

Call to Order and Roll Call

Directors	Directors Not Present
Ms. Danielle Burnette	
Mr. Gianni Floro	
Ms. Sarah Heres	
Ms. Debbie Miller	
Mr. David Pusateri	Others Present
Mr. Robert Riker	Dr. Joseph Clapper, superintendent
Mr. Mark Rodgers	Dr. Heidi Ondek, assistant superintendent
Dr. Kausalai Wijekumar	Mr. John Sheline, director of finance & operations/school board secretary
Mr. Jeffery Watters	Mr. Patrick J. Clair, solicitor

There being a quorum present, Ms. Heres called the meeting to order at 7 p.m.

**PUBLIC ANNOUNCEMENT**

An executive session was held on November 12 to discuss legal and personnel matters.

- *The Quaker Valley School Board holds regularly scheduled work sessions for the purpose of examining proposals and recommendations made by the staff, public, legal counsel and the board. These proposals and recommendations are normally accompanied by background material, presentations and/or rationale. This process assures a thorough review of all items prior to being placed on the legislative agenda. The public is encouraged to attend these work sessions. Minutes from the most recent work sessions are available at legislative meetings. Approved minutes only are available on our web site: [www.qvgsd.org](http://www.qvgsd.org).*

RECOGNITION Mr. Floro

In order to celebrate the lives of the following members of the Quaker Valley School District family, it is requested that the board place a memorial book in their honor in the appropriate library:

- There were no memorial recipients this month.

APPROVAL OF MINUTES

October legislative minutes  
November committee minutes

Moved by -	Ms. Miller
Seconded by -	Ms. Burnette (unanimous voice vote)

## REPORTS

Educational Focus: The *Quaker Valley Award for Excellence* was presented to Mr. Boice, and Mr. Valenzi by Mr. Gianni Floro.

Student Representative to the Board Report: Mr. Luton reviewed "Period X" at the middle school.

Superintendent's Report: Dr. Clapper recognized retiring board members Ms. Miller, Ms. Burnette, and Dr. Wijekumar. He reflected upon the importance of the work done by school boards, and thanked the three for their years of dedication.

Solicitor's Report: Mr. Clair

## OLD BUSINESS

### VISITOR PARTICIPATION

Visitors are invited to address agenda items at the time during which they are under consideration by the board. Those wishing to speak shall raise a hand to be recognized; stating their name and residence, prior to addressing the board. Personnel items must be submitted in writing to the board president for consideration five days prior to the board meeting.

REPORT ON THE PARKWAY WEST CAREER AND TECHNOLOGY CENTER: Mr. Rodgers has conversed with executive director Dr. Copeland about the center's finances and programs.

REPORT ON THE SEWICKLEY PUBLIC LIBRARY: Mr. Floro reported that strategic planning sub-committees are active and the board financial appeal letter has been prepared. Additionally, budget planning has begun, with an eye towards austerity.

Ms. Heres attended a Western Pennsylvania library symposium, from which she learned much that will contribute to her work on the library board.

REPORT FROM THE EDUCATIONAL SERVICES COMMITTEE: Dr. Wijekumar

The board approved the continuation of the cooperative football program with Cornell School District, effective with the 2014 season.

Moved by -	Dr. Wijekumar
Seconded by -	Mr. Pusateri (unanimous voice vote)

REPORT FROM THE POLICY COMMITTEE: Ms. Burnette

The board approved the revision of policy 609.00 *Use of School District Facilities* (Draft C)

Moved by -	Ms. Burnette
Seconded by -	Ms. Miller (unanimous voice vote)

REPORT FROM THE COMMUNITY RELATIONS / INTERGOVERNMENTAL AFFAIRS COMMITTEE: Mr. Floro

The board approved the 2014-2015 school year calendar, as presented.

Moved by -	Mr. Floro
Seconded by -	Ms. Burnette (unanimous voice vote)

REPORT FROM THE FINANCE COMMITTEE: Mr. Riker

The board approved the 2013-2014 budget calendar.

The board authorized the administration to pay the October 2013 general fund invoices in the amount of \$7,834,261.87.

The board approved the payment of the October 2013 food service fund invoices in the amount of \$38,763.46.

The board approved the capital projects fund invoices in the amount of \$45,114.00.

The board approved the administration to pay the November and December 2013 general fund, food service fund, grant fund, 2011A bond issue fund and capital projects fund invoices as approved by the board president, treasurer and superintendent, which will be ratified by the board at the January 2014 legislative meeting.

Moved by -	Mr. Riker
Seconded by -	Mr. Rodgers (unanimous voice vote)

REPORT FROM THE FACILITIES & OPERATIONS COMMITTEE: Mr. Pusateri

The board authorized the administration to purchase a sweeper brush attachment for the middle school SMG field machine. The cost will be \$8,100 includes shipping and will be taken from the capital reserve fund.

The board authorized the administration to purchase four outdoor light fixtures for the middle school. The cost is not to exceed \$1,600 and will be taken from the capital reserve fund.

The board authorized the administration to increase the amount of the R. A. Glancy change order that was approved last month for the fence and posts around the middle school auditorium by \$6,788.05 that will be deducted from Eckles' invoice and will be no cost to the school district.

The board authorized the administration to enter into contracts, etc., if necessary, for projects as recommended by the facilities committee chairperson, vice chairperson, school board president or vice president, superintendent and director of administrative services, to be ratified by the school board at its January, 2014 meeting.

Moved by -	Mr. Pusateri
Seconded by -	Mr. Floro (unanimous voice vote)

REPORT FROM THE PERSONNEL COMMITTEE: Ms. Miller

#### RESIGNATIONS AND LEAVES

##### *Professional:*

The board approved an unpaid leave of absence for Jeremiah Sheffield as social studies teacher from January 20, 2014 through the end of the first semester of the 2015-2016 school year.

##### *Long term substitutes:*

The board accepted the resignation of Charlie Bauer as  $\frac{1}{4}$  long term substitute German teacher and  $\frac{3}{4}$  building substitute effective on or about November 4, 2013.

##### *Support personnel:*

The board accepted the retirement resignation of Sandra Kuriger as administrative assistant effective on or about June 27, 2014.

The board accepted the retirement resignation of Kathy Turcsanyi as administrative assistant effective on or about June 30, 2014.

The board accepted the resignation of Kathleen Mann as educational paraprofessional on or about November 1, 2013.

The board accepted the retirement resignation of Bonnie Lacher, as cafeteria worker and short hour cleaner effective on or about January 7, 2014.

The board approved an unpaid leave of absence for John Tortorea as paraprofessional from January 20, 2014 through June 13, 2014.

#### APPOINTMENTS, TENURE, ETC.

##### *Professional:*

The board appointed John Tortorea as Dean of Student Discipline at the high school from January 20, 2014 through June 13, 2014.

*Long term substitutes:*

The board appointed Luke Miller as ¼ long term substitute German teacher and ¾ building substitute effective on or about November 6, 2013.

*Support Personnel*

The board appointed Joe Snyder as technology technician effective December 3, 2013.

*Other*

The board approved the substitute support services list, as presented.

NEGOTIATIONS, COMPENSATION, BENEFITS, ETC

The board approved the job description for Assistant Director of Finance, as presented.

The board authorized the administration to hire staff as necessary after November 19, 2013 to be ratified at the January, 2014 legislative meeting.

The board approved the agreement with the Pennsylvania Educators' Clearinghouse at a cost of \$1,950 for the 2013- 2014 school year, as presented.

Moved by -	Ms. Miller
Seconded by -	Mr. Rodgers (unanimous voice vote)

All committee minutes were made a part of the minutes of this meeting.

Moved by -	Ms. Miller
Seconded by -	Ms. Burnette (unanimous voice vote)

OTHER BUSINESS

VISITOR PARTICIPATION

Visitors may address the board regarding appropriate matters. Personnel comments will be restricted to concerns which have been submitted in writing for consideration by the board president. The request must be received five days in advance of the meeting. Speakers are to raise a hand to be recognized and to state their name and residence prior to speaking.

Ms. Vaccaro of Sewickley commented on the use of the middle school athletic field.

UPCOMING MEETINGS OF THE QUAKER VALLEY BOARD OF SCHOOL DIRECTORS:

DECEMBER 3: REORGANIZATION MEETING

*THE 2013 SCHOOL BOARD MEETING CALENDAR WILL BE ESTABLISHED AT THIS MEETING.*

MEETINGS BEGIN AT 7:00 PM UNLESS OTHERWISE NOTED, AND ARE SCHEDULED TO BE HELD IN THE EDGEWORTH ELEMENTARY SCHOOL LARGE GROUP INSTRUCTION ROOM.

THE PUBLIC IS INVITED TO ATTEND ALL MEETINGS. HOWEVER, THE PERSONNEL COMMITTEE MEETS IN EXECUTIVE SESSION.

ADJOURNMENT: 7:56

Moved by -	Dr. Wijekumar
Seconded by -	Ms. Miller (unanimous assent)

Respectfully submitted,

John M. Sheline  
Board Secretary