

Inglewood Unified School District

AGENDA

Regular Board Meeting

July 18, 2018, 5:30 PM

Dr. Ernest Shaw Board Room

401 S. Inglewood Avenue

Inglewood, CA 90301

1. INITIAL CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

3.a. Board Members: Margaret Turner-Evans, President (Seat #4); Dr. D'Artagnan Scorza, Vice President (Seat #5); Dr. Dionne Young Faulk, Member (Seat #1); Dr. Carliss McGhee, Member (Seat #2); Melody Ngaue-Tu'uholoaki, Member (Seat #3)

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for public comment on agenda items and [30] minutes for public comment on non-agenda items will be allotted during this section. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

5.b. Public Comment on Non-Agenda Items

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel/Pending Litigation (Pursuant to Government Code Section 54956.9 (a) and (d)(1):

7.a.1. OAH Case No. 2018030202

7.a.2. OAH Case No. 2018030711

7.a.3. OAH Case No. 2018041113

7.a.4. OAH Case No. 2018050415

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7.a.5. OAH Case No. 2018031034

7.a.6. OAH Case No. 2018040208

7.a.7. Settlement Agreement for Student ID Number 2080219

7.b. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 [a][b][c][2][3]:

7.b.1. CS 001/2018-2019

7.b.2. CS 002/2018-2019

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

10. REPORTS/PRESENTATIONS

10.a. Educational Strategic Plan

10.b. Facilities Project List and Implementation Plan

11. PUBLIC HEARING(S):

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Ratification of Contract No. C-18321:17:18 with the Los Angeles County Office of Education for Induction Program Services Human Resource Services for F/Y 2017-2018

12.a.2. Approval to Purchase Catastrophic Injury Insurance from Myers-Stevens & Toohey & Co., Inc., for Interscholastic Athletics in Grades 9-12 for F/Y 2018-2019

12.a.3. Approval to Renew the 2018-2019 Excess Workers' Compensation Insurance and Employers' Liability, Brokered by Keenan & Associates

12.a.4. Approval to Renew the Membership to EdJoin Employment Posting Services for 2018-2019 School Year

12.a.5. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2018-2019

12.a.6. Approval to Reinstate the Position and Job Classification for Chief Facilities & Operations Officer

12.a.7. Approval to Establish the Position and Job Description for Elementary School Counselor, K-6

12.a.8. Approval of the Administrative Services Agreement with Ward Services for Administering Section 125 Cafeteria Plans and Providing Voluntary Employee Benefit Plans

12.a.9. Approval to Reinstate the Position and Job Classification for Administrator of Special Education-Compliance

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12.a.10. Approval to Reinstate the Position and Job Classification for Director of Special Education

12.a.11. Approval of Participation Agreements with California Valued Trust (CVT) for Enrollment in Blue Shield of California, Kaiser Permanente, Delta Dental, VSP and MetLife Employee Benefit Programs and Related Participation Agreements for Classified, Certificated, and Management/Confidential Employees

12.a.12. Approval of the Agreement with Trustmark to Establish Employee Payroll Deduction Program for Voluntary Employee Benefits, Effective October 1, 2018

12.a.13. Certificated Personnel Roster

12.a.14. Classified Personnel Roster

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/ratification of Purchase Orders in the amount of \$6,871,351.37 issued May 1, 2018, through June 15, 2018

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

12.b.3. Authorization to Declare the Items Provided on the Attached Lists as Surplus

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

12.b.5. Approval to Renew the Organizational Subscription Membership to the California Association of School Business Officials (CASBO) for F/Y 2018-2019

12.b.6. Approval of Agreement No. C18/19-023 with Tri-Signal Integration, Inc., to Provide Fire Alarm Monitoring at Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Monroe Middle School, Morningside High School and Payne Elementary School for Fiscal Year 2018-2019

12.b.7. Approval of Agreement No. C18/19-028 with Spectrum Dynamics to Provide Professional Cleaning and Resurfacing of Gym Floors at Crozier Middle School, Inglewood High School, La Tijera Academy of Excellence Charter School, Monroe Middle School and Morningside High School

12.b.8. Approval of Elevator Full Maintenance Service Agreement No. C18/19-014 with Next Level Elevator to Service One Elevator and One Wheelchair Lift Located at 106 E. Manchester Blvd. Inglewood, CA - Inglewood Adult School for Fiscal Year 2018-19

12.b.9. Approval to Lease Additional Heat and Seal Machines from Oliver Packaging for the Food Service Department

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12.b.10. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures at Various Sites

12.b.11. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for Fiscal Year 2018-2019

12.b.12. Authorization to Participate in the California Multiple Award Schedule (CMAS) Contract Number 3-16-70-0697K to Purchase Information Technology Goods & Services from DI Technology Group, Inc. dba Data Impressions for FY 2018-2019

12.b.13. Approval to Renew the California School Boards Association (CSBA) and Education Legal Alliance (ELA) Annual Membership for the 2018-19 School Year to Assist in the Areas of Board and Policy Development and Advocacy

12.b.14. Approval to Renew the District Membership with California's Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2018-2019

12.b.15. Approval of Resolution No. 002/2018-2019 for Temporary Interfund Cash Borrowing in the Amount of \$5 Million for Fiscal Year 2018-2019

12.b.16. Authorization of Year-End Appropriation Transfers by the County Superintendent of Schools (County Office) for Closing of the 2017-18 School Year

12.b.17. Ratification of Memorandum of Understanding, For LACOE Specialized High Schools 9-12 Grade Students and LACOE County Community Schools 7-12 Grade Students for the 2017-2018 School Year Between the Los Angeles County Office of Education and Inglewood Unified School District

12.b.18. Approval of Agreement No. C18/19-029 with Westcor Environmental to Provide Abatement Services in the Pool Room at Morningside High School

12.b.19. Approval to Apply for a New County District School (CDS) Code with the California Department of Education for the Woodworth-Monroe K-8 Academy Campus

12.b.20. Approval of the Monroe Middle School and Woodworth Elementary School Merger to a New K-8 School

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$5,801,576.38 issued May 1, 2018, through June 15, 2018

12.c.2. Ratification to Renew the Facility Consultant Agreement with Kathleen Moore and Associates to Assist with Facility Related Services for FY 2018-19

12.c.3. Ratification of Agreement for Bond and Capital Facilities Program Management Services with School Program Management, LLC., for FY 2018-19

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12.c.4. Ratification of Amendment No. 2 to Agreement No. C-15/16-023 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG Modernization Projects

12.d. EDUCATIONAL SERVICES

12.d.1. Ratification to Renew the Agreement for Consultant Services with Imagine Learning to Provide Student Licenses and Teacher Training, Effective July 1, 2018 until June 30, 2019

12.d.2. Approval to Renew the Consultant Agreement with Curriculum Associates, LLC to Provide 12 I-Ready Site Licenses and Instruction Math and Reading Site Licenses for K-6 Schools and On-Site Professional Development, Effective August 17, 2018, through August 16, 2019

12.d.3. Ratification to Renew the Annual Software Subscription with Ellevation Inc., to Purchase Software and Provide English Language (EL) Learners Training to Teachers and Administrators for Fiscal Year 2018-2019

12.d.4. Ratification of Amendment No. 2 to the Consultant Agreement with Sunbelt Staffing, LLC to Provide Additional Support to Students for Occupational Therapy and ParaEducators for F/Y 2017-2018

12.d.5. Ratification of Resolution No. 01/2018-2019, for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel To Sign Contract No. CSPP-8202 with the California Department of Education to Continue to Operate the California State Preschool Program for Fiscal Year 2018-19

12.d.6. Ratification Resolution No. 02/2018-2019 for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel to Sign Contract No. CCTR-8092 with the California Department of Education to Continue to Operate the General Child Care and Development Program for Fiscal Year 2018-19

12.d.7. Approve Response to Civil Grand Jury Report re LCFF and Foster Youth

12.d.8. Ratification of Amendment No. 2 to the Consultant Agreement with Staff Rehab, to Provide Additional Staff in Speech Language Pathology and ParaEducators as Requested Per the Student IEP's for F/Y 2017-2018

12.d.9. Approval to Renew the Agreement with Spectrum Center Inc. as a Nonpublic Agency Behavior Support Option for Inglewood Unified School Students who Require Special Education within the District's Public School Classrooms for Fiscal Year 2018-2019

12.d.10. Approval of Agreement with Spectrum Center Inc., as a Nonpublic Agency To Provide Intervention Services for IUSD Students who Require Special Education Within the District's Public School Classrooms for Fiscal Year 2018-2019

12.d.11. Ratification of Amendment No.1 to the Lease Agreement Between Inglewood Unified School District and Beach Cities Learning LLC, a Non Public

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School to Provide Non-Public School Special Education Instruction for the Special Education Department

12.d.12. Approval Expatriate Communications Service Agreement for Speech Language Pathology Services for Fiscal Year 2018-2019

12.d.13. Approval of Consultant Agreement with Centinela Youth Services, Inc., to Provide a Variety of Training Opportunities, Technical Assistance, and On-Site Coaching for the Inglewood Unified School District for the 2018-2019 School Year

12.d.14. Approval of Agreement for Consultant Services with Accelerate Learning Inc., to Provide Science Curriculum Student Licenses for Students in Grades 7-12 and On Site Implementation Training to Teachers, Effective July 19, 2018, until July 19, 2019

12.d.15. Approval of Agreement with Digital Dragon to Provide Technology Instruction to Woodworth-Monroe K-8 School Students in Grades TK-5, Effective August 20, 2018 - June 7, 2019

12.e. STATE ADMINISTRATOR

12.e.1. Ratification of Travel for Board President, Margaret Turner-Evans to Attend the California Labor Management Initiative 2018 Summer Institute Conference on June 24-25, 2018, in San Diego, CA

13. APPROVAL OF MINUTES

13.a. Minutes of the State Administrator's Regular Board of Education Meeting held on June 28, 2018

14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. STATE ADMINISTRATOR REMARKS

16. NEXT MEETING - August 8, 2018

17. ADJOURNMENT

Disability Information

All meetings of the State Administrator and Governing Board are open to the general public with the exception of Closed Sessions, which are held to consider those items specifically exempt under the Ralph M. Brown Act. Anyone planning to attend a meeting who has a disability and needs special assistance should call the State Administrator's Office, 310.419.2728, at least three (3) days in advance to make special arrangements.

Spanish Interpretation / interpretación al español

Spanish interpretation is available at Regular Session Board Meetings. [Se ofrecen servicios de interpretación al español durante las juntas regulares de la Mesa Directiva del Distrito.

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Mission Statement

The mission of the Inglewood Unified School District is to ensure that all our students are taught rigorous standards based curriculum supported by highly qualified staff in an exemplary educational system characterized by high student achievement, social development, safe schools, and effective partnerships with all segments of the community.

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11. PUBLIC HEARING(S):

12. CONSENT CALENDAR/ACTION ITEMS

12.a. HUMAN RESOURCES DIVISION

12.a.1. Ratification of Contract No. C-18321:17:18 with the Los Angeles County Office of Education for Induction Program Services Human Resource Services for F/Y 2017-2018

Recommended Motion:

Administration recommends that the State Administrator ratify Contract No. C-18321:17:18 with the Los Angeles County Office of Education to provide an Induction Program Services - Human Resource Services, effective June 7, 2018, through June 30, 2018.

Rationale:

All contracts must be approved by the State Administrator. LACOE's Beginning Teacher Programs support new teachers during their participation in the LACOE California Teacher Induction Program. Induction programs standards require that beginning teachers participate in a structured program that supports the participating teachers as they move towards requirements to earn a clear teaching credential.

Financial Impact:

Candidates are personally responsible for tuition costs for the LACOE California Teachers Induction Program as outlined in Exhibit C of the agreement.

Attachments:

LACOE Induction Program 2017-18

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12.a.2. Approval to Purchase Catastrophic Injury Insurance from Myers-Stevens & Toohey & Co., Inc., for Interscholastic Athletics in Grades 9-12 for F/Y 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve to purchase Catastrophic Injury Insurance from Myers-Stevens & Toohey & Co., Inc., for Interscholastic Athletics in Grades 9-12 for F/Y 2018-19.

Rationale:

All purchases of insurance must be approved by the State Administrator. District sponsored athletics and sporting activities have a higher level of liability exposure due to the nature of the activity. Catastrophic Insurance is designed for serious school-related injuries that may require long term medical care and excessive medical expenses in the event of a catastrophic type of injury.

The insurance provides coverage for students while participating in school sponsored games and official practice sessions of interscholastic sports and supporting activities, such as band, cheerleaders, majorettes, student coaches, student trainers, and student managers.

Financial Impact:

The cost not to exceed \$14,658.38 will be paid with General (liability and property insurance) Funds.

Attachments:

Standard Catastrophic Coverage Request for 2018-19

12.a.3. Approval to Renew of 2018-2019 Excess Workers' Compensation Insurance and Employers' Liability, Brokered by Keenan & Associates

Recommended Motion:

Administration recommends that the State Administrator approve renewal of the 2018-2019 Excess Workers' Compensation Insurance, brokered by NY Marine & General Insurance Company, at an annual premium of \$112,491.

Rationale:

IUSD is self-insured for Workers' Compensation Insurance. In order to protect District funds from any catastrophic losses, the District secures excess workers' compensation insurance coverage for claim losses that exceed \$650,000. Keenan & Associates has been assisting the district in brokering quotes for this insurance coverage for the past several years. The quote brokered for the District provides the same level of coverage as last year, but at a lower cost with this new carrier versus renewal with Safety National. Staff is recommending that approval be given for the renewal of Excess Workers' Compensation Insurance coverage, brokered by Keenan & Associates, as outlined below:

Provider: NY Marine & General Insurance Company

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Annual Premium: \$112,491 (rate: \$0.1846 per \$100 of payroll)
Coverage: Self Insured Retention: \$650,000, Limit: \$25,000,000
FCMAT Personnel Management Standard 9.5

Financial Impact:

The cost of this premium, \$112,491 is charged to the District fund.

Attachments:

Excess Workers' Compensation Renewal Proposal

12.a.4. Approval to Renew the Membership to EdJoin Employment Posting Services for 2018-2019 School Year

Recommended Motion:

Administration recommends that the State Administrator approve to renew the membership to the EdJoin Employment Posting Services for the 2018-2019 School Year.

Rationale:

All memberships must be approved by the State Administrator. Currently the Inglewood Unified School District utilizes EdJoin.org for their employment posting needs. The service provided by EdJoin affords nationwide users access to employment opportunities in the Inglewood Unified School District. Approval of this membership will provide the Inglewood Unified School District with continued access to EdJoin.org for employment posting needs

Financial Impact:

The fee of \$1,295.70 will be paid from the Human Resources General Fund Budget.

Attachments:

2018-19 EDJOIN Service Agreement

12.a.5. Approval to Renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (Formerly AESOP) for F/Y 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve to renew the Master Services Agreement with Frontline Technologies, LLC dba Frontline Education (formerly AESOP) for FY 2018-2019.

Rationale:

All contracts must be approved by the State Administrator. The contract provided has been revised to reflect the revised costs for FY 2018-2019. The contract provided will replace the one approved on June 20, 2018.

IMPLICATION: By approving this request, Frontline Technologies, LLC., will continue to provide 24-hour telephone support, updating of software currently installed and training for all users on an "as required" basis.

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Financial Impact:

The maximum amount of \$12,007.99 will be paid with General Funds.

Attachments:

Frontline contract

12.a.6. Approval to Reinstate the Position and Job Classification for Chief Facilities & Operations Officer

Recommended Motion:

Administration recommends that the State Administrator approve to reinstate the position and job description of Chief Facilities & Operations Officer, Range 93M, 12 month 8 hours.

Rationale:

The State Administrator must approve all reinstatement of positions and job descriptions. Under the direction of the Chief Business Official, the Chief Facilities and Operations Officer plans, organizes, supervises and evaluates the maintenance, repair, modernization and operations of School facilities. Coordinates, plans, supervises the Districts Construction Program including the Measure GG Bond Program and the Los Angeles World Airport Sound Insulation Grant Program, and the various consultants, architects and trades.

Over the next three years, it is anticipated that the District will be completing a large number of facilities projects. Several projects are already underway in the District at several schools, including Payne Elementary, Highland Elementary, Woodworth-Monroe, and Oak Elementary. This work is critical to increasing enrollment and providing safe, appropriate learning spacing for our students. Upon approval of this request, Human Resources will be authorized to recruit and fill the position. FCMAT Personnel Management Standard 3.9.

Financial Impact:

A cost of \$12,081.90 monthly plus management benefits to be paid from Maintenance (Redevelopment) Measure GG and LAWA (pending approval from LAWA) Funds.

Attachments:

Chief Facilities & Operations Officer

12.a.7. Approval to Establish the Position and Job Description for Elementary School Counselor, K-6

Recommended Motion:

Administration recommends that the State Administrator approve to establish the position and job description of Elementary School Counselor, K-6.

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Rationale:

The State Administrator must approve all new positions and job descriptions. Under the direction of the Chief Academic Officer or designee, the Counselor is responsible to work the students, parents and teachers in the necessary programs, counseling guidance and supporting socio emotional and academic achievement; administration, analysis and use of group achievement data; maintenance of guidance records and cumulative folders; conferring with parents; coordination of the guidance needs of individual students with teachers, administrators and district personnel.

IUSD currently has counselor job classifications for the high school and K-8/middle school levels. Human Resources reviewed the proposed job description with Inglewood Teachers Association. Approval of this job description will clearly define the role and responsibilities of elementary school counselors.

Financial Impact:

This position will pay at \$53,174.33 - \$72,046.68 annually and will be paid with Title I funds.

Attachments:

Elementary Counselor - Job Description

12.a.8. Approval of the Administrative Services Agreement with Ward Services for Administering Section 125 Cafeteria Plans and Providing Voluntary Employee Benefit Plans

Recommended Motion:

Administration recommends the State Administrator approve the Administrative Services Agreement with Ward Services for Administering Section 125 Cafeteria Plans through Ameriflex for policy year January 1, 2019 through December 31, 2019 and Providing Voluntary Employee Benefit Plans through Trustmark for policy year October 1, 2018 through September 30, 2019.

Rationale:

The District offers pre-tax deduction opportunities for employee health and childcare costs through a Section 125 Cafeteria Plan and voluntary benefits (i.e., income protection, life insurance, critical illness plan, etc.). This results in savings for our employees. Ameriflex currently administers this plan for IUSD and has done so since January 1, 2018. The Health Insurance Committee recommended that the District evaluate the current program and contact additional vendors in an effort to compare products, services and costs. Burnham Benefits conducted a market analysis, received proposals, and reviewed with the committee.

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The Employee Benefit Committee is recommending that the District contract through Ward Services for the following:

Ameriflex administer section 125 Cafeteria plans, including flexible spending accounts (dependent daycare, medical, and commuter).

Trustmark employee voluntary benefit plans that include the following insurance: accident, critical illness with cancer, universal life with long term care, and short term disability

The committee found these options provide ISUD employees with a best-in-class product and enrollments solution. By utilizing a professional enrollment firm, IUSD would be able to provide a concierge level of benefit service to all employees. Burnham will maintain oversight of the enrollment process and be a supportive partner to both the district and the enrollment firm. The benefit educators utilized by these firms are salaried employees and are not commissioned. They will educate employees equally on all benefit options (including medical, dental and vision plans) and have this capability available year-round.

Financial Impact:

There is no cost to the District.

Attachments:

Master Service Agreement with Ward Services

12.a.9. Approval to Reinstate the Position and Job Classification for Administrator of Special Education-Compliance

Recommended Motion:

The State Administrator to approve reinstatement of the position and Job Classification for Administrator of Special Education-Compliance.

Rationale:

The State Administrator approves all reinstatement of positions. Under the direction of the Director of Special Education, the Administrator of Special Education-Compliance will be responsible for assisting the Director of Special Education to ensure that all schools and service providers are in compliance with the statutory requirements of IDEA, State and Board Policies governing the operation of special education programs. Will serve as Compliance Officer for various matters for the school system and will handle related assignments that contains legal procedural aspects; assists in development, implementation and training for staff including teachers, administrators, and others.

The Educational Services Division and Executive Director of Special Education have been working with representatives of CDE to design an organizational structure that will support the Districts efforts in becoming compliant in all areas related to special education, providing appropriate programs for our students, and

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communicating with our families while also managing financial implications of increased special educational costs over the years.
FCMAT Personnel Management Standard 3.9.

Financial Impact:

Up to \$97,932 annually to be paid from Special Education budget.

Attachments:

Administrator of Special Education-Compliance

12.a.10. Approval to Reinstate the Position and Job Classification for Director of Special Education

Recommended Motion:

The State Administrator to approve reinstatement of Position and Job Classification for Director of Special Education.

Rationale:

The State Administrator approves all reinstatement of positions. Under the direction and supervision of the Executive Director of Special Education, provides leadership for planning and coordinating the District's program for special education, counseling and psychological services, teaching, research and evaluation; provides for supervision and evaluation of Psychologists and Speech and Language Pathologists.

The Educational Services Division and Executive Director of Special Education have been working with representatives of CDE to design an organizational structure that will support the District's efforts in becoming compliant in all areas related to special education, providing appropriate programs for our students, and communicating with our families while also managing financial implications of increased special educational costs over the years.

FCMAT Personnel Management Standard 3.9.

Financial Impact:

A cost of up to \$117,572 annually to be paid from Special Education fund.

Attachments:

Director Special Education

12.a.11. Approval of Participation Agreements with California Valued Trust (CVT) for enrollment in Blue Shield of California, Kaiser Permanente, Delta Dental, VSP and MetLife Employee Benefit Programs and related Participation Agreements for Classified, Certificated, and Management/Confidential Employees

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Recommended Motion:

Administration recommends that the State Administrator approve the Participation Agreements with California Valued Trust (CVT) for enrollment in Blue Shield of California, Kaiser Permanente, Delta Dental, VSP and MetLife employee benefit programs and the related Participation Agreements for Classified, Certificated, and Management/Confidential (Non-Bargaining Unit) employees, policy year October 1, 2018 through September 30, 2019.

Rationale:

The District has a standing Health Insurance Committee, consisting of three (3) representatives chosen by ITA, three (3) representatives chosen by CalPro, and three (3) representatives chosen by the District. The purpose of this committee is to identify options for reducing health benefit cost increases. The Health Insurance Committee serve in an advisory capacity.

On March 8, 2018, the District contracted with Burnham Benefits Services to provide insurance Broker services for 2018-19 employee Benefit programs. Since March 14, 2018, the Health Insurance Committee has met nine times to receive and review information from various health insurance companies regarding proposals for the upcoming 2018-19 plan year, which included our current provider, California Valued Trust (CVT). After careful consideration, the Health Insurance Committee reached consensus to recommend remaining with CVT.

District Benefits staff are currently working with CVT on preparations for open enrollment, which includes the following:

- Mailings to be sent home to all employees and retirees eligible for benefits
- Three Employee Benefit Informational Meetings scheduled August 22, 27, and 29, 2018
- Two Employee Benefit Open Enrollment Fairs scheduled on August 23 and August 30, 2018
- Wellness Fair scheduled on September 14, 2018
- Provide individual employee benefit counseling sessions through Ward Services (previous item on this board agenda)

Enrollment for the 2018-19 benefit year opens on August 22, 2018 and closes on September 12, 2018.

Financial Impact:

Total cost of employee benefits is dependent upon employee enrollment (types of plans, coverage, etc.).

Attachments:

Participation Agreement - CVT IUSD CalPro

Participation Agreement - CVT IUSD ITA

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Participation Agreement - CVT IUSD Management

12.a.12. Approval of the Agreement with Trustmark to Establish Employee Payroll Deduction Program for Voluntary Employee Benefits, Effective October 1, 2018

Recommended Motion:

Administration recommends the State Administrator approve the Agreement with Trustmark to establish employee payroll deduction program for voluntary Employee benefits, effective October 1, 2018.

Rationale:

The Health Insurance Committee recommended that the District evaluate current voluntary employee benefit plans and contact additional vendors in an effort to compare products, services and costs. Burnham Benefits conducted a market analysis, received proposals, and reviewed the proposals with the committee. Information from the following four vendors was evaluated:

- AFLAC
- Colonial Life (current vendor)
- Trustmark
- Unum

Based on their review, the Health Insurance Committee is recommending that the District contract through Trustmark for the following voluntary employee benefit plans:

- Accident
- Critical illness with cancer
- Universal life with long term care
- Short term disability

The committee found that these options provide IUSD employees with more affordable solutions and flexible programs. The cost of these benefits will be deducted from payroll post-tax and can be cancelled by the employee at any time. Open enrollment for these plans will run from August 22, 2018 through September 12, 2018. A communications plan has been developed and both unions are joining the District in this plan.

Financial Impact:

There is no cost to the District.

Attachments:

IUSD Trustmark Agreement

12.a.13. Certificated Personnel Roster

Attachments:

Certificated Roster 7.18.2018

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12.a.14. Classified Personnel Roster

Attachments:

Classified Roster 7.18.2018

12.b. BUSINESS SERVICES DIVISION

12.b.1. Approval/ratification of Purchase Orders in the amount of \$6,871,351.37 issued May 1, 2018, through June 15, 2018

Recommended Motion:

Administration recommends that the State Administrator approve/ratify purchase orders in the amount of \$6,871,351.37 issued May 1, 2018, through June 15, 2018.

Rationale:

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Below is a summary of purchase order issued from May 1, 2018, through June 15, 2018:

Fund 01.0 General Fund	P201246AC through PTR_30031	= \$6,076,783.63
Fund 01.2 La Tijera Charter Sub Fund	P300840 through PTR_30000	= \$ 26,865.58
Fund 01.9 City Honors Sub Fund	P300061 through PTR_30220	= \$ 18,752.68
Fund 11.0 Adult Education Fund	P300321 through PTR_30206	= \$ (13,006.14)
Fund 12.0 Child Development Fund	P300961	= \$ 19,171.84
Fund 13.0 Cafeteria Fund	PFS_30010 through PTR_30087	= \$ 9,483.78
Fund 14.0 Deferred Maintenance Fund	PCT_3580	= \$ 183,600.00
Fund 67.1 Self-Insurance Fund	P300051	= \$ 55,000.00

Financial Impact:

\$6,871,651.37

Attachments:

Board PO Report July 18, 2018

12.b.2. Approval/Ratification of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Recommended Motion:

Administration recommends that the State Administrator approve/ratify the educational conferences, meetings, and/or workshops with expenses paid according to the Education Code.

Rationale:

Approval of this request will provide staff development for conference attendee and foster improvement in teaching and administration.

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This item supports FCMAT (July 2017 Review) in the following:

- Personnel Management - 5.8, Operational Procedures
- Pupil Achievement 3.13 Instructional Strategies - The district should provide instructional training to teachers so they can improve and vary their use of instructional strategies to increase student engagement and their ability to apply knowledge and skills to academic tasks as required by the Common Core State Standards and assessments.

Financial Impact:

The estimated cost of \$14,906 will be paid with General, No Child Left Behind (NCLB) Title II - Teacher Quality, and Improving America's School Act (IASA), Title I and II Funds.

Attachments:

Convention & Travel 7.18.2018

12.b.3. Authorization to Declare the Items Provided on the Attached Lists as Surplus

Recommended Motion:

Administration recommends that the State Administrator authorize to declare the items on the attached lists as surplus.

Rationale:

Under sections 17545 and 17546 of the Education Code, the governing board of any school district, by unanimous vote of the members present, has the authority to sell, auction, donate, or otherwise dispose of District owned furniture, equipment, or materials no longer usable, no longer needed, or obsolete. If the governing board unanimously determines that the property is worth no more than \$2,500 or that the property is of insufficient value to defray the cost or arranging a sale, the property may be sold, donated, or disposed of without advertising.

IMPLICATION: By approving this request sites in the District will be able to dispose of broken or obsolete equipment and materials as listed on the following pages. E-waste (equipment such as CPU's, monitors, printers) will be picked-up for proper disposal and recycling due to the presence of hazardous materials (SB20).

Financial Impact:

All proceeds from the sale of surplus property will be used to offset operating expenses.

Attachments:

Business Services Surplus

Caroline Coleman Bleachers, Salvage

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Food Service POS Surplus

Kelso ES E-Waste Surplus

Morningside HS Food Service Surplus

Oak ES Surplus

Warehouse/Purchasing Surplus

12.b.4. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Recommended Motion:

Administration recommends that the State Administrator accept the attached donations on behalf of the students and educational programs of the District.

Rationale:

The State Administrator may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become District property. A letter of appreciation will be sent to the donors upon acceptance by the State Administrator on behalf of the Board of Education and Administration. Acceptance of the donations will acquire and maximize internal and external sources.

Financial Impact:

None

Attachments:

Donations 7.18.2018

12.b.5. Approval to Renew the Organizational Subscription Membership to the California Association of School Business Officials (CASBO) for F/Y 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve to renew the Organizational Subscription membership to the California Association of School Business Officials (CASBO) for F/Y 2018-2019.

Rationale:

All memberships must be approved by the State Administrator. The California Association of School Business Officials (CASBO) Organizational Subscription provides access that provides expert advice and training on school business best practices, effective legislative advocacy support, and professional networking. The subscription also covers all school business employees, making them eligible for many benefits, including opportunities to participate in state and section professional development workshops, events and leadership. Moreover, the subscription provides wider access to CASBO publications, as well as free and discounted CASBO job listings.

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Financial Impact:

The cost of \$3,000 will be paid with General Funds.

Attachments:

CASBO Membership 2018-2019

12.b.6. Approval of Agreement No. C18/19-023 with Tri-Signal Integration, Inc., to Provide Fire Alarm Monitoring at Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Monroe Middle School, Morningside High School and Payne Elementary School for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C18/19-023 with Tri-Signal Integration, Inc., to provide fire alarm monitoring at Crozier Middle School, Highland Elementary School, Hudnall Elementary School, La Tijera Elementary School, Monroe Middle School, Morningside High School and Payne Elementary School for Fiscal Year 2018-2019.

Rationale:

All agreements must be approved by the State Administrator. Tri-Signal Integration will provide fire alarm system central monitoring services at several school sites as a requirement for fire marshall compliance.

This item supports FCMAT (July 2017 review) in the following: Facilities Management Standard - 1.3, School Safety Facilities Management Standard - 1.8, School Safety

Financial Impact:

The estimated total cost of \$2,940 will be paid with General Maintenance Funds.

Attachments:

Tri-Signal Fire Alarm Monitoring

12.b.7. Approval of Agreement No. C18/19-028 with Spectrum Dynamics to Provide Professional Cleaning and Resurfacing of Gym Floors at Crozier Middle School, Inglewood High School, La Tijera Academy of Excellence Charter School, Monroe Middle School and Morningside High School

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C17/18-028 with Spectrum Dynamics to provide gym floor resurfacing at Crozier Middle School, Inglewood High School, La Tijera Academy of Excellence Charter School, Monroe Middle School and Morningside High School.

Rationale:

All agreements must be approved by the State Administrator. Spectrum Dynamics will resurface the gym floors and apply two coats of wax.

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This agreement also covers the resurfacing of the cafeteria and administration building at Inglewood High School.

On July 23, 2014, the District adopted Resolution No. 02/2014-2015, Adopting Informal Bidding Procedures Pursuant to the Uniform Public Construction Cost Accounting Act, electing to become subject to the Uniform Public Construction Cost Accounting Act. These informal bidding procedures allow Public Works construction projects, as defined in the Public Contract Code, meeting specific criteria for cost (currently less than \$175,000) to be performed by contract acquired by informal bidding procedures.

The following bids were submitted in response to the request for proposals for resurfacing of five gym floors:

Vendor Name	Total Cost
<i>Spectrum Dynamics</i>	\$46,050.00
La Quality Care Company	\$53,400.00
EVR Gard Construction	\$55,800.00

This item supports FCMAT (July 2017 Review) in the following:
 Facilities Management - 3.1, Facilities Improvement and Modernization

Financial Impact:

The total cost of \$46,050 will be paid with General Maintenance Funds.

Attachments:

C18/19-029 Spectrum Dynamics

12.b.8. Approval of Elevator Full Maintenance Service Agreement No. C18/19-014 with Next Level Elevator to Service One Elevator and One Wheelchair Lift Located at 106 E. Manchester Blvd. Inglewood, CA - Inglewood Adult School for Fiscal Year 2018-19

Recommended Motion:

Administration recommends that the State Administrator approve the Elevator Full Maintenance Service Agreement No. C18/19-014 with Next Level Elevator to service one elevator and one wheelchair lift located at 106 E. Manchester Blvd. Inglewood, CA - Inglewood Adult School for Fiscal Year 2018-19.

Rationale:

All agreements must be approved by the State Administrator. Next Level Elevator will provide monthly services on the hydraulic elevator and wheelchair lift to maintain proper maintenance and compliance with the Department of Industrial Relations.

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This item supports FCMAT (July 2017 review) in the following: Facilities Management 1.8, School Safety

Financial Impact:

The estimated annual cost of \$2,520 will be paid with Inglewood Adult School Funds.

Attachments:

Next Level Elevator Agreement No. C18/19-014

12.b.9. Approval to Lease Additional Heat and Seal Machines from Oliver Packaging for the Food Service Department

Recommended Motion:

Administration recommends that the State Administrator approve to lease additional heat and seal machines from Oliver Packaging for the Food Service Department

Rationale:

All agreements must be approved by the State Administrator. On February 7, 2018 the State Administrator approved the Equipment Lease Agreement with Oliver Packaging and Equipment Company to lease one heat seal packaging machine as well as to purchase eco-serve trays and film for the Food Services Department. The machine has been instrumental for packaging meals for the students. Additional heat and seal packaging machines are needed in order to increase productivity in the production kitchen.

The items that will be packaged include: main entrees, salads and side dishes. The meals will be prepared and packaged in the production kitchen located at Monroe Middle School.

Financial Impact:

The estimated cost for the Eco-serve trays not to exceed \$51,840 will be paid with Cafeteria Fund 13. There is no cost to lease the heat and seal packaging machines.

Attachments:

Oliver Packaging Lease

12.b.10. Ratification of Amendment No. 2 to the Security Services Agreement with GSG Protective Services to Provide Security Services During School Closures at Various Sites

Recommended Motion:

Administration recommends that the State Administrator ratify Amendment No. 2 to the Security Services Agreement with GSG Protective Services to provide security services during school closures at various sites.

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Rationale:

All amendments to agreements must be approved by the State Administrator. On December 13, 2017 and May 9, 2018, the State Administrator approved an agreement and amendment No. 1 to the Security Services Agreement with GSG Protective Services.

In an effort to reduce loss of property during school break periods the District has provided security coverage at various campuses. Additionally, additional security was provided at Inglewood High School due to recent break ins.

NOTE: Administration first makes available security assignments to its member employees. In cases where staff is not available to cover the additional assignments outside of their regular work schedule, the services of GSG Protective Services is used. During Spring Break additional hours were needed in order to provide ample coverage. The additional cost for coverage was \$1,069.00.

IMPLICATION: By approving this request, staff will be able to pay the vendor for services rendered.

Financial Impact:

The additional cost of \$3,412.50 will be paid with General Funds.

Attachments:

Amendment No. 2 GSG Protective Services Security

12.b.11. Authorization to Participate in the Corona-Norco Unified School District, Just In Time Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator authorize staff to participate in the Corona-Norco Unified School District, JIT Classroom & Office Supplies Piggyback Bid No. 2015/16-006 with Southwest School & Office Supply for Fiscal Year 2018-2019.

Rationale:

Utilization of all piggybackable bids must be approved by the State Administrator. Pursuant to Public Contract Code Sections 20118 and 20652 the Inglewood Unified School District may utilize the provisions of the piggyback bid to the specifications set forth to order classroom and office supplies online, on an as needed basis by each school site and district office. The piggyback bid expires on January 11, 2019, if extended, staff will obtain written confirmation of the extension and maintain a copy of the extension on file for the remainder of the fiscal year.

IMPLICATION: It is the District's advantage to utilize this bid, as it will allow District staff access to a successful bid and competitive prices without the District going through the process and expense of calling for bids as an independent party.

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Financial Impact:

Special pricing as listed in the pricing sheet will be paid with Unrestricted/Restricted Funds as requested utilizing the purchase order process.

Attachments:

Bid No. 2015/16-006, JIT Classroom & Office Supplies

12.b.12. Authorization to Participate in the California Multiple Award Schedule (CMAS) Contract Number 3-16-70-0697K to Purchase Information Technology Goods & Services from DI Technology Group, Inc. dba Data Impressions for FY 2018-2019

Recommended Motion:

Administration recommends that the State Administrator authorize staff to participate in the California Multiple Award Schedule (CMAS) Contract Number 3-16-70-0697K to purchase information technology goods & services from DI Technology Group, Inc. dba Data Impressions for FY 2018-2019.

Rationale:

Utilization of all piggyback bids must be approved by the State Administrator. This bid may be used by school and community college districts throughout California by virtue of its "piggyback" clause (Public Contract Code 20118, 20652). It is the District's advantage to utilize this bid, as it will allow District staff access to a successful bid and competitive prices without the District going through the complete process and expense of calling for bids as an independent party.

This item supports FCMAT (July 2017 Review) in the following:
Financial Management Standards - 10.5, Accounting, Purchasing and Warehousing

Financial Impact:

Goods purchased obtaining CMAS pricing will be paid with General and/or Categorical Funding, depending on the origin of the order.

Attachments:

CMAS Bid Number 3-16-70-0697K Data Impressions

12.b.13. Approval to Renew the California School Boards Association (CSBA) and Education Legal Alliance (ELA) Annual Membership for the 2018-19 School Year to Assist in the Areas of Board and Policy Development and Advocacy

Recommended Motion:

Administration recommends that the State Administrator approve to renew California School Boards Association (CSBA) and Education Legal Alliance (ELA) Annual Membership for the 2018-19 school year.

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Rationale:

All memberships must be approved by the State Administrator. The California School Boards Association, through its variety of services and resources, assists districts throughout the State of California in the areas of Board and Policy Development and Advocacy in Legislative issues and legal opinions. Membership in CSBA gives board members and administrators access to the resources that help them fulfill their complex governance and leadership roles and ensure high levels of student achievement. The [benefits of membership](#) far outweigh the annual cost of membership.

IMPLICATION: By approving this item, the District can continue to receive the services and resources that are essential to the operation of the District.

This item supports FCMAT (July 2017 Review) in the following:
Community Relations and Governance Standard 4.5 - Professional Standard - Policy, the board supports and follows its own policies once they are adopted.

Financial Impact:

The amount of \$15,685 (\$12,548 CSBA membership and \$3,137 Education Legal Alliance ELA membership fee) will be paid with General Funds.

Attachments:

CSBA Membership

12.b.14. Approval to Renew the District Membership with California’s Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve to renew the District membership with California’s School Coalition for Adequate School Housing (C.A.S.H.) for F/Y 2018-2019.

Rationale:

All memberships must be approved by the State Administrator. C.A.S.H. was formed in 1978 to promote, develop, and support state and local funding for K-12 construction. CASH is the primary organization while the Maintenance Network is a sub-group within CASH. CASH focuses holistically on all K-12 school facilities issues within the state, and advocates for funding to build, modernize, and maintain public schools in California. The Maintenance Network advocates for funding and programs to support the adequate maintenance of public schools to ensure that they are clean, safe, and functional.

This item supports FCMAT (July 2017 Review) in the following:
Facilities Management Standard 1.1, School Safety and 3.1 Facilities Improvement and Modernization.

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Financial Impact:

The estimated annual amount of \$1,028 will be paid with General Funds.

12.b.15. Approval of Resolution No. 002/2018-2019 for Temporary Interfund Cash Borrowing in the Amount of \$5 Million for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve Resolution No. 002/2018-2019 for Temporary Interfund Cash Borrowing in the amount of \$5 million for Fiscal Year 2018-2019.

Rationale:

All temporary cash loans must be approved by the State Administrator. Temporary borrowing of cash between district funds to meet cash flow shortages is permitted from July 1, 2018 through June 30, 2019. In accordance with Education Code Section 42603, temporary borrowing of cash between funds prior to March 3, 2019, must be repaid by June 30, 2019. Temporary borrowing of cash between funds from March 3, 2019, through June 30, 2019, shall be repaid in the same fiscal year or in the following fiscal year.

Temporary borrowing of cash from the Treasurer to meet immediate cash deficiencies between July 1 and the last Monday in April is allowed, per Article XVI, Section 6, of the California Constitution. After this date, Districts must be cash self-sufficient through June 30, 2019.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standards 5.3, 6.1, 6.2, 6.3, and 7.2 - Budget Adoption, Reporting, and Audits.

Financial Impact:

The maximum amount authorized for interfund borrowing is \$5 million.

Attachments:

Resolution No. 002/2018-2019

12.b.16. Authorization of Year-End Appropriation Transfers by the County Superintendent of Schools (County Office) for Closing of the 2017-18 School Year

Recommended Motion:

Administration recommends that the State Administrator authorize the County Superintendent of Schools (County Office) to identify and make budget transfers for the District to permit payment of obligations at the close of the school year for F/Y 2017-18.

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Rationale:

All appropriation of budget transfers must be authorized by the State Administrator. Education Code (EC) Sections 42600 and 42601 authorize the County Superintendent of Schools (County Office) to identify and make budget transfers for districts to permit payment of obligations at the close of the school year. This authority required approve from the District s Governing Board.

Failure to authorize budget transfers may expose the District to the risk of vouchers or journals not being processed if any budgetary overdrafts should occur.

Education Code Section 42601 states:

At the close of any school year a school district may, with the approval of the governing board, identify and request the county superintendent of schools to make the transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification or classifications, or balance any expenditure classifications of the budget of the district for that school year as necessary to permit the payment of obligations of the district incurred during that school year. For each elementary, high school, and unified school district that, during the preceding school year, had an average daily attendance less than the level, as appropriate, specified in subdivision (a) of [EC] section 41301, the county superintendent of schools, with the consent of the governing board of the school district, may identify and make the transfers, and shall so notify the districts.

IMPLICATION: By approving this request, the County will be able to identify and make budget transfers for the District permitting payment of obligations at the close of the school year.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standards 5.3, 6.1, 6.2, 6.3, and 7.2 - Budget Adoption, Reporting, and Audits.

Financial Impact:

Attachments:

Year-End Appropriation Transfers

12.b.17. Ratification of Memorandum of Understanding, For LACOE Specialized High Schools 9-12 Grade Students and LACOE County Community Schools 7-12 Grade Students for the 2017-2018 School Year Between the Los Angeles County Office of Education and Inglewood Unified School District

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Recommended Motion:

Administration recommends that the State Administrator ratify the Memorandum of Understanding, for LACOE specialized high schools 9-12 Grade students and LACOE County community schools 7-12 Grade students for the 2017-2018 School Year between the Los Angeles County Office of Education and Inglewood Unified School District.

Rationale:

All Memorandums of Understanding must be approved by the State Administrator. The Los Angeles County Office of Education (LACOE) will provide Inglewood Unified School District referred expelled students the mandated education placement. LACOE will continue to operate County Community Schools and Specialized Secondary Schools that serve 7th through 12th grade students. Both the County Community Schools and Specialized Secondary School will serve the following students:

- Expelled students and students who the District determines are seriously at risk and require a county level alternative.
- Students whose parents have requested and received district approval to attend a community school.
- Probation Youth, Foster Youth and Homeless Youth, with or without documentation.
- Students at International Polytechnic High School (iPoly)
- Students at Los Angeles County High School for the Arts (LACHSA)

Financial Impact:

Under the Local Control Funding Formula, the District of residence receives funding for students referred to and served by the County Office. LACOE will invoice the district for student(s) from the district who is enrolled in a LACOE community school or specialized secondary school for 2017-18 school year (see attached list).

Attachments:

LACOE MOU County Community Schools

12.b.18. Approval of Agreement No. C18/19-029 with Westcor Environmental to Provide Abatement Services in the Pool Room at Morningside High School

Recommended Motion:

Administration recommends that the State Administrator approve Agreement No. C18/19-029 with Westcor Environmental for abatement services in the Pool Room at Morningside High School.

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Rationale:

All agreements must be approved by the State Administrator. Westcor Environmental will provide abatement removal services at Morningside High School. Abatement services include decontaminating the area, removal and disposal of abated material and abatement clearance documentation.

This item supports FCMAT (July 2017 Review) in the following:

Facilities Management Standard - 1.8, School Safety

Facilities Management Standard - 3.1, Facilities Improvement and Modernization

Financial Impact:

The cost of \$77,946 will be paid with General Maintenance Funds.

Attachments:

Westcor Environmental MHS Pool Abatement

12.b.19. Approval to Apply for a New County District School (CDS) Code with the California Department of Education for the Woodworth-Monroe K-8 Academy Campus

Recommended Motion:

Administration recommends that the State Administrator approve to apply for a new County District School (CDS) Code with the California Department of Education for the Woodworth-Monroe K-8 Academy Campus.

Rationale:

All applications for new County-District-School (CDS) Codes must be approved by the State Administrator. In order to obtain a County District School (CDS) Code the District will be using Woodworth-Monroe K-8 Academy as the temporary name. Final name selection will occur winter 2018, after extensive community and Board input and discussion.

Financial Impact:

To be determined.

12.b.20. Approval of the Monroe Middle School and Woodworth Elementary School Merger to a New K-8 School

Recommended Motion:

Administration recommends that the State Administrator approve the Monroe Middle School and Woodworth Elementary School Merger to a New K-8 School.

Rationale:

All school mergers must be approved by the State Administrator. In order to obtain a County District School (CDS) Code the District will be using Woodworth-Monroe K-8 Academy as the temporary name. Final name selection will occur winter 2018, after extensive community and Board input and discussion.

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Financial Impact:

To be determined.

12.c. MEASURE GG AND FACILITIES

12.c.1. Approval/Ratification of Fund 21.1 Purchase Orders in the Amount of \$5,801,576.38 issued May 1, 2018, through June 15, 2018

Recommended Motion:

Administration recommends that the State Administrator approve/ratify Fund 21.1 Purchase Orders in the Amount of \$5,801,576.38 issued May 1, 2018, through June 15, 2018.

Rationale:

All purchase orders must be ratified/approved by the State Administrator. The following purchase orders are being brought forward for consideration:

Fund 21.1	Building Fund / Measure GG	PCT_3674	through PMKK_20070 = \$4,741,876.38
Fund 40.0	Los Angeles World Airport	LAWA20009	= \$1,059,700.00

Financial Impact:

\$5,801,576.38

Attachments:

Board PO Report May - June 15, 2018 7.18.2018

12.c.2. Ratification to Renew the Facility Consultant Agreement with Kathleen Moore and Associates to Assist with Facility Related Services for FY 2018-19

Recommended Motion:

Administration recommends that the State Administrator ratify to renew the LAWA and Facility Consultant Agreement with Kathleen Moore and Associates to assist with LAWA and facility related services for F/Y 2018-19.

Rationale:

All Agreements must be approved by the State Administrator. Services to be provided by Consultant are: A) Assist with the Los Angeles World Airway (LAWA) project submittals, annual plans, and semi-annual reports; B) Assist with development of Capital Plan and facilities deployment strategy based upon Master Plan, Capital Plan and LAWA Plan; (C) Assist with California Department of Education plan approvals for state funding; (D) Assist with State Allocation Board applications and eligibility determinations including hardship, and (D) Assist with other facilities issues, including state and local strategies for leveraging funding, as requested by District.

This item supports FCMAT (July 2017 Review) in the following:
 Facilities Management Standards - 2.8, Facility Planning

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Financial Impact:

The not to exceed amount of \$50,000 will be billed at \$190.00 per hour including travel time of 4 hours per district trip and travel reimbursement at cost to be paid with LAWA, Measure GG and/or General Funds.

Attachments:

Kathleen Moore 2018-19

12.c.3. Ratification of Agreement for Bond and Capital Facilities Program Management Services with School Program Management, LLC., for FY 2018-19

Recommended Motion:

Administration recommends that the State Administrator ratify the Agreement for Bond and Capital Facilities Program Management Services with School Program Management, LLC., for FY 2018-19.

Rationale:

All Agreements must be approved by the State Administrator. The Consultant will assist the District with completing the construction project list under its Bond and Capital Facilities Program. This scope of work includes safety and modernization and repairs, and capital facility improvement projects. This item supports FCMAT (July 2017 Review) in the following:
Facilities Management Standards - 2.8, Facility Planning

Financial Impact:

The not to exceed amount of \$100,000 plus mileage (at the IRS rate) will be paid with Measure GG and/or LAWA Funds. Any other reimbursable will be approved by the District in advance.

Attachments:

School Program Management LLC

12.c.4. Ratification of Amendment No. 2 to Agreement No. C-15/16-023 with Cordoba Corporation to Continue to Provide Construction Management Services for Measure GG Modernization Projects

Recommended Motion:

Administration recommends that the State Administrator approve Amendment No. 2 to Agreement No. C-15/16-023 with Cordoba Corporation to continue to provide construction management services for Measure GG Modernization Projects.

Rationale:

All amendments to agreements must be approved by the State Administrator. The agreement for services dated June 15, 2016, and later amended by Amendment No. 1 dated January 28, 2018, is hereby modified as follows:
Exhibit A (rates and classifications) will be revised to reflect the staff that was being utilized for the duration of this Agreement as referenced in Amendment 2.

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The scope of work will continue to provide construction management services to manage construction contracts for the Measure GG Bond Projects.
This item supports FCMAT (July 2017 Review) in the following:
Facilities Management Standards - 2.8, Facility Planning

Financial Impact:

There is no additional cost for this amendment. The not to exceed amount of \$6,500,000 will remain unchanged and will be paid with Measure GG Funds as referenced in the original Agreement and Amendment No. 1.

Attachments:

Amendment No. 2 Measure GG Cordoba

12.d. EDUCATIONAL SERVICES

12.d.1. Ratification to Renew the Agreement for Consultant Services with Imagine Learning to Provide Student Licenses and Teacher Training, Effective July 1, 2018 until June 30, 2019

Recommended Motion:

Administration recommends that the State Administrator ratify to renew the Agreement for Consultant Services with Imagine Learning to provide student licenses and teacher training, effective July 1, 2018, until June 30, 2019.

Rationale:

All consultant agreements must be approved by the State Administrator. Imagine Learning will provide the following services and licenses:

- Access to online getting started videos for initial and ongoing teacher trainings
- Live online trainings
- Custom on-site workshops
- 6 language & literacy site licenses with Premier Plus
- 230 Imagine Learning & Literacy Student Licenses

Financial Impact:

The cost not to exceed \$230,934.54 will be paid with Categorical (Title III) Funds.

Attachments:

Imagine Learning Agreement

12.d.2. Approval to Renew the Consultant Agreement with Curriculum Associates, LLC to Provide 12 I-Ready Site Licenses and Instruction Math and Reading Site Licenses for K-6 Schools and On-Site Professional Development, Effective August 17, 2018, through August 16, 2019

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Recommended Motion:

Administration recommends that the State Administrator approve to renew the Consultant Agreement with Curriculum Associates, LLC to provide 12 I-Ready site licenses and instruction math and reading site licenses for K-6 Schools and on-site professional development, effective August 17, 2018, through August 16, 2019.

Rationale:

All agreements must be approved by the State Administrator. Curriculum Associates will provide the following services under this agreement:

- 12 I-Ready Diagnostic and Instruction Math and Reading Site Licenses for 1 Year
- I-Ready Diagnostic and Instruction Prof Dev On-Site Advanced User Session (Up to 6 hrs.)
- I-Ready Diagnostic and Instruction Prof Dev On-Site Multi-Location Support Flex Day (up to 6 hrs.)
- I-Ready Diagnostic and Instruction Prof Dev Webinar Administering Standards Mastery (up to 1.5 hrs.)

This Item Supports FCMAT (July 2017 Review) in the following: Pupil Achievement Standard 3.13, Professional Standard-Instructional Strategies LCAP Goal 2: Increase student success in mastering the Common Core State Standards (CCSS) in all content areas, ensure all students are college and/or career ready and attest all English Learners will make adequate and yearly progress in attaining English language proficiency. Strategic Plan: Pillar2: Literacy across the curriculum

Financial Impact:

The cost not to exceed \$233,735.01 will be paid with Categorical (Title I) Funds.

Attachments:

Agreement for Consultant Services with Curriculum Associates

12.d.3. Ratification to Renew the Annual Software Subscription with Ellevation Inc., to Purchase Software and Provide English Language (EL) Learners Training to Teachers and Administrators for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approves the renewal of the Annual Software Subscription with Ellevation Inc., an English Learner Management Program, to purchase the software and to provide the necessary training to teachers and administrators for the Fiscal Year 2018-2019.

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Rationale:

All agreements must be approved by the State Administrator. Ellevation's software subscription and training will provide:

- Educators and the district a greater depth of knowledge about each English Learner (EL) in Inglewood USD, their placement, level, number of years as an EL, and more.
- Facilitate progress monitoring of individual English Learners and cohorts of EL's, set goals tied to CA's ELD standards, and automatically generate an individualized learning plan for each EL.
- Generate parent notification letters, recording and analyzing California English Language Development Test (CELDT), English Language Proficiency Assessment for California (ELPAC) scores. This will streamline and save time.
- Ensure that data on EL's is accurate and accessible.
- Streamline EL reclassification process via online workflow.

This item supports LCAP Goal 2, Action 22:

*Use a monitoring system will assist with identification, placement, and monitoring of all English Learners. *Monitor academic progress and program placement of EL and RFEP students at the district, site and teacher levels.

Financial Impact:

The cost not to exceed \$31,700 (\$29,700 annual subscription fee and \$2,000 for training) will be paid with Categorical (Title III) Funds.

Attachments:

Ellevation Agreement 2018-19

12.d.4. Ratification of Amendment No. 2 to the Consultant Agreement with Sunbelt Staffing, LLC to Provide Additional Support to Students for Occupational Therapy and ParaEducators for F/Y 2017-2018

Recommended Motion:

Administration recommends that the State Administrator ratify Amendment No. 2 to the consultant agreement with Sunbelt Staffing, LLC., to provide additional support to students for Occupational Therapy and ParaEducators for F/Y 2017-2018.

Rationale:

All amendments to contracts must be approved by the State Administrator. On July 19, 2017 and April 11, 2018 the State Administrator approved an agreement and later Amendment No. 1 to the consultant services agreement with Sunbelt Staffing, LLC. Additional candidates were needed to provide support to students for Occupational Therapy and ParaEducators.

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By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Individualized Educational Program (IEP)'s.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

Financial Impact:

The maximum amount of \$1,100,000 as stated in Amendment No.1 has been exhausted.

The additional cost of \$20,000 will be paid with Special Education Funds.

Attachments:

Amendment No. 2 Sunbelt18

12.d.5. Ratification of Resolution No. 01/2018-2019, for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel To Sign Contract No. CSPP-8202 with the California Department of Education to Continue to Operate the California State Preschool Program for Fiscal Year 2018-19

Recommended Motion:

Administration recommends that the State Administrator ratify Resolution No. 01/2018-2019, for the purpose of providing child care and development services and to authorize designated personnel to sign Contract No. CSPP-8202 with the California Department of Education to continue to operate the California State Preschool Program for Fiscal Year 2018-19.

Rationale:

All contracts and Board Resolutions must be approved by the State Administrator. This contract is being entered into with the State of California dated July 1, 2018 through June 30, 2019 designated as contract number CSPP-8202. By signing this contract and returning it to the State, the district is agreeing to use the funds identified in the contract in the Maximum Reimbursable Amount of \$1,860,123.00 for the operation of the preschool program for children and families enrolled under the California State Preschool Program Contract.

For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of Funding Terms and Conditions at a rate not to exceed \$45.73 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$1,860,123.00.

Service Requirements

Minimum Child Days of enrollment (CDE Requirement) 40,676.0

Minimum Days of Operation (MDO) Requirement 246

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By approving this request, the district will be able to operate the California State Preschool Program for enrolled preschool children and their families between the period of July 1, 2018 through June 30, 2019.

Financial Impact:

Funding will not exceed the maximum reimbursable amount of \$1,860,123.00 from California Department of Education Funds.

Attachments:

School Program Management LLC

12.d.6. Ratification Resolution No. 02/2018-2019 for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel to Sign Contract No. CCTR-8092 with the California Department of Education to Continue to Operate the General Child Care and Development Program for Fiscal Year 2018-19

Recommended Motion:

Administration recommends that the State Administrator ratify Resolution No. 02/2018-2019 for the Purpose of Providing Child Care and Development Services and to Authorize the Designated Personnel to Sign Contract No. CCTR-8092 with the California Department of Education to continue to operate the General Child Care and Development Program for Fiscal Year 2018-19.

Rationale:

All Board Resolutions and contracts must be approved by the State Administrator. This contract is being entered into with the State of California dated July 1, 2018 through June 30, 2019 designated as contract number CCTR-8092. By signing this contract and returning it to the State, the district is agreeing to use the funds identified in the contract in the Maximum Reimbursable Amount of \$600,520 for the operation of the preschool program for children and families enrolled in the General Center Program Contract.

For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of Funding Terms and Conditions at a rate not to exceed \$45.44 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$600,520.

Service Requirements

Minimum Child Days of enrollment (CDE Requirement) 13,216

Minimum Days of Operation (MDO) Requirement 246

By approving this request, the district will be able to operate the General Child Care Program for enrolled preschool children and their families.

Financial Impact:

State funding will not exceed the maximum reimbursable amount of \$600,520 from California Department of Education funds.

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Attachments:

Resolution No. 02/2018-2019 & Contract No. CCTR-8092

12.d.7. Approve Response to Civil Grand Jury Report re LCFF and Foster Youth

Recommended Motion:

Administration recommends that the State Administrator approve of the proposed response to the Los Angeles County Civil Grand Jury report regarding the Local Control Funding Formula and Foster Youth.

Rationale:

The District is required by law to respond no later than October 1, 2018 to the recommendations contained in Civil Grand Jury report. Noteworthy is the fact that the Grand Jury found that five of the ten school districts including IUSD "had substantial program and funding specifically to meet the unique needs of their students in foster care."

Financial Impact:

No immediate impact. Possible financial impact if programs for Foster Youth are expanded.

Attachments:

IUSD Grand Jury Response 7.19.2018

12.d.8. Ratification of Amendment No. 2 to the Consultant Agreement with Staff Rehab, to Provide Additional Staff in Speech Language Pathology and ParaEducators as Requested Per the Student IEP's for F/Y 2017-2018

Recommended Motion:

Administration recommends that the State Administrator ratify Amendment No. 2 to the consultant agreement with Staff Rehab, to provide additional support to students for Speech Language Pathology Services and ParaEducators for F/Y 2017-2018.

Rationale:

All amendments to contracts must be approved by the State Administrator. The State Administrator approved the agreement with Staff Rehab on November 8, 2017 and Amendment No. 1 to the consultant agreement on April 11, 2018. Additional support to students for Speech Language Pathology and Para Educators was necessary.

By approving this request the District will maintain compliance with the State and Federal mandates as well as adhere to Special Education Student Individualized Educational Program (IEP)'s.

This item supports FCMAT (July 2017 Review) in the following:

Financial Management Standard 20.1, Professional Standard-Special Education

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Financial Impact:

The maximum amount of \$550,000 as stated in Amendment No.1 was exhausted. The additional cost of \$85,000 will be paid with Special Education Funds.

Attachments:

Amendment No. 2 Staff Rehab

12.d.9. Approval to Renew the Agreement with Spectrum Center Inc. as a Nonpublic Agency Behavior Support Option for Inglewood Unified School Students who Require Special Education within the District's Public School Classrooms for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve to renew the agreement with Spectrum Center Inc. as a nonpublic agency behavior support option for IUSD students who require special education within Inglewood Unified School District's public school classrooms for fiscal year 2018-2019.

Rationale:

All agreements must be approved by the State Administrator. The Inglewood Unified School District has partnered with Spectrum Center Inc. to provide staffing for specialized special education services including: Board Certified Behavior Analysts, Mental Health Therapists, Clinical Specialists, Behavior Technicians, Campus Administrators, Behavior Supervisors and Counselors.

By approving this request the District will maintain in compliance with the State and Federal mandates as well as adhere to Special Education Student IEP s.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

Financial Impact:

The not to exceed amount of \$4,265,000 will be paid with Special Education Funds.

Attachments:

Spectrum Agreement 18-19

12.d.10. Approval of Agreement with Spectrum Center Inc., as a Nonpublic Agency To Provide Intervention Services for IUSD Students who Require Special Education Within the District's Public School Classrooms for Fiscal Year 2018-2019

Recommended Motion:

Administration recommends that the State Administrator approve the agreement with Spectrum Center Inc., as a Nonpublic Agency to provide behavior intervention services for IUSD students who require special education within the district's public school classrooms for FY 2018-2019.

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Rationale:

All agreements must be approved by the State Administrator. Spectrum Center will provide IUSD with behavior intervention services 1:1 support to a minimum of 30 students per the student's IEP team. Spectrum Center will be responsible for behavior support (1:1/aide) services as an NPA provider.

This item supports FCMAT (July 2017 Review) in the following:

Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

Financial Impact:

The estimated cost of \$2,000,000 will be paid with Special Education Funds.

Attachments:

Spectrum Center BII Agreement

12.d.11. Ratification of Amendment No.1 to the Lease Agreement Between Inglewood Unified School District and Beach Cities Learning LLC, a Non Public School to Provide Non-Public School Special Education Instruction for the Special Education Department

Recommended Motion:

Administration recommends that the State Administrator ratify Amendment No. 1 to the Lease Agreement Between Inglewood Unified School District and Beach Cities Learning LLC, a Non Public School to Provide Non-Public School Special Education Instruction for the Special Education Department.

Rationale:

All amendments to contracts must be approved by the State Administrator. On August 16, 2017 the State Administrator approved an agreement between Inglewood Unified School District and Beach Cities Learning LLC, a non-public school to provide non-public school special education instruction to be provided at Inglewood High School.

Behavior technicians were needed to accommodate students enrolled in Special Education Programs as a result of Individual Educational Plan (IEP) recommendation(s), mediation, and/or due process. Amendment No. 1 will include the behavior technician(s) needed as part of the services referenced under section 2.2 of the Agreement dated August 16, 2017. Additionally, the services referenced on the initial Board agenda items referred to Inglewood High School as the location; however it should be noted that the services were held at Worthington Elementary School and Monroe Middle School.

By approving this request, the District will be able to pay the consultant for services rendered.

This item supports FCMAT (July 2017 Review) in the following:

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Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies

Financial Impact:

There is no additional cost to the amendment. This amendment will modify Section 2.2, item C to include Behavior Technicians as part of the services being provided and required per student IEP's.

Attachments:

Amendment No. 1 Beach Cities Learning LLC

12.d.12. Approval of Service Agreement with Expatiate Communications to Provide Speech Language Pathology Services for Fiscal Year 2018-2019
Recommended Motion: Administration recommends that the State Administrator approve the Service Agreement with Expatiate Communications to provide Speech Language Pathology Services for Fiscal Year 2018-2019.
Rationale: All agreements must be approved by the State Administrator. Expatiate Communications provides credentialed Speech Language Therapists and will provide these services to students in the Inglewood Unified School District. By approving this request the District will be able to continue servicing students that receive Speech services per their IEP without interruption. This item supports FCMAT (July 2017 Review) in the following: Pupil Achievement Standard 3.18, Professional Standard-Instructional Strategies
Financial Impact: The cost not to exceed \$2,400,000 will be paid with Special Education Funds.
Attachments: Expatiate Communications Service Agreement

12.d.13. Approval of Consultant Agreement with Centinela Youth Services, Inc., to Provide a Variety of Training Opportunities, Technical Assistance, and On-Site Coaching for the Inglewood Unified School District for the 2018-2019 School Year

Recommended Motion:

Administration recommends that the State Administrator approve the consultant agreement with Centinela Youth Services, Inc. to provide a variety of training opportunities, technical assistance, and on-site coaching for district and school site leadership teams on trauma-informed and restorative practices to the Inglewood Unified School District for the 2018-2019 school year. Three schools are scheduled to receive more intensive support: Highland ES, Crozier MS, and Inglewood HS.

Rationale:

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All agreements must be approved by the State Administrator. Centinela Youth Services (CYS) will provide schools across the district with professional development and technical assistance focused on implementing restorative justice practices and trauma informed care. CYS will also provide training and technical assistance to administrators to support implementation of alternative to out of school suspension interventions.

Approval of this request supports LCAP goal 3 action 6 and the Inglewood Unified School District's Strategic Plan under Pillars A, B and C.

Financial Impact:

The cost not to exceed \$76,200 will be paid with Categorical (Title II) Professional Development Funds.

Attachments:

Agreement for Consultant Services with Centinela Youth Services & Exhibit A

12.d.14. Approval of Agreement for Consultant Services with Accelerate Learning Inc., to Provide Science Curriculum Student Licenses for Student in Grades 7-12 and On Site Implementation Training to Teachers, Effective July 19, 2018, until July 19, 2019

Recommended Motion:

Administration recommends that the State Administrator approve the Agreement for Consultant Services with Accelerate Learning Inc., to provide science curriculum student licenses for students in Grades 7-12 and on site implementation training to teachers, effective July 19, 2018, until July 19, 2019.

Rationale:

All consultant agreements must be approved by the State Administrator. Accelerate Learning Inc., will provide student licenses for grades 7-12 and face to face implementation training to teachers that is aligned with the Next Generation Science Standards (NGSS). All materials needed to instruct science are included in this online blended program.

Approval of this request will offer staff and teachers with effective STEM instructional practices, improve student performance, and increase the engagement of parents.

Financial Impact:

The cost not to exceed \$28,273 for licenses and training will be paid with Restricted Lottery Funds.

Attachments:

Accelerate Learning Inc. 2018-2019

CA NGSS Brochure

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12.d.15. Approval of Agreement with Digital Dragon to Provide Technology Instruction to Woodworth-Monroe K-8 Academy for Students in Grades TK-5, Effective August 20, 2018 - June 7, 2019

Recommended Motion:

Administration recommends that the State Administrator approve the agreement with Digital Dragon to provide technology instruction to Woodworth-Monroe K-8 Academy for students in grades TK-5, effective August 20, 2018 - June 7, 2019.

Rationale:

All consultant agreements must be approved by the State Administrator. Digital Dragon in partnership with Monroe/Woodworth K-8 School will implement technology integrated projects as a part of the regular curriculum to students in grades TK-5.

This item supports LCAP Goal 2

Financial Impact:

The cost not to exceed \$31,000 will be paid with Categorical (Title I) Funds.

Attachments:

Digital Dragon at Woodworth-Monroe 18-19

12.e. STATE ADMINISTRATOR

12.e.1. Ratification of Travel for Board President, Margaret Turner-Evans to Attend the California Labor Management Initiative 2018 Summer Institute Conference on June 24-25, 2018, in San Diego, CA

Recommended Motion:

Administration recommends that the State Administrator ratify the travel for Board President, Margaret Turner-Evans to attend the California Labor Management Initiative 2018 Summer Institute conference on June 24-25, 2018, in San Diego, CA.

Rationale:

All travel request for Board members must be approved by the State Administrator. The California Labor Management Initiative 2018 Summer Institute conference equips educators from across California to learn and share their support experiences in building collaborative practices and structure to support students and staff.

Financial Impact:

Expenses for registration and lodging were paid by the California Department of Education. Transportation and meals in the amount of \$169.89 will be paid with General Funds.

13. APPROVAL OF MINUTES

13.a. Minutes of the State Administrator's Regular Board of Education Meeting held on June 28, 2018

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14. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

15. STATE ADMINISTRATOR REMARKS

16. NEXT MEETING - August 8, 2018

17. ADJOURNMENT