



Norwalk-La Mirada Unified School District
Division of Human Resources
 12820 Pioneer Blvd., Norwalk, CA 90650
 562-210-2401 FAX 562-864-9857

To: All Employees
 From: Michael R. Gotto, Ed.D., Director, Human Resources
 Cc: Executive Staff
 Date: March 1, 2019
 Re: **Summer School 2019 - Employment Memo**

This summer, varied Summer School programs will be offered. See attached Summer School 2019 Calendar, Flyer, and Job Notices for the various Summer School programs. While most assignments will be for the full day, some assignments may be less than a full day.

Article XXI: Summer School Teachers (Section E) of the TANLA Master Agreement and Article IX: Hours (Section L, Summer School Hours) of the CSEA Master Agreement both specify a two-consecutive-year limit for employees of Summer School programs unless no other qualified employees are available. However, due to anticipated increased enrollment, **all interested employees are encouraged to apply even if they have worked a Summer School assignment within the last two years.**

Part-time classified employees who are subject to the 1,000 hours' restriction must review their log to be sure Summer School employment would not exceed a total of 999 hours by June 30, 2019.

In observance of Independence Day, schools will be closed on July 4, 2019. In addition, there will be no school on July 5, 2019.

All applications must be submitted online via the link below by 4:00 p.m. on March 15, 2019. Applications submitted after the deadline may not be processed.

To apply, please go to: www.nlmusd.org/jobs/

NOTE: Application is not an offer of employment. Contracts will be distributed via email by April 3, 2019. Signed contracts must be submitted electronically to the Division of Human Resources no later than April 10, 2019.

Certificated Inquiries:

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Classified Inquiries:

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 Human Resources Specialist
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Complaints Concerning Discrimination, Sexual Harassment, Harassment, Intimidation, and Bullying: The Governing Board designated the following person(s) as the Title IX Coordinators/Nondiscrimination Compliance Officers:

<p>Title IX Coordinator (Nonstudent Issues): Assistant Superintendent, Human Resources or designee 12820 Pioneer Boulevard Norwalk, CA 90650 (562) 210-2401</p>	<p>Title IX, Title VI, and Title VII Coordinator (Student Issues): Assistant Superintendent, Educational Services or designee 12820 Pioneer Boulevard Norwalk, CA 90650 (562) 210-2101</p>
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