

**Office of the Superintendent  
Honeoye Central School District  
Honeoye, NY 14471**

TO: Candidates for Board of Education

FROM: Jennifer Green, District Clerk

DATE: March 2019

The election of members of the Board of Education will be held on **Tuesday, May 21, 2019, from 6:00 a.m. to 9:00 p.m.**

**Procedure for Filing a Petition**

Candidates for the position of member of the Board of Education must file a petition with the Clerk of the School District signed by at least twenty-five (25) qualified voters of the District or by two percent (2%) of the number of voters who voted in the previous annual election, whichever is greater. The petitions for nomination of candidates for the May 21, 2019, election must bear the signatures of at least **twenty-five (25)** qualified voters of the district. Such petition shall state the name and the residence of the candidate, and the name and residence of each signer.

Vacancies due to expired terms on the Board of Education are not to be considered separate specific offices, and nominating petitions in such case are not to describe any specific vacancy for which the candidate is nominated.

Each petition shall be filed with the Clerk of the District not later than thirty (30) days prior to the Annual Meeting. Thus, petitions are due no later than **5:00 p.m. on Monday, April 22, 2019.**

The candidate(s) who receive(s) a plurality of the votes cast respectively for the several offices shall be declared elected.

Education Law Section(s) 2002, 2013, 2018

**Procedure for Election Expenditure Filing**

If a school board candidate's campaign expenditures exceed \$500, the candidate must file a sworn statement with both the district clerk and the commissioner of education itemizing their expenditures. This statement must list the amounts of all money or other valuable things paid, given, expended or promised by the candidate, or incurred for or on the candidate's behalf with his or her approval.

A candidate who spends \$500 or less is only required to file a sworn statement with the district clerk indicating this to be the case. No other campaign expenditure statement is required.

A preliminary statement must be filed at least 10 days before the election, and a final statement must be filed within 20 days after the election. The statement must cover the period up to and including the next day specified for the filing of the statement.

Education Law Section 1528-1531

**Please be sure that your preliminary written statement of election expenditures is submitted by May 10, 2019. The final written statement of election must be submitted no later than June 10, 2019.**

**Procedure for Determining Order of Names on Ballot**

The order of names of candidates for school boards will be determined by lot one day after the final day of filing.

Please be advised that the drawing for lots for position on the ballots for the Annual School District Meeting and Election of Honeoye Central School District will take place at the District Office, 8528 Main St, Honeoye, NY on Tuesday, April 23, 2018, at 9:00 a.m.

You, or your representative, are invited to be present at the drawing, if you wish.

Education Law Section 2018