



Don DeWeese, Ed. S., *Superintendent of Schools*
Joel McKinney, *Assistant Superintendent*

2400 E. Wabash St. ▪ Frankfort, Indiana 46041 ▪ www.frankfortschools.org
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September 1, 2018

Dear Parent/Guardian:

The Community Schools of Frankfort receives federal funds for Title I programs that are part of the *Elementary and Secondary Education Act, Section 1111(h)(6)*. One of the conditions for receiving these funds is to notify parents/guardians of their right to request and to receive information regarding the professional qualifications of their child's teachers and paraprofessionals.

By law, you have the right to ask for the following:

- whether your child's teacher has met the Indiana Department of Education (IDOE) licensing and qualification criteria for the subject area(s) and grade level(s) in which the teacher provides instruction;
- whether IDOE requirements have been waived to allow the teacher to teach under emergency or other provisional status;
- the teacher's college major and the field of discipline or specialization for any advanced degrees/certifications held by the teacher; and
- whether your child is provided services by paraprofessionals; and, if so, their qualifications.

If you would like to receive any of the above information, please feel free to contact your student's building principal.

If at any time your student has been taught for 4 or more weeks by a teacher that is not highly qualified, you will be notified by the school of this information.

Thank you for your continued interest and involvement in your child's education.

Sincerely,

Don DeWeese, Ed.S.
Superintendent

Sandy Miller
President

James McQuade
Vice President

Jeff Tatum
Secretary

Karen Sutton
Board Member

Kristen Beardsley
Board Member

Mark Sheets
Board Member

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