of the reason why to insure the confidentiality of such recommendations.
4. Based on the student's application, an Interview panel may or may not choose to interview a candidate.

CONTRACT OF EXPECTATIONS

As a student leader you must communicate the standards and values that Glendora High School promotes. Your behavior and attitude set the examples for others. You are a student who is in the public eye and thus are expected to ensure that your behavior does not discredit yourself, the leadership class, or your school. This behavior includes the Education Code, all district rules, school rules and the Glendora High School Code of Conduct. You are expected to have exemplary behavior. Violation of these expectations will cause disciplinary action and will affect your eligibility to continue in your role as a school representative.

GLENDORA HIGH SCHOOL CODE OF CONDUCT

The Glendora High School Code of Conduct is the Glendora High School High School Behavioral Eligibility Guidelines for students involved in extracurricular and co-curricular activities, as well as those in GATE. This code is founded upon the belief that students who are involved in extra-curricular, co-curricular and GATE should be positive role models and are expected to adhere to the Glendora High School Code of Conduct. Students who are suspended under CA Educ. Code #48900 will have violated the Glendora High School Code of Conduct.

Once a student is suspended, they are ineligible for practices, competitions, and/or activities during this period of suspension. Further consequences related to eligibility, may be determined by the Glendora High School Code of Conduct Committee. This committee will determine the status of the student in the extracurricular, co-curricular, or GATE program(s). Depending on the severity of the infraction, the committee may place a student on probation, suspend the student from the program(s) for a period of time or remove student's eligibility status for the semester and/or the semester following.

The Glendora High School Code of Conduct Committee may be part of the Due Process Committee. The minimal membership must be an administrator, counselor, student, parent, and staff member representing the affected activity(s)/programs. In order to participate in any activity, the code of conduct must be signed by the student and his/her parents.

Teacher Recommendation Form

Student Name: _____

Teacher Name: _____

School: _____

Thank you for taking the time to complete this recommendation. We are trying to get a fuller picture of our aspiring student leaders and greatly value the classroom teachers' perspective as you see them in different circumstances than we do. Please feel free to use the back if you have more to say or to submit your answers in word-processed form.

1.) Under what circumstances have you known the student (classes, clubs, sports, community):

2.) Have you witnessed or heard of any behavior or attitude by the student which would make them poor role models on our campus (please feel free to continue on the back):

3.) On a scale of 1-10 with ten being the highest, how highly would you recommend this student and why (please feel free to continue on the back)?

	Always	Sometimes	Seldom
Volunteers for Leadership Roles	_____	_____	_____
Completes assignments on time	_____	_____	_____
Works well in Groups	_____	_____	_____
Helpful without being asked	_____	_____	_____
Organized	_____	_____	_____
Works Independently	_____	_____	_____
Respects Others Opinions and property	_____	_____	_____
Willing to compromise	_____	_____	_____
Comfortable with public speaking	_____	_____	_____
Honest	_____	_____	_____
Responsible	_____	_____	_____
Reliable	_____	_____	_____
Compassionate	_____	_____	_____
Creative	_____	_____	_____

Please Circle Those That Best Apply

Traditional Leader Non-Traditional Leader Behind the Scenes Leader Natural Leader with Peers

Teacher Signature: _____

Please seal this recommendation in an envelope with your signature over the seal before returning it to the student or place in my box in the front office by April 19, 2019. Thank you – Rene Gonzalez

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Willing to compromise	_____	_____	_____
Comfortable with public speaking	_____	_____	_____
Honest	_____	_____	_____
Responsible	_____	_____	_____
Reliable	_____	_____	_____
Compassionate	_____	_____	_____
Creative	_____	_____	_____

Please Circle Those That Best Apply

Traditional Leader Non-Traditional Leader Behind the Scenes Leader Natural Leader with Peers

Teacher Signature: _____

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