



Dear Pope John Volunteer:

On behalf of our school, we would like to thank you for your gift of volunteering your time to the ministry and blessing of working with our children.

In order to ensure our children are in a safe environment our Diocese requires the following safe environment compliance procedures be followed before our volunteer are allowed to work with children:

- Complete an online background check through Selection.com known as Fastrax
- Read, understand and acknowledge a Pastoral Code of Conduct
- Attend a 3 hour Virtus live training program entitled "Protecting God's Children" within the next 30 days

The process to complete these requirements have been streamlined into one registration interface. Simply go to www.virtusonline.org to begin the registration process and click "FIRST TIME REGISTRANT". It takes less than 10 minutes to complete and we ask that you complete all steps during the process. Please be sure to use your legal name when registering, no nicknames, please.

Step by step registration instructions can be viewed at [Virtus Online Volunteer Instructions](#) if you would like to view prior to beginning the registration process.

Our Safe Environment Policy can be viewed on our [Diocese Web Page](#).

Any questions or concerns please contact your Local Youth Protection Coordinator, Mary Alice Campbell, at maryalicecampbell@popejohn.org or 973-729-6125 x3062.

Once again, thank you for your gift and for understanding that the importance of this process is to create a safe environment and Protect God's Children.

Sincerely,

Mary Alice Campbell
Compliance Coordinator