

October 26, 2018

To: Winter Sports Coaches and Moderators
From: Kevin Kelly
Re: Winter Sports Picture Day
Friday - November 9, 2018

Visual Imaging Pictures - will be at Marian Catholic High School on Friday - November 9, 2018- to photograph all levels of all Winter Sports Squads at Marian Catholic High School. They will take group/team photographs as well as individual shots of players/athletes. **SQUAD MEMBERS MUST BE IN IDENTICAL COMPETITION UNIFORMS FOR THE PHOTOGRAPH SESSION.** Please be sure to identify the rows of each photograph taken.

EACH COACH MUST ALSO BE PHOTOGRAPHED DURING THE TIME SLOT. PLEASE HAVE TEAMS ASSEMBLED 10 MINUTES BEFORE SCHEDULED TIME.

Realize also that this will necessitate an area to photograph. The practice schedule will be altered to accommodate the activity. All pictures will be taken in the East Gymnasium complex. Along with the group/squad photograph, Visual Imaging Pictures will also be taking individual shots of each athlete. This will be done in the form of a memory-mate format.

Each coach will be responsible for individuals in the following manner:

- Announcing at your practices the information concerning Winter Sports Picture Day - Friday - November 9, 2018.
- The timetable at the end of this communication will be followed.
- Handing out PICTURE ORDER ENVELOPES that the athletes will take home and fill out with the necessary written identification information. It should be emphasized to the athletes that the PICTURE DAY INFORMATION be made available to the parents. **CHECKS MUST ACCOMPANY ORDERS.** Envelopes will be supplied to you through the Athletic Department about one week prior to the scheduled PICTURE DAY - Friday - November 9, 2018.
- Periodically remind athletes about the Winter SPORTS PICTURE DAY so as to keep the idea fresh in their minds.
- Remind athletes to be in competitive uniforms for the Winter Sports Picture Day.
- Help to organize your groups by giving them an area to meet and then by cooperating with the photographer as to the type of picture and the location of the photograph session.
- Photographer will be in charge of the photograph session.
- All squads will be photographed regardless of excuses.
- You will handle no money or orders. Make sure envelope is properly filled out prior to the photography session.

Picture Day Timetable Friday - November 9, 2018

02:45 pm *Varsity Basketball (M)
02:55 pm *Sophomore Basketball (M)
03:05 pm Freshman Basketball (M)
***Mike Taylor will assist photographer with the two lower level pictures and identification.**

+Kevin Kelly will take individual shots of the varsity Basketball squad

03:15 pm Varsity Fencing (W)
***Ann Jones will assist photographer with picture and identification.**

03:20 pm Varsity Fencing (M)
***Ann Jones will assist photographer with picture and identification.**

03:30 pm Varsity Wrestling (M)
03:35 pm *Junior Varsity Wrestling (M)
***Dan Jordan will assist photographer with pictures and identification.**

+Kevin Kelly will take individual shots of the varsity Wrestling squad as identified

03:45 pm Varsity Cheer (W)
03:55 pm *Frosh-Soph Cheer (W)
***Janelle Stubbs will assist photographer with pictures and identification.**

04:05 pm *Sophomore Basketball (W)
04:10 pm *Freshman Basketball (W)
04:20 pm Varsity Basketball (W)
***Dan Murray will assist photographer with the two lower level pictures and identification.**

+Kevin Kelly will take individual shots of the varsity Basketball squad