

# McSwain Union Elementary School District

## Board of Trustees Regular Meeting September 11, 2018 MINUTES



### **CALL TO ORDER**

Trustee Halpin called the meeting to order at 6:00 p.m. in the McSwain Board Room.

### **ROLL CALL**

Members Present: Trustees Halpin, Hoffar, Lara (left at 7:45 p.m.) and Scoto

Members Absent: Trustees Machado

### **FLAG SALUTE**

Trustee Lara led the flag salute.

### **APPROVAL/ADDITIONS TO AGENDA**

Motion was made by Trustee Scoto and seconded by Trustee Lara to approve the agenda as presented. Motion passed unanimously.

### **LOYALTY OATH**

New staff members Margaret Xiong, Sarah Coate, Rachel Peterson, Kate Amarant and Tony Costa were introduced to the board and administered the Loyalty Oath by Superintendent Rosa.

### **PUBLIC REMARKS & CONCERNS**

None

### **CONSENT AGENDA**

The Consent Agenda was presented for approval. The following reports were accepted: Financial Summary Report, Monthly Enrollment Reports, Monthly ASB Reports and Financial Summary Report. The following action items were approved: Minutes of Regular Meeting on August 14, 2018; Warrant Batch 04 and 05; Community Donations and Resolution 2019-04, Adopting the "Gann "Limit". Motion was made by Trustee Lara and seconded by Trustee Hoffar to approve the Consent Agenda as presented. Motion passed unanimously.

### **DISCUSSION / INFORMATION**

#### **Principals Report**

Mrs. Havel reported on our English Learner Bootcamp that was held July 31 – August 9<sup>th</sup>. Approximately 70 students participated daily. Staff focused on reviewing language arts and math basics along with many opportunities to speak in class. Bootcamp ended with an attendance raffle where students won gift cards, candy, and backpacks. Every student left with a goodie bag full of school supplies. August 15<sup>th</sup> was an amazing first day of school. Even with all of the construction, all students were in class on time. Our mentor program is up and running. Every new teacher has a mentor assigned to them. The mentor will observe four times a year and meet with the new teacher approximately one hour a week. They will coach them on classroom management, best practices, and answer daily questions. McSwain School is proud to be honored as a Kindness Certified School! Mrs. Granados our counselor has worked to meet all of the requirements to get this certification. We will celebrate kindness week at the end of January.

### **Local Control Accountability Plan**

Mrs. Lanum reported that our board adopted LCAP for 2018-2019 was submitted to Merced County Office of Education on June 29, 2018. The board adopted LCAP addendum was submitted as well. LCAP meetings have been scheduled for the school year. In each meeting we will discuss one of our four goals and ask for feedback from stakeholders. A modified survey centered around our LCAP goals and state priorities has been created and will be given to stakeholders during conference week in November.

### **Board Policy Revisions**

The revised policies and administrative regulations are a result of changes in legislative action, new and revised federal regulations and new court decisions. The revisions will be brought back to the board for action in October for adoption.

### **PUBLIC HEARING**

The public was invited to review and comment on the Sufficiency of Instructional Materials. No comments were made.

### **ACTION**

#### **Approve Resolution 2019-03, Adequate Textbook & Instructional Materials**

Motion was made by Trustee Scotto and seconded by Trustee Lara to approve Resolution 2019-03, Adequate Textbook & Instructional Materials. Motion passed unanimously.

#### **Approve Unaudited Actuals – Due September 15, 2018**

Motion was made by Trustee Hoffar and seconded by Trustee Lara to approve the Unaudited Actuals as presented. Motion passed unanimously.

#### **Accept McSwain Education Foundation Donations for the 2017-2018 School year**

Motion was made by Trustee Lara and seconded by Trustee Scotto to accept the generous McSwain Education Foundation donations for the 2017-2018 school year totaling \$100,342.79.. Motion passed unanimously.

#### **Approve Board Policy, Meal Charges**

Motion was made by Trustee Scotto and seconded by Trustee Lara to approve the Board Policy, Meal Charges. Motion passed unanimously.

#### **Approve Resolution 2019-05, Emergency Resolution to Award Contract Without Bidding and Advertising**

Motion was made by Trustee Lara and seconded by Trustee Hoffar to approve Resolution 2019-05, Emergency Resolution to Award Contract Without Bidding and Advertising. Motion passed unanimously.

### **SUPERINTENDENT'S REPORT**

- Superintendent Rosa reported enrollment is at 876 today.
- Superintendent Rosa reported that Taylor Backhoe has started paving the parking lot area and the fencing is up. The gates will be installed in the next two weeks.
- Merced County School Boards Association annual conference will be held October 12<sup>th</sup> – 14<sup>th</sup> in Monterey.
- The next Regular Board Meeting will be held on Tuesday, October 9, 2018 at 6:00 p.m.

### **COMMUNICATIONS**

- Trustees Halpin, Hoffar and Scotto reported on attending Back to School Night. All trustees thought it was a great turnout and a fantastic job by staff.

**CLOSED SESSION**

After identifying Closed Session agenda items, the meeting convened to Closed Session at 7:25 p.m.

- a. Public Employee: Discipline/Dismissal/Release
- b. Conference with Labor Negotiator (Government Code §54957.6)  
District designated representative: Steve Rosa Superintendent Employee Organization: California School Employees Association, Chapter 708 Classified Employees and Confidential/Classified Employees.
- c. Superintendent's Evaluation

**OPEN SESSION**

The meeting reconvened to Open Session at 8:45 p.m. No action was taken.

The Board reported Superintendent Rosa earned a positive evaluation.

**ADJOURNMENT**

The meeting adjourned at 8:48 p.m.

Respectfully submitted,

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Steve Rosa, Secretary

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Bill Halpin, President