September 2020
Dear Parent/Guardian:

Children need healthy meals to learn. Allen Park Public Schools offers healthy meals every school day. Breakfast costs $2.00 at High School level and $1.50 for K-8; lunch costs $2.50 at the elementary level, $3.00 at the middle and $3.25 at high school level. Prices are subject to change. Your children may qualify for free meals or for reduced-price meals. Reduced-price is $0.30 for breakfast and $0.40 for lunch. This packet includes an application for free or reduced-price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED-PRICE MEALS?
   - All children in households receiving benefits from Food Assistance Program (FAP), Family Independence Program (FIP), or Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals.
   - Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
   - Children participating in their school’s Head Start program are eligible for free meals.
   - Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
   - Children may receive free or reduced-price meals if your household’s income is within the limits of the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART for School Year 2020-2021

<table>
<thead>
<tr>
<th>Household size</th>
<th>Yearly</th>
<th>Monthly</th>
<th>Weekly</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$23,606</td>
<td>$1,968</td>
<td>$454</td>
</tr>
<tr>
<td>2</td>
<td>$31,894</td>
<td>$2,658</td>
<td>$614</td>
</tr>
<tr>
<td>3</td>
<td>$40,182</td>
<td>$3,349</td>
<td>$773</td>
</tr>
<tr>
<td>4</td>
<td>$48,470</td>
<td>$4,040</td>
<td>$933</td>
</tr>
<tr>
<td>5</td>
<td>$56,758</td>
<td>$4,730</td>
<td>$1,092</td>
</tr>
<tr>
<td>6</td>
<td>$65,046</td>
<td>$5,421</td>
<td>$1,251</td>
</tr>
<tr>
<td>7</td>
<td>$73,334</td>
<td>$6,112</td>
<td>$1,411</td>
</tr>
<tr>
<td>8</td>
<td>$81,622</td>
<td>$6,802</td>
<td>$1,570</td>
</tr>
<tr>
<td>Each additional person:</td>
<td>$8,288</td>
<td>$691</td>
<td>$160</td>
</tr>
</tbody>
</table>

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven’t been told your children will get free meals, please call or e-mail Dr. John Tafelski, Homeless Liaison at 313-827-2121.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced-Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: your child’s school office or the food service office at 9601 Vine, Allen Park, MI. 48101.

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you received carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact the food service office immediately at: 313-827-2185.
5. CAN I APPLY ONLINE? Yes! You are encouraged to complete an online application instead of a paper application if you are able. The online application has the same requirements and will ask you for the same information as the paper application. Visit www.allenparkschools.com to begin or to learn more about the online application process. Contact the food service office (313)827-2185 if you have any questions about the online application.

6. MY CHILD’S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child’s application is only good for that school year and through October 15, 2020. You must send in a new application unless you received a letter or email from the food service office stating that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced-price meals. Please send in an application.

8. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.

9. IF I DON’T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.

10. WHAT IF I DISAGREE WITH THE SCHOOL’S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to Michael H. Darga, Superintendent of Schools, (313) 827-2150 at 9601 Vine, Allen Park, MI 48101, Darga@appublicschools.com.

11. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced-price meals.

12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make $1000 each month, but you missed some work last month and only made $900, put down that you made $1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime occasionally. If you have lost a job or had your hours cut, use your current income.

13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.

14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.

15. WHAT IF THERE ISN’T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact: The food service office at: 313-827-2185 to receive a second application.

16. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance Program (FAP) or other assistance benefits, contact your local assistance office or call 1-855-275-6424.

If you have other questions or need help, call 313-827-2185.

Sincerely,

Michael H. Darga
Superintendent of Schools

Letter to Parents
Rev 06/10
HOW TO APPLY FOR FREE AND REDUCED-PRICE SCHOOL MEALS

Please use these instructions to help you fill out the application for free or reduced-price school meals. You only need to submit one application per household, even if your children attend more than one school in Allen Park School District. The application must be filled out completely to certify your children for free or reduced-price school meals. Please follow these instructions in order! Each step of the instructions is the same as the steps on your application. If at any time you are not sure what to do next, please contact Allen Park Public Schools Food Service Office at (313)827-2185 or omodio@appublicschools.com.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here? When filling out this section, please include ALL members in your household who are:

• Children age 18 or under AND are supported with the household’s income;
• In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
• Students attending Allen Park Public Schools, regardless of age.

A) List each child’s name. Print each child’s name. Use one line of the application for each child. Stop if you run out of space. If there are more children present than lines on the application, attach a second piece of paper with all required information for the additional children.

B) Is the child a student at Allen Park Public Schools? Mark ‘Yes’ or ‘No’ under the column titled “Student” to tell us which children attend Allen Park Public Schools. If you marked ‘Yes,’ write the grade level of the student in the ‘Grade’ column to the right.

C) Do you have any foster children? If any children listed are foster children, mark the “Foster Child” box next to the child’s name. If you are ONLY applying for foster children, after finishing STEP 1, go to STEP 4.

D) Are any children homeless, migrant, or runaway? If you believe any child listed in this section meets this description, mark the “Homeless, Migrant, Runaway” box next to the child’s name and complete all steps of the application.

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN SNAP, TANF, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

• The Supplemental Nutrition Assistance Program (SNAP).
• Temporary Assistance for Needy Families (TANF).
• The Food Distribution Program on Indian Reservations (FDPIR).

A) If no one in your household participates in any of the above listed programs:

• Leave STEP 2 blank and go to STEP 3.

B) If anyone in your household participates in any of the above listed programs:

• Write a case number for SNAP, TANF, or FDPIR. You only need to provide one case number. If you participate in one of these programs and do not know your case number, contact MDHHS (Food Assistance Program) 1-855-275-6424.

Go to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

How do I report my income?

• Use the charts titled “Sources of Income for Adults” and “Sources of Income for Children,” printed on the back side of the application form to determine if your household has income to report.
• Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.
  • Gross income is the total income received before taxes.
  • Many people think of income as the amount they “take home” and not the total, “gross” amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
Step 1: Complete Information and Adult Signature

CRIC数值 cannot be applied to the current data field.

Step 2: Create Information and Adult Signature

CRIC数值 cannot be applied to the current data field.

Step 3: Report Income for All Household Members

CRIC数值 cannot be applied to the current data field.
2020-2021 Household Application for Free and Reduced-Price School Meals

Apply online: allenparkschools.com

One application per household. Please use a pen (not a pencil).

STEP 1: List ALL Household Members who are intends, children, and students up to and included in grade 12. (If more spaces are required for additional names, attach another sheet of paper.)

Definition of Household Member: Anyone who is living with you and shares income and expenses, even if not related. Children in Foster care and children who meet definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced-Price School Meals for more information. PLEASE PRINT

Child's First Name | MI | Child's Last Name | Student? | School | Grade | Foster Child | Migrant | Runaway
1) | | | | | | |
2) | | | | | | |
3) | | | | | | |
4) | | | | | | |
5) | | | | | | |

STEP 2: Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or EDPIR?

If NO > Go to STEP 3. If YES > Write a case number here, then go to STEP 4 (Do not complete STEP 3).

Case Number: (Write only one case number in this space)

STEP 3: Report income for ALL Household Members (Skip this step if you answered "YES" to STEP 2).

Unsure what income to include here? Flip the page and review the charts titled, "Sources of Income", for more information. The "Sources of Income for Adults" chart will help you with the Child Income section. The "Sources of Income for Adults" chart will help you with the Adult Household Members Section.

A. Child Income

Sometimes children in the household earn or receive income. Please include the TOTAL income received by

Child Income

How Often? Please put an X
Weekly Bi-Weekly 2x Month Monthly Annually

B. All Adult Household Members (including yourself)

List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write "0". If you enter "0" or leave any fields blank, you are certifying (promising) that there is no income to report.

PLEASE PRINT

Name of Adult Household Members (First and Last) | Earnings from Work How Often?
| Weekly | Bi-Weekly | 2x Month | Monthly | Annually

Public Assistance/Alimony/Child Support How Often?
| Weekly | Bi-Weekly | 2x Month | Monthly | Annually

Pensions/Retirement Income How Often?
| Weekly | Bi-Weekly | 2x Month | Monthly | Annually

Total Household Members (Children and Adults) Last Four Digits of Social Security Number (SSN) of Primary Wage Earnings or Other Adult Household Member

STEP 4: Contact Information and Adult Signature

Mail Completed Form to: 9601 Vine, Allen Park, MI 48101 or drop off in any school office

I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal Funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws.
<table>
<thead>
<tr>
<th>Sources of Adult Income</th>
<th>Sources of Child Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Security</td>
<td>Social Security</td>
</tr>
<tr>
<td>Pension / Retirement</td>
<td>Pension / Retirement</td>
</tr>
<tr>
<td>Child Support</td>
<td>Child Support</td>
</tr>
<tr>
<td>Unemployment Insurance</td>
<td>Unemployment Insurance</td>
</tr>
<tr>
<td>Unemployment Assistance</td>
<td>Unemployment Assistance</td>
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<tr>
<td>VA Benefits</td>
<td>VA Benefits</td>
</tr>
<tr>
<td>SSI Benefits</td>
<td>SSI Benefits</td>
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<tr>
<td>SSDI Benefits</td>
<td>SSDI Benefits</td>
</tr>
<tr>
<td>Medicare</td>
<td>Medicare</td>
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<tr>
<td>Medicaid</td>
<td>Medicaid</td>
</tr>
<tr>
<td>Other Income</td>
<td>Other Income</td>
</tr>
<tr>
<td>- Child Support</td>
<td>- Child Support</td>
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<tr>
<td>- Unemployment Insurance</td>
<td>- Unemployment Insurance</td>
</tr>
<tr>
<td>- Unemployment Assistance</td>
<td>- Unemployment Assistance</td>
</tr>
<tr>
<td>- VA Benefits</td>
<td>- VA Benefits</td>
</tr>
<tr>
<td>- SSI Benefits</td>
<td>- SSI Benefits</td>
</tr>
<tr>
<td>- SSDI Benefits</td>
<td>- SSDI Benefits</td>
</tr>
<tr>
<td>- Medicare</td>
<td>- Medicare</td>
</tr>
<tr>
<td>- Medicaid</td>
<td>- Medicaid</td>
</tr>
</tbody>
</table>

**Optional: Other Income for Adults**

- Other income from self-employment
- Other income from rental properties
- Other income from investments
- Other income from royalties
- Other income from alimony

**Optional: Other Income for Children**

- Other income from child support
- Other income from unemployment assistance
- Other income from SSI
- Other income from SSDI
- Other income from Medicare
- Other income from Medicaid

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**Questions:**

- Do you have any debt?
- Are you receiving any government benefits?
- Do you have any income from investments?

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**Household Size & Income:**

- Total Income: $0
- Last 12 months:
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0
  - Total Income: $0

**Net Income:**

- Last 12 months:
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0
  - Net Income: $0

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**Net Worth:**

- Last 12 months:
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0
  - Net Worth: $0

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**More Information:**

- Additional income sources
- Additional debt sources
- Additional asset sources
- Additional liability sources

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**Signature:**

- Applicant
- Spouse
- Other Household Members

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**Certification:**

- By signing below, I certify that the information provided is true and complete to the best of my knowledge.

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**Note:** This form is mandatory for all applicants. Failure to provide complete information may result in the denial of your application.