

**Minutes of the  
November 12, 2018  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, November 12, 2018. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Max Rutherford, Kristen Dutschmann, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Trey Oakley and Matt Penney. Chris Gerick was absent.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Trey Oakley.

**3. Pledge of Allegiance**

The pledge was led by Middle School students in attendance at the meeting.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Attitudes and actions drive change for significant improvement.

Rick Hines read the statements.

**5. Faculty & Staff Members of the Month**

- a. Elementary Faculty Member of the Month – Whitney Ward
- b. Secondary Faculty Member of the Month – Ron Burnham
- c. Staff Member of the Month – Katherine Melvin
- d. Cougar Kitchen Winners – China Spring Middle School

Dr. Faulkner presented the faculty and staff member awards of the month to Whitney Ward, Ron Burnham and Katherine Melvin. Dr. Pitts presented the Cougar Kitchen award to the Middle School cafeteria staff.

**6. Public Comment**

There was no public comment.

**7. Approval of minutes from the regularly scheduled board meeting held on October 15, 2018 (Action Item)**

Holly Dunham moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on October 15, 2018. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**8. Reports to the Board (Information Item)**

- A. Extra-Curricular (Athletics, Band, FFA)
- B. Middle School Campus Presentation
- C. Executive Director of Business and Finance

- D. Executive Director of Instructional Services
- E. Director of Special Education
- F. Assistant Superintendent
- G. Campus Principals
- H. Superintendent

- A. Athletics - Coach Bell gave an athletics update.  
Band - Mr. Nicholson highlighted band accomplishments.  
FFA – report was included in the board book
- B. Middle School Presentation – Kristen Dutschmann, Principal, highlighted Middle School “For Teachers By Teachers” Professional Development Day. MS teacher Mrs. Finley introduced the Video Announcement Team and showed highlight reel from Announcements. Mrs. Ghazzah presented Coding for Robots and Digital Design 2. Coach Cole introduced a collaborative reading project between MS reading and Elementary classrooms to help MS kids with fluency and reading aloud. Mrs. Finley introduced the LEO club, a leadership club at the MS.
- C. Business Managers Report was included in the board book.
- D. Instructional Services Report was included in the board book.
- E. Special Education Report was included in the board book.
- F. Assistant Superintendent Kevin Pitts reported on maintenance, transportation and food service.
- G. Campus Principals reports were included in the board packet.
- H. Dr. Faulkner gave the Superintendent’s report:
  - a. Student Group Recognition – Band, Cross Country, FFA-Leadership Development Events, Tennis, Volleyball, Academic UIL
  - b. Power Auction – Dr. Faulkner reported on the online reverse auction performed by EMEX (Energy Aggregators) for the District’s electricity costs.
  - c. RFQ for Tennis Courts – Dr. Faulkner explained the process for the upcoming RFQ. A tentative date of November 29<sup>th</sup> was proposed to review bids and rank the RFQs. A tentative date of December 3<sup>rd</sup> was proposed to interview potential RFQ applicants.

**9. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

Items 10 & 11 related to the Executive Session were moved to the end of the meeting.

**12. Consideration, discussion, and possible approval of the SHAC (School Health Advisory Committee) members for 2018-2019 (Action Item)**

Dr. Faulkner presented the list of SHAC members as follows: Jill Borland(Parent), Jennifer Cain(Parent), Cindy Davis(At-Risk Counselor), Holly Dunham(Parent), Joy Elliott(Parent), Michael Fray(SRO), Amber Fulton(Parent), Brent Hensley(Parent), Corey Jamison(Parent), Chris Littleton(Parent), Jason Phillips(Parent), Jennifer Phillips(Parent), Kevin Pitts(Asst. Supt/Co-Chair), Tammy Pitts(Parent), Max Rutherford(HS Principal), Jill Sanders(Director of Food Service), Shanna Sanders(SRO), Tesa Spell(Parent), Angela Spring(Intermediate Nurse), Cheri Stone(Elementary Nurse), Christie Wagner(Parent), Andrea Watts(Parent) and Taylor Wells (Parent). Jeff Bradburn moved and Bubba Galvan seconded a motion to approve the list of members of the SHAC committee as presented. Rick Hines, Jeff Bradburn, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. Holly Dunham abstained. The motion carried.

**13. Consideration, discussion, and possible approval of budget amendments for the 2018-2019 operating budget (Action Item)**

Trey Oakley moved and Matt Penney seconded the motion to approve the amendment to the budget for 2018-2019 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of an Instructional Materials Allotment purchase for CSHS (Action Item)**

Holly Dunham moved and Bubba Galvan seconded the motion to approve the purchase of Apple TVs and Ipads for the HS from Apple Store for Education at a cost of \$18,049.00. Rick Hines,

Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of an Instructional Materials Allotment purchase for CILD (Curriculum and Learning Design Team District Wide)(Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve the purchase of Ipads for the CILD Team from Apple Store for Education at a cost of \$47,600.00. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The Board returned to items 10 and 11 postponed from earlier.

**10. Executive Session, Govt. Code 551.072 and 551.074**

The Board went into executive session at 7:08p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.072 and 551.074.

- A. Discussion of real property
- B. Discussion of personnel
- C. Review of Superintendent/Board goals

The Board returned from executive session at 8:16 p.m. with no action taken.

**11. Action arising from Executive Session (Action Item)**

No action taken

The Board returned to the remaining agenda items, beginning at agenda item 16.

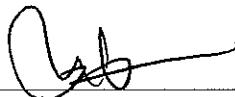
**16. Discussion of future agenda items for December's regular board meeting (Information Item)**

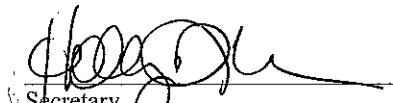
Updates and possible action on land acquisition  
Called meetings for RFQ scoring and selection  
Superintendent's Contract and Benefits Package

**17. Adjourn (Action Item)**

Jeff Bradburn moved and Trey Oakley seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:17p.m.

  
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President

  
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Secretary