



Welcome to
Harriet Tubman
Village Charter School



BOARD AGENDA

Regular Meeting of the Board of Directors

Wednesday, June 5th, 2019 at 4:30PM in the School Library

6880 Mohawk Street, San Diego, CA 92115 – (619) 668-8635 www.tubmancharter.org

I. CALL TO ORDER

- A. Roll Call of Board Members
- B. Pledge to the American Flag
- C. Approval of the Agenda- any changes for either the full agenda or the consent calendar must be made at this time.

II. REPORTS

- A. Commendation to Tubman Cheer Team
- B. Physical Fitness Test- Presentation
- C. ELAC Update- Laura Vivar
- D. Leader in Me- Presentation
- E. Facility Report
- F. ASES Report
- G. Financial Report- Presentation

III. PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject will be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion if there are three written requests or less per topic. If there are more than three written requests per topic, then the comments from the audience will be held until the end of the Agenda.

IV. BOARD MEMBER REPORTS— Individual Board members will report on participation in school events, committees, or attendance at special meetings or workshops.

- V. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR**— All matters listed under the consent agenda are considered by the Board to be routine and will be approved, ratified, or enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote. Comments by Board Members may be made at the discretion of the Chairperson.

- A. Approve the minutes of the meeting held on March 13th, 2019
- B. Approve/Ratify Purchase Orders and Warrants up to May 31st, 2019
- C. Approval to renew Designated Instructional Services (DIS) for 2019-20
- D. Approval to renew School Psychologist Contract for 2019-20
- E. Approval to renew School Liability Insurance
- F. Approval to renew the following curriculum programs: iReady Diagnostic, Renaissance Learning, NewsELA, Mystery Science, and AVID
- G. Approval of Teacher Job Description
- H. Personnel Report
 1. New Hires- Cary Greenhouse-Paysinger, Instructional Aide
 2. Resignation/Dismissals- Tony Jackson, Instructional Aide

VI. ACTION ITEMS

- A. **Approval of Leader in Me (LiM) program-** The Board will be asked to approve the purchase of the Leader in Me program
- B. **Approval of SmartBoards-** The Board will be asked to approve the purchase of two additional SmartBoards for 2019-20
- C. **Approval of the EL Master Plan-** The Board will be asked to review and approve the EL Master Plan for 2019-20
- D. **Approval of Parent Representative Board Appointment (D/A)**
 1. Board Candidate Interviews: The Board will conduct interviews to fill the Staff Board Member position left vacant by term limit end of Angela Reynoso
 2. Candidate Selection: The Board will select the candidate to fill the open position
 3. Resolution #03-1-18-19 Board Member Appointment: The Board will be asked to approve Resolution #03-1-18-19 making an appointment to the Board

VII. INFORMATION/DISCUSSION ITEMS

- A. **Public Hearing to take input on the Local Control Accountability Plan (LCAP)-** The Board will conduct a Public Hearing to receive recommendations and suggestions regarding the draft Local Control Accountability Plan (LCAP) for 2019-2020. This plan has been developed in conjunction with the Local Control Funding Formula (LCFF) and the new LCFF Rubric. Stakeholder groups from TK-8 have worked throughout the school year to develop themes and priorities, which have been incorporated into the LCAP for consideration.
- B. **Fiscal Policy Draft (Update) First Read-** The Board will hear a first draft reading of an updated fiscal policy.

VIII. ORGANIZATIONAL BUSINESS

A. Proposed List of Agenda Items for Future Board Meetings:

1. iReady End of Year Progress- Presentation
2. Consolidated Application
3. 403(b) Plans
4. Ethics and Professionalism Policy
5. LCAP Review & Approval
6. Board Calendar Meeting Dates for 2019-20
7. 2019-20 School Operations Handbook
8. Education Protection Account
9. Operations Agreement for 2019-20 with SDUSD
10. Budget for 2019-20 School Year

B. Dates to Remember

1. June 7 - End of School Year Awards
2. June 11 - 5th Grade Promotion
3. June 12 - Kindergarten Graduation
4. June 13 - 8th Grade Graduation
5. June 13 - Last Day of School

C. Future Board of Director Meetings

1. June 26, 2019 at 4:30pm

IX. CONVENE TO CLOSED SESSION

- A. Discussion of dismissals/releases/resignations Gov't Code § 54957(b)

X. RECONVENE TO OPEN SESSION

- A. Report Any Action Taken in Closed Session

XI. ADJOURNMENT

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Harriet Tubman Village Charter School encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office at (619) 668-8635 or llagrone@tubmancharter.org by noon of the business day prior to the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you. 72 Hours prior to each Regular Board meeting, a copy of all available documents supporting the agenda items are available on the website

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Harriet Tubman Charter School (School) welcomes your participation at the School's Board of Directors meetings. The purpose of a public meeting of the Board of Directors (Board) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

- 1. Agendas and "Request to Speak" Forms** are available at the door to the meeting. If you wish to speak, please fill out the speaker slip and specify the agenda item on which you wish to speak. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
- 2. Public Communication on Non-Agenda Issues:** This is an opportunity for members of the audience to raise issues that are not specifically on the agenda. You will be given an opportunity to speak for a maximum of three (3) minutes & total time allotted to non-agenda items will not exceed fifteen (15) minutes. Due to public meeting laws, the Board can only listen to your issue & not respond or take action. The Board may provide direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
- 3. Agenda Items:** To address the Board on agenda items, please specify the item on which you wish to speak on your "Request to Speak". You will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
- 4. Public Records:** Any public records relating to an agenda item for an open session of the Board that are distributed to the Board members shall be available for public inspection at the School office. Minutes of each Board meeting will also be available at the School office.
- 5. Americans with Disabilities Act (ADA):** Upon request three days in advance, the School will furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate assistance in order to participate in Board meetings are invited to contact the Board Secretary, at (619) 668-8635 or llagrone@tubmancharter.org by noon of the third business day preceding the Board meeting.
- 6. Translation Services:** Translation services are available by notifying the above school office by noon of the third business day preceding the Board meeting.
- 7. Board Agenda:** 72 Hours prior to each Regular Board meeting, a copy of the agenda is available on the website.