



INSTRUCTIONAL MATERIALS BORROWING AGREEMENT

When registering, textbooks and instructional CDs are issued to students for use at home so they don't have to carry books to and from school every day. At the end of the school year, or when students leave, they are responsible for returning the materials to the school library and teaching staff in good condition. The following annual agreement must be read and signed by the student and parent before textbooks, library books, and other instructional materials are issued for home use.

Your High School has permitted me to borrow school textbooks, library books, and instructional CDs. I agree that I am responsible for returning these materials and their attachments (bar codes, etc.) in good condition.

I understand that any intentional markings or damage, including careless use, is considered defacement of school property and will result in disciplinary action and payment in full for the item. In the event materials are lost or damaged, I agree to pay for the replacement cost of the item.

The replacement costs for books, CDs and attachments are as follows:

Library books:	\$2 to \$100 (depending on the replacement cost of the item)
Textbooks:	\$50 to \$125 (depending on the replacement cost of the item)
