



Ellsworth Parking Lot Procedures

Morning Drive Through Procedures:

The Ellsworth campus is open to K-6 students beginning at 7:50 a.m. Please do not arrive any earlier than 7:50 a.m. as staff is not on duty and there is no one to supervise students. Breakfast is served from 7:45 a.m. - 8:10 a.m. each day. Students eating breakfast at school may enter the cafeteria through the door outside the foyer beginning at 7:45 a.m.

Students dropped off curbside should exit the passenger (right) side of the car. Please note cars that drop off are asked to pull forward as close to the crosswalk as possible or as directed by supervising staff. Please do not block driveways or crosswalks.

It is a hug and go zone, and we ask that you remain in your car in order to help move traffic efficiently through the drop off area. If you require more time with your child or need to come into the school carefully pass the line of cars on the left and park in an established parking space. The gate to the playground is locked promptly at 8:10 AM and students may enter through the office at that point.

Afternoon Drive Through Procedures:

Students will wait in the multipurpose room to be called by staff to their waiting vehicle. Staff will direct vehicles to pull all the way forward so that students can be loaded safely. Please do not block driveways or crosswalks. We load the first three cars at a time and children will need to access the passenger side of the car. Please display your Drive Through Card to help us quickly and efficiently match children to cars. We ask that you remain in your vehicle during this time. If you would like to exit your vehicle, we ask that you carefully pass the line of cars on the left and park in an established parking space.

Any parent walking up to meet their student in the front of the school that will be directed to wait behind the main gate so that we can quickly and safely dismiss students.