

Radford City Schools

1612 Wadsworth Street, Radford, VA 24141

Robert F. Graham
Superintendent of Schools

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March 6, 2018

Dear Parent or Guardian:

Thank you for your interest in Radford City Schools. We take great pride in our school division and are happy that you are electing to apply for your child to attend as a tuition student.

The tuition fee for the 2018-19 school year is \$750 per child. Although the fee represents a significant financial commitment, it is still a great value. Our tuition students enjoy the same benefits as students who reside in Radford with the exception of transportation to and from school. The tuition fees that are collected each year become part of our operating budget and are used for materials and supplies, teacher salaries and benefits, as well as other items needed to educate our students. **Tuition fees may be paid in full at the beginning of the school year or in installments. For installment payments, \$250 is due by August 1st, \$100 is due September 1st, \$100 is due October 1st, \$100 is due November 1st, \$100 is due February 1st, and the final installment of \$100 is due on March 1st. No tuition payments for the 2018-19 school year will be accepted prior to July 1, 2018. All fees should be paid directly to the School Board Office and not to the individual schools.**

Please see below for important information related to tuition students:

- **A nonrefundable application fee of \$25 will be due for each application at the time of submittal.**
- The Radford City School Board or its designee reserves the right to deny admission or continued attendance to a tuition student based on space, poor academic performance, disciplinary problems or attendance issues.
- Failure to pay tuition fees on time will result in removal of the student from the division until such time that fees are paid.
- Tuition students are not guaranteed continued approval from school year to school year. Tuition students will be approved on a space available basis.
- Transportation to and from school is the responsibility of the parent or guardian.
- Tuition students must meet eligibility guidelines established by the Virginia High School League in order to participate in extracurricular activities.
- Tuition applications are due by **May 1, 2018**. Due to the number of requests to attend Radford City Public Schools, applications will be date stamped as they are received and a waiting list will be established. Applications received after May 1 will be considered; however, approval will be highly unlikely at Radford City Public Schools. Those who are accepted as tuition students during the school year will have their tuition fee prorated accordingly.
- Full time employees of Radford City Schools will have first priority for tuition status for their children. Although the tuition fee is waived, employees must fill out the tuition application and pay the \$25 application fee per child. Second priority will be given to students who have siblings currently in the division.
- For all grade levels except Kindergarten, parents or guardians should expect notification related to the status of their application no earlier than June 30. Kindergarten parents will be notified by August 8.

If you have questions about the process for tuition students, please feel free to call the School Board Office and speak with Elizabeth Williams.

Sincerely,

Robert F. Graham
Superintendent

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RADFORD CITY SCHOOLS
Application for Admission or Re-admission of Non-Resident Student
2018-2019

Directions: Submit the completed application to the Principal of the school to which admission is being sought. Non-residents (including those admitted before) must submit an application for each school year for each child. A nonrefundable application fee of \$25 must accompany the tuition form before the application will be processed.

Student's name _____
(last) (first) (middle)

Date of birth _____ Grade placement for 2018-2019 school year _____

Name and address of last school attended _____

Parent's/guardian's name _____

Address (residence) _____

(Mailing address, if different) _____

Telephone Number _____

Email Address _____

Does this student have any brothers and/or sisters currently enrolled in the Radford City Schools?
If so, give name(s) and grade level(s): _____

(Each brother or sister listed above must complete an individual application separate from this.)

Tuition fee is \$750.00 per school year, per child. Tuition may be paid in full by August 1st or in installments. Installment payments are **\$250 due by August 1st, \$100 by September 1st, October 1st, November 1st, February 1st, and March 1st.** Tuition should be paid by check and sent directly to: **ATTN: TUITION, Radford City Schools, 1612 Wadsworth Street, Radford, VA 24141.**

The Radford City School Board reserves the right to deny readmission or continued attendance to a tuition student based on poor academic performance, disciplinary problems, attendance issues or failure to pay the required tuition fee.

Transportation to and from school is the responsibility of the parent or guardian.

Parent's/guardian's signature _____ Date _____

Principal's signature if student's acceptance is recommended _____

Date of Principal's signature _____ Date student is expected to enroll _____

School Board Clerk _____ Date approved by School Board _____