We, ___________________________________, the parents of student ___________________________________

wish to hire ___________________________________ to provide tutoring services to our child commencing
during the month of __________________. We realize that this agreement form expires on August 31, and
each new school year/summer vacation requires a new form to be completed.

We have read the complete Tutoring Policy on the school website and understand the school does not involve
itself in the financial transactions for paying the teacher/tutor, does not receive any revenue from tutoring, and
does not endorse or guarantee any particular tutor.

The exact days and times of the tutoring sessions will be agreed upon by the teacher and us, realizing that the
priorities of St. Louise School and the school’s administration take precedence when scheduling times and/or
reserving rooms. When tutoring on site, the teacher/tutor must choose a school room in which he/she and the
student are within view of the public at all times, and the room must be reserved through the Parish-
Administrator-for-Scheduling if occurring any afternoon after 4:30PM. St. Louise rooms may not be used for
tutoring on days school is not in session. Thus, school rooms are not available on weekends or vacation days.

Parent’s Signature_______________________________________________          Date____/____/____

Tutor’s Signature_______________________________________________           Date____/____/____

The St. Louise School principal to complete the following:

The Teacher/Tutor is □ approved  □ denied to tutor the above-named student through August 31.

Principal’s Signature_____________________________________________     Date____/____/____