Mission Basilica School Extended Care Registration

Student Name:_____ Birthdate:_____
Parent Name #1:_____ Phone #:_____
Parent Name #2:_____ Phone #:_____

I agree to the below listed payment terms of extended daycare. Program enrollment is contingent upon family complying with the rules and regulations of the Preschool Parent Handbook. Parent/Guardians are responsible for all fees incurred while using extended care. Non-payment of daycare fees in excess of 40 days could result in suspension of use until all fees are made current.

_____ _____
Parent Signature Date

Extended daycare is offered to any students enrolled in the early childhood program at the Mission Basilica School. Extended Daycare is an extension of the preschool program and the policies and procedures remain the same throughout the day. Extended daycare hours are from 7:00-7:45am, 3:00-5:30pm, Monday-Thursday and 7:00-7:45am, 1:00-5:30pm on Fridays. Extended Daycare follows the school calendar and is closed on school holidays and breaks. There are certain days throughout the school year that daycare is not offered. Refer to the school calendar for specific dates.

Fee Schedule:

Extended daycare fees are charged separate from regular school tuition. Daycare fees are due on the last day of each month. There is a drop-in option for students that do not regularly use daycare services.

The annual registration fee is $65 (Due August 1). No registration fee is due for families using drop-in care.

Hourly Plan: the hourly plan is for families that have registered and paid the annual registration fee. Monthly use sheets are available in the classroom and school office. The hourly rate of $9 (**charged in half hour increments**) will be billed at the end of the month with the actual hours. The hourly plan cannot be used if a monthly use sheet is not submitted and approved by the first of the month.

Daily drop on rate: This is for families needing drop in care on an inconsistent basis: $12 for the first hour (charged in half hour increments).

Late pick-up fee: $1/ minute after 5:30pm.

Late payment fee: $25 if payment is received after the 10th of the following month.

Enrollment in extended care is at the discretion of the preschool director and the school principal. Late pick-ups and lack of timely payments may warrant termination of daycare availability.