

# **SAFETY COMMITTEE MEETING MINUTES**

October 20, 2016

3:00 p.m.



**PRESENT:** Karen Myers, Krissy Derugen, Lori Stover, Eric Confer, Robert Miller, Joy Leitch

**MINUTES:** Minutes from the September 29, 2016, meeting were reviewed and approved.

## **OLD BUSINESS:**

- Safety Committee Training Update – Safety training must still be completed by Krissy Derugen, Holly Sawyer, Dustin Dalton, Eric Confer, Danielle Yoder
- Joy reported that the Right to Know Quiz has been completed by all faculty and staff for the 2016-17 school year.
- Bob reported that he is still working on the Emergency Kit Inventory at all buildings.

## **NEW BUSINESS:**

- Sherri Connell has scheduled a Safety Protocols and Procedures session for the November 28, 2016, in-service day which is a follow-up to the meeting held in June with the district's clerical and secretarial personnel. This session will allow these "front line" personnel to have input in the creation of an emergency procedure flip chart to be used district-wide as a quick resource in the event of an emergency. Bob Miller will share a sample flip chart he received from Dave Nelson at West Branch.
- Bob reported that he has been in contact with Luke Rankin, Troop Commander at Rockview Police Barracks, regarding a second active shooter drill to be scheduled next summer at another of our district buildings. As part of this discussion, Bob shared that scheduled renovations at the high school will include all new interior classroom doors that eliminate the side glass near the door handle that currently exists in the doors. In addition, the increased glass in the new entrance area improves visibility to detect a dangerous intruder prior to granting access to the main part of the building.
- Bob also reported that concerned citizens in Rebersburg reported seeing individuals hanging around the school late at night. Bob checked camera footage to determine if there was any dangerous activity going on. He appreciates these kind of reports and encourages all building faculty/staff as well as members of the community to always report suspicious activity in and around our buildings.

**WORK PLACE SAFETY CONCERNS:** None Reported

**ACCIDENT REVIEW:** None Reported

**Next Meeting** – Thursday, November 17, 2016, 3:00 p.m.