

## Windber Area School District

2301 Graham Avenue  
WINDBER, PENNSYLVANIA 15963  
(814) 467-5551

August 2018

Dear Parent(s)/Guardian(s):

The Windber Area School District is dedicated to meeting the educational needs of our students and is constantly working to ensure that your child(ren) receive(s) the best possible education. To ensure that the educational needs of students are being met, a strong educational program and communication between the school and home must be maintained for every student.


In the event that a concern or complaint arises regarding Title – I services, parent(s)/guardian(s) will follow the chain of command listed below to have the concern/complaint addressed:

Step 1 – Meet with the teacher. If the concern/complaint is not resolved;

Step 2 – Meet with the non-public principal. If the concern/complaint is not resolved;

Step 3 – Meet with the Title- I Coordinator and Superintendent. If the concern/complaint is not resolved, the parent(s)/guardian(s) may then choose to address the Windber Area School District Board of Directors regarding the concern/complaint.

Sincerely,



Joseph K. Kimmel  
Superintendent of Schools

School Year: 2018 – 2019