

## MINUTES

### Regular Meeting

February 26, 2019

The Regular Meeting of the Bay Head Board of Education convened Tuesday, February 26, 2019 at 6:30 P.M. at the Bay Head School, 145 Grove Street with Vice-President, Sandra Antognoli presiding. Pursuant to the New Jersey Open Public Meetings Act, prior notice of this meeting was posted in the Borough Hall on January 18, 2019 and delivered to *The Ocean Star* and *Asbury Park Press*, official newspapers of the Board.

Mrs. Antognoli led the Pledge of Allegiance to the Flag.

**Members Present** Vice President, Mrs. Sandra Antognoli; Mrs. Shannon Curtis; Mr. Eric Pritchard. Also present were Dr. Peter Morris, Superintendent; Mr. Frank Camardo, Principal; Mrs. Patricia A. Christopher, School Business Administrator; Ms. Laurie M. Considine, Board Secretary.

**Members Absent** Mr. Benjamin Hinds and Mr. Barry Pearce

At 6:30 PM RESOLUTION FOR EXECUTIVE SESSION, a Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to adjourn to closed session for discussions relating to matters of litigation, personnel, students, and contracts.

The Board and HIB incidents, if any.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

At 7:19 PM the board reconvened from Closed Session.

**Correspondence** was presented for the board's review.

**Public Comment on Agenda Items** None

### Comprehensive Annual Financial Report (Audit)

1. **Presentation and Review of Audit Report** - Mr. Richard Hellenbrecht from Robert and Hulsart and Company presented the 2017-2018 audit report.

- 8.2 A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following:  
RESOLUTION to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2018 with no findings, exceptions or corrective action required.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

Board Member Committee Reports:

### **Curriculum:**

Mrs. Antognoli reported that we have begun to integrate Rocket Math into the 3<sup>rd</sup> and 4<sup>th</sup> grade curriculum.

**Technology**

Mrs. Christopher reported that we are looking into upgrading the current phone system. She added we are currently talking to Point Pleasant Borough Board of Education to share services for the phone system.

**Budget/Finance:**

Mrs. Christopher reported that we are currently working the 2019-2020 budget. Mrs. Christopher added that we will need to change the March meeting due to budget submission deadlines.

**Personnel/Negotiations:**

Nothing to report.

**Buildings/Grounds:**

Mrs. Christopher reported that the final punch list for the roofing project will be on February 28<sup>th</sup>.

**Policy:**

Mrs. Antognoli reported that the board was approving the second reading of various policies this evening.

**Community Relations:**

Mr. Camardo reported that Grand Friends Day held on February 21<sup>st</sup> was a huge success; the book fair is currently in the library hosted by the Bay Head Home and School Association; ALICE training will commence in collaboration with Lavallette and the Bay Head Police Department.

**Delegate/Legislative:**

Nothing to report.

**Athletics:**

Mrs. Curtis reported that Tennis and softball has begun. Mrs. Curtis also gave an update on Point Beach High School sports.

**RECOMMENDATIONS FROM THE SUPERINTENDENT**

**Workshop(s)** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the attendance and related expenses for the following staff member(s) for the 2018-2019 school year.

Mr. Lewis – March 15, 2019

Mr. Espinosa (retroactive) February 21 and 22, 2019

Mrs. Sierotko March 30, 2019

Mrs. Phelps April 5, 2019

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following items:

1. **Facility Use Request- Pt. Pleasant Soccer Club** To approve a facility use request from Point Pleasant Soccer Club from March 4, 2019 through June 30, 2019 for Monday, Wednesday, Thursday and Friday from 5:30 PM to dusk and Sundays 8:00 AM to dusk.
2. **Facility Use Request – PBA Softball** To approve a facility use request from PBA Softball for use of the school field from April 1, 2019 through October 1, 2019 on Tuesdays from 5:30 PM to 8:00 PM.
3. **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the gymnasium from March 4, 2019 through March 7, 2019 from 2:30 PM to 4:45 PM and March 8, 2019 from 6:30 PM to 8:30 PM.
4. **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the school library from February 22, 2019 through March 1, 2019 for the Scholastic Book Fair.
5. **Facility Use Request – Bay Head Home and School Association** To approve a facility use request from the Bay Head Home and School Association for use of the gymnasium, back of the school and school fields on Saturday June 8, 2019 from 8:00 AM to 4:00 PM for Davey Jones Day.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following items:

1. **Field Trip Request** A Motion to approve a field trip request for Second and Eighth Grade to attend Citizens Bank Park, Philadelphia for Weather Education Day on Thursday, May 16<sup>th</sup>. Cost of trip is approximately \$1,292.
2. **Field Trip Request** A Motion to approve a field trip request for third and fourth grade students to attend Pinelands Institution on a date to be determined. Cost of trip is approximately \$820.
3. **Field Trip Request** A Motion to approve a field trip request for Student Council Members to attend Six Flags Great Adventure on June 6, 2019. Cost of the trip is for transportation only.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**Policy Updates** – A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the second reading of the following policy and regulations:

P0141.1	Board Member and Term – Sending District (Revised)
P 0141.2	Board Member and Term – Receiving District (Revised)
P 2422	Health and Physical Education (M) (Revised)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
P&R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5330.04	Administering an Opioid Antidote (M) (Revised)
R 5330.04	Administering an Opioid Antidote (M) (New)
P 5337	Service Animals (Revised)

P 5756	Transgender Students (M) (Revised)
P&R 7440	School District Security (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
P 8860	Memorials (Revised)
P 2415.06	Unsafe School Choice Option (M) (Revised)
R 2460.8	Special Education – Free and Appropriate Public Education (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P&R 5600	Student Discipline/Code of Conduct (M) (Revised)
P&R 5611	Removal of Students for Firearms Offenses (M) (Revised)
P&R 5612	Assaults on District Board of Education Members or Employees (M) (Revised)
P&R 5613	Removal of Students for Assaults with Weapons Offenses (M) (Revised)
P&R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised)

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**Tuition Reimbursement Request** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve a tuition reimbursement request from Michele Sierotko .

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**Bay Head Summer Basketball Camp** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve a the Bay Head Summer Basketball Camp from June 24, 2019 through June 28, 2019 under the direction of Mrs. Sierotko and Mr. O'Connor.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**First Responders Day** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve First Responders Day the week of April 15<sup>th</sup> under the direction of Mr. Kennedy.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**2018-2019 Calendar Change** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to amend the 2018-2019 school calendar to make March 29, 2019 a half day for students and a full day for teaching staff for safety and security training.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**Meeting Date Change** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to change the Mach 26, 2019 regular meeting to March 19, 2019 due to the 2019-2020 budget calendar.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

### **RECOMMENDATIONS FROM THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**Approval of Minutes** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to waive the public reading and approve the minutes of the following:

January 22, 2019 – Regular Meeting

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve the following three items:

1. **Financial Reports:** Accept the Financial Reports of the Board Secretary and Treasurer of School Monies for the period ending January 31, 2019 as reconciled.
2. **Certification of No Over-expenditures:** Pursuant to NJAC 6A:23-2.22 (c) 3-4, accept and certify the Budget Appropriations Report for the month ending January 31, 2019 certifying no line item account has been over-expended through payments or contractual orders in violation of NJAC6A:23-2.22 (b) and sufficient funds are available to meet the financial obligation of the Bay Head Board of Education.
3. **Board Certification:** Recommend acceptance that through the adoption of this resolution, the Bay Head Board of Education, pursuant to N.J.A.C. 6A:23-2.11 (c) 4, certifies that as of January 31, 2019 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 c(4) i.-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**List of Bills** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve RESOLUTION:

BE IT RESOLVED by the Board of Education of Bay Head that bills totaling **\$148,661.20** for the 2018-2019 school year to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.

AYE: ANTOGNOLI, CURTIS, PRITCHARD

NAY: NONE

**\*\*\*\*MOTION TABLED\*\*\*\*\* Proposal – C & M Doors** A motion to approve a proposal in the amount of \$9,290 from C&M Doors (lowest quote) for the replacement of four classroom doors. Other quotes: Frank Heckman \$13,125 and Repairs Unlimited \$12,450.

**New Business** Nothing to report.

**Old Business** Nothing to report.

### **Motions from the Floor**

**Volunteer Softball Coaches** A Motion was offered by Mrs. Curtis and seconded by Mr. Pritchard to approve Mr. Tetto and Mr. McGoey as volunteer softball coaches under the direction of Mr. Lewis.

**Superintendent's Report** – Dr. Morris reported the following:

- A. Enrollment as of February 26, 2019
 

Bay Head School	123 students
Point Pleasant Beach High School	30 students

Vocational School Students	2 students
Out of District	<u>2 students</u>
Total	157 students

- B. Superintendent/Principal's Monthly Report was attached for the board's review.
- C. Workshop Request(s) were attached for the board's review.
- D. Professional Visit Report(s) were attached for the board's review.

**Motion to adjourn** At 7:52 PM, a motion was offered by Mrs. Curtis, seconded by Mr. Pritchard and unanimously carried to adjourn the meeting.

---

Laurie M. Considine  
Board Secretary