

Inglewood Unified School District

Minutes

Regular Board Meeting

January 10, 2018, 5:30 PM
Dr. Ernest Shaw Board Room
401 S. Inglewood Avenue
Inglewood, CA 90301

1. INITIAL CALL TO ORDER

Minutes:

Dr. Thelma Melendez de Santa Ana called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

Minutes:

Kaiya Farmer, ASB President from City Honors College Preparatory Academy led the audience in the Pledge of Allegiance.

3. ROLL CALL

3.a. Board Members: Dr. Carliss McGhee, President (Seat #2); Margaret Turner-Evans, Vice President (Seat #4); Dr. Dionne Young Faulk, Member (Seat #1); Melody Ngaue-Tu'uholoaki, Member (Seat #3); Dr. D'Artagnan Scorza, Member (Seat #5)

Minutes:

The following Board members were present:

Dr. Carliss McGhee
Margaret Turner-Evans
Melody Ngaue-Tu'uholoaki
Dr. Dionne Young Faulk
Dr. D'Artagnan Scorza

3.b. Cabinet Members: Dr. Thelma Melendez de Santa Ana, State Administrator; Nora Roque, Executive Director of Human Resources; Dr. Carmen Beck, Chief Academic Officer; and Eugenio D. Villa, Chief Business Official

Minutes:

The following Cabinet members were present:

Dr. Thelma Melendez de Santa Ana
Dr. Carmen Beck
Eugenio D. Villa
Nora Roque

4. APPROVAL OF AGENDA

Minutes:

The agenda was approved with the following modifications:

Item 13b2, Item #3 the funding source was changed from General Fund to the Education Effectiveness Grant Funds.

Item 13b6, the mileage rate in the subject section was modified to 54.5 cents per mile.

Item 13d5, was modified to remove Morningside High School (MHS) from the Single Plans for Student Achievement plans being approved. The MHS plan will be brought back for approval at a later board meeting.

5. PUBLIC COMMENTS ON AGENDIZED AND NON-AGENDIZED ITEMS: This portion of the Agenda provides an opportunity for members of the public to directly address the State Administrator and Board of Education on agenda and non-agenda items; however, the Brown Act precludes any action being taken on any items not appearing on the posted agenda for action. A public comment card must be completed and submitted to the School Police Officer who will be stationed at the entrance of the meeting room prior to the beginning of the Public Comment period. Members of the public who wish to speak about an item on the posted agenda must indicate the item number on the Public Comment Card. Three [3] minutes will be allotted to each speaker; and a maximum of thirty [30] minutes for agenda items and [30] minutes for non-agenda items will be allotted. If the public comment cards exceed [10] cards per section, the State Administrator may reduce the time allowed from three minutes to either two or one minute, per person to hear from more speakers.

5.a. Public Comment on Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding agenda items:

John Hughes, Items 12a and 12 b.

5.b. Public Comment on Non-Agenda Items

Minutes:

The following speaker addressed the State Administrator, Board of Education, and Cabinet regarding non agenda items:

John Hughes, School Closures

6. RECESS TO CLOSED SESSION

7. CLOSED SESSION AGENDA: During the closed session agenda, the State Administrator may consider personnel matters, negotiations, collective bargaining, matters related to students, security matters, conference with real property negotiator, pending litigation, and/or JPA/self-insurance liability claims.

7.a. Conference with Legal Counsel-Anticipated Litigation (Pursuant to Government Code Section 54956.9 ([a) and (d)(2):

7.a.1. Rejection of Claim Number CS 005/2017-2018

7.a.2. Rejection of Claim Number CS 006/2017-2018

7.a.3. Rejection of Claim Number CS 007/2017-2018

7.b. Conference with Legal Counsel-Pending Litigation (Pursuant to Government Code Section 54956.9([a) and (d)(1):

7.b.1. OAH Case No. 2017110507

8. RECONVENE FOR PUBLIC SESSION

9. REPORTING OUT CLOSED SESSION ACTIONS

Minutes:

The State Administrator took action to approve of the settlement agreements under items:

- 7a1 – Claim Number CS 005/2017-2018 was rejected.
- 7a2 – Claim Number CS 006/2017-2018 was rejected.
- 7a2 – Claim Number CS 007/2017-2018 was rejected.
- 7b1 - Through mediation, OAH Case No. 2017110507 was resolved and the settlement Agreement was approved.

10. STUDENT REPORTS

10.a. City Honors College Preparatory Academy

Minutes:

Kaiya Farmer, ASB President gave a report regarding City Honors College Preparatory Academy.

11. REPORTS/PRESENTATIONS

11.a. 2017-2018 Single Plans for Student Achievement (SPSA) for all IUSD Schools

Minutes:

Lourdes Hale, Executive Director of State and Federal Programs provided an update report regarding the 2017-2018 Single Plans for Student Achievement (SPSA).

11.b. Maintenance & Operations Improvements

Minutes:

Eugenio Villa provided an update/presentation of several maintenance and operation improvements that have been made.

12. PUBLIC HEARING(S)

12.a. Election Waiver Request

Minutes:

The public hearing opened at 6:15 p.m. and closed at 6:16 p.m. with not public comments made.

12.b. Composition of Districts

Minutes:

Mr. Doug Johnson from National Demographics Corporation (NDC) provided a presentation regarding:

1. Project Timeline
2. Districting Criteria
3. Demographics Summary
4. Latino and African American percentage of CVAP
5. Defining Communities of Interest
6. Provided samples of single representative samples as well as multiple representative

The public hearing opened at 6:18 p.m. and closed at 6:19 p.m. with no public comments made.

13. CONSENT CALENDAR/ACTION ITEMS

13.a. HUMAN RESOURCES DIVISION

13.a.1. Adopt Resolution No. 14/2017-2018, Establishment of Early Retirement Plan for Certificated (Non-Management) Employees

Financial Impact:

It is estimated that this item will result in a total savings of \$351,209 over a three year period.

Minutes:

Approved

13.a.2. Approval to Reinstate the Job Descriptions for Child Welfare and Attendance Technician, Senior Clerk II Curriculum and Staff Development, and Senior Clerk II Special Projects

Minutes:

Approved

13.a.3. Certificated Personnel Roster

Minutes:

Approved

13.a.4. Classified Personnel Roster

Minutes:

Approved

13.b. BUSINESS SERVICES DIVISION

Minutes:

The following item was pulled for discussion:

13.b.9.

13.b.1. Approval/ratification of Purchase Orders in the amount of \$3,409,705.60 issued November 1, 2017, through November 30, 2017

Financial Impact:

\$3,409,705.60

Minutes:

Approved

13.b.2. Approval of Travel Expenditures/Conference Requests Pursuant to Board Policy 3350

Financial Impact:

The estimated cost of \$15,505 will be paid with Career Tech Education Pathway, General, and Categorical (Title III) Funds.

Minutes:

Approved with one modification:

The funding source for the conference listed under item number 3 was changed from General Fund to Education Effectiveness Grant Funds.

13.b.3. Approval/Acceptance of Donation/Gifts Listed Pursuant to Board Policy 3280

Financial Impact:

None

Minutes:

Approved

13.b.4. Approval of Vendor and Payroll Warrant Resolution No. 15/2017-2018, in the Amount of \$13,072,496.01 for the Month of October 2017

Financial Impact:

Vendor and payroll warrants expended in the month of October 2017 are \$13,072,496.01.

Minutes:

Approved

13.b.5. Approval of Vendor and Payroll Warrant Resolution No. 16/2017-2018, in the Amount of \$11,495,803.44 for the Month of November 2017

Financial Impact:

Vendor and payroll warrants expended in the month of November 2017 are \$11,495,803.44.

Minutes:

Approved

13.b.6. Approval of Revised Year 2018 Federal Mileage Rate of 53.5 cents Per Mile

Financial Impact:

The mileage reimbursement rate for business travel is 54.5 per mile (up from 53.5 in 2017).

Minutes:

Approved with the following modification:

The mileage rate listed in the subject was modified to 54.5 cents per mile.

13.b.7. Authorization to Advertise A Call for Bids for Request for Proposals (RFP) for a Qualified Vendor to Provide Contracted Services for E-Rate Internet and Access Services, District-wide

Financial Impact:

The estimated cost of approximately \$800 in advertisement fees will be paid with General Funds.

Minutes:

Approved

13.b.8. Authorization to Sell or Dispose of Property

Financial Impact:

None

Minutes:

Approved

13.b.9. Ratification to Authorize to Apply and Secure Grant Funding from the South Coast Air Quality Management District (SCAQMD) for Alternative Fuel School Bus Replacement Program, Under Application Number #PA2018-02

Financial Impact:

The grant will provide \$518,000 in new bus grants and \$20,000 in infrastructure upgrades. The cost of \$29,852 (District required match) will be paid with Special Education Transportation Funds.

13.b.10. Approve Revised Timeline (Exhibit A) to Resolution No. 07/2017-2018, Regarding the Establishment of District-based Elections

Financial Impact:
To be determined.

Minutes:
Approved

13.c. MEASURE GG AND FACILITIES

13.c.1. Approval/Ratification of Purchase Orders in the Amount of \$1,929,890.07 issued November 1, 2017, through November 30, 2017

Financial Impact:
\$1,929,890.07

Minutes:
Approved

13.c.2. Approval of Agreement C17/18-040 with Converse Consultants to Provide Geotechnical Testing Services for Beulah Payne Elementary School's Sound Mitigation and Modernization/Modular Project

Financial Impact:
The cost not to exceed \$18,360 will be paid with Measure GG Funds.

Minutes:
Approved

13.c.3. Approval of Agreement No. C17/18-043 with Architects McDonald, Soutar & Paz, Inc. to Provide Architect of Record Services for DSA Closeout Project A#03-55634 at Inglewood High School, Woodworth Elementary School, and the Annex Buildings (Old City Honors)

Financial Impact:
The cost not to exceed \$12,990 will be paid with Measure GG Bond Funds.

Minutes:
Approved

13.c.4. Ratification of Agreement C17/18-038 with Ninyo & Moore Geotechnical & Environmental Sciences Consultants to Provide Geotechnical Investigation and Report Services for the Demolition of Existing Dilapidated Portable Buildings and Replacement with New Classroom Buildings Project at Monroe Middle School.

Financial Impact:
The cost not to exceed \$12,271 will be paid with Measure GG Funds.

Minutes:
Approved

13.c.5. Ratification of Agreement No. C17/18-039 with Lionakis to Provide Architectural Design Services at Monroe Middle School

Financial Impact:

The cost of \$277,940 plus \$5,500 for reimbursables for a total not-to-exceed amount of \$283,440 will be paid with Measure GG Bond Funds

Minutes:

Approved

13.c.6. Ratification of Agreement C17/18-041 with Guida Surveying Inc. as a Consultant to Provide Professional Topographic and Underground Utility Survey Services for the New Classroom Buildings Project at Monroe Middle School.

Financial Impact:

The total cost not to exceed \$21,700 and will be paid with Measure GG Funds.

Minutes:

Approved

13.c.7. Ratification of Agreement No. C17/18-042 with Alta Environmental to Conduct a Survey of the Relocatable Classroom Buildings at Bennett-Kew Elementary School

Financial Impact:

The cost of \$10,104.90 will be paid with Measure GG Funds.

Minutes:

Approved

13.c.8. Ratification of Agreement No. C17/18-045 with Alta Environmental to Conduct Hazardous Materials Survey, Report and Abatement Specifications at Monroe Middle School

Financial Impact:

The cost of \$13,186.25 will be paid with Measure GG Funds.

Minutes:

Approved

13.d. EDUCATIONAL SERVICES

Minutes:

The following items were pulled for discussion:

13.d.1.

13.d.2.

13.d.10.

13.d.1. Ratification of Agreement with Extended Learning, Inc. DBA Educational Resource Consultants and Stephen Price to Prepare and Submit a Grant Proposal for the California Department of Education's 21st Century Grant on behalf of Inglewood Unified School District, Effective December 1, 2017 through February 28, 2018

Financial Impact:

The cost not to exceed \$7,500 will be paid with the After School Education & Safety (ASES) Program Grant Funds.

Minutes:

Approved

13.d.2. Approval of Memorandum of Understanding Between Inglewood Unified School District and EduCare Foundation to Serve as Partners in Applying for the 21st Century Afterschool Program for Inglewood and Morningside High Schools

Financial Impact:

There is no financial impact to the District.

Minutes:

Approved

13.d.3. Approval of Consultant Agreement with Woodcraft Rangers to Provide Additional Services in Dance, Music, Math Academies and Robotics (STEM) Structured Enrichment Classes for Students in 1st through 6th Grade in the After School Educational and Safety Program, Effective January 11, 2018 through June 8, 2018

Financial Impact:

The cost not exceed \$52,920 will be paid with After School Education and Safety Grant Funds.

Minutes:

Approved

13.d.4. Approval of the Overnight Field Trip for Morningside High School's 12th Grade Omega Gents Mentoring Group Members to Attend the 2018 Annual Historically Black Colleges and Universities (HBCU) College Tour in Alabama and Georgia from January 17, 2018 through January 21, 2018

Financial Impact:

The cost not to exceed \$4,000 will be paid by the Omega Scholarship Endowment Fund of the Omega Psi Phi Fraternity, Inc. There is no cost to the District.

Minutes:

Approved

13.d.5. Approval of the 2017-2018 Single Plans for Student Achievement (SPSA) for all IUSD Schools

Financial Impact:

None

Minutes:

Approved all the 2017-2018 Single Plans for Student Achievement with the exception of Morningside High School (MHS). MHS will be brought back at a later Board meeting.

13.d.6. Approval of Consultant Agreement (Quote No. 2364) with Kagan Professional Development to Provide On-Site Professional Development for Teachers and Administrators to Support Effective Student Engagement Structures, Effective January 11, 2018 - June 30, 2018

Financial Impact:

Cost not to exceed \$71,313 will be paid with Educator's Effectiveness Spending Plan Grant Funds.

Minutes:

Approved

13.d.7. Approval of Consultant Agreement with NuTrailBlazers School of Arts to Provide Visual and Performing Arts Instruction for Students at Oak Street Elementary School for the 2017-2018 School Year

Financial Impact:

The cost will not exceed \$18,000 will be paid with Supplemental Funds.

Minutes:

Approved

13.d.8. Approval of the Instructional Service Agreement (ISA) for Non-Credit El Camino College Courses at Inglewood Adult School (ESL 03D-Reading and Writing Level IV) Effective, Spring 2018

Financial Impact:

There is no financial impact to the District. The Instructor will be paid with El Camino College Funds.

Minutes:

Approved

13.d.9. Approval for UCLA Parent Project to provide a Series of Parent Workshops Focused on Mathematics, Cognitively Guided Instruction (CGI), and STEM at Highland School for Fiscal Year 2017-2018

Financial Impact:

The cost not to exceed \$5,320 will be paid with Highland's Title I Parental Involvement Funds.

Minutes:

Approved

13.d.10. Ratification of the Training Provider Agreement Between the South Bay Workforce Investment Board (SBWIB) and the Inglewood Unified School District Inglewood Community Adult School, for FY 2017-18

Financial Impact:

Inglewood Adult School will provide the facility and the Medical courses become a part of the instructional program and the I-Train South Bay Workforce Investment Board (SBWIB) will provide the financial support for students to enroll in the medical courses.

Minutes:

Approved

13.d.11. Approval of the Updated Child Development Parent Handbook, Effective 2017-2018

Financial Impact:

There is no financial impact to the General Fund.

Minutes:

Approved

13.d.12. Approval to Add the Santa Barbara Museum of Natural History and Sea Center to the Approved Field Trip List, for Fiscal Year 2017-2018

Financial Impact:

To be determined based on the number of students attending.

Minutes:

Approved

13.d.13. Approval to Add Ralphs Supermarket Location #185 to the Approved Field Trip List, Fiscal Year 2017-2018

Financial Impact:

To be determined based on the number of students attending.

Minutes:

Approved

13.d.14. Ratification of Consultant Agreement with Susan Hollar to Conduct Speech/Language Independent Educational Evaluation (IEE) Services, Effective January 10, 2018, through June 30, 2018

Financial Impact:

The cost of \$2,800 per IEE will be paid with Special Education Funds.

Minutes:

Approved

13.d.15. Approval of Consultant Agreement with B43Productions to Create Videos for Marketing and Teacher Training for Various Learning Strategies to Increase Student Achievement, Effective January 10, 2018 through June 30, 2018

Financial Impact:

Cost not to exceed \$14,000 will be paid with Teacher Effectiveness Spending Plan Grant.

Minutes:

Approved

13.d.16. Ratification of Agreement No. 18-W001 with South Bay Workforce Investment Board, Inc., to Provide Assistance with the Development and Implementation of Programs for At-Risk Youth from January 1, 2018 to December 31, 2018

Financial Impact:

The cost of \$29,230.48 will be paid with General Funds.

Minutes:

Approved

14. APPROVAL OF MINUTES

14.a. Minutes of the State Administrator's Regular Board of Education Meeting Held on December 6, 2017

Minutes:

Approved

14.b. Minutes of the State Administrator's Regular Board of Education Meeting Held on December 13, 2017

Minutes:

Approved

14.c. Minutes of the State Administrator's Regular Board of Education Meeting Held on December 18, 2017

Minutes:

Approved

15. BOARD MEMBER REMARKS - Board members may report on visits to schools, conferences and meetings attended and items of interest to the public.

16. STATE ADMINISTRATOR REMARKS

17. NEXT MEETING - February 7, 2018

18. ADJOURNMENT

Minutes:

The meeting was adjourned by Dr. Thelma Melendez de Santa Ana at 7:10 p.m.

Board Clerk