

CASTRO VALLEY UNIFIED SCHOOL DISTRICT
4400 Alma Avenue, Castro Valley, CA 94546

REGULAR MEETING OF THE PERSONNEL COMMISSION HELD AT
THE DISTRICT OFFICE, 4400 ALMA AVENUE
CASTRO VALLEY

Meeting Minutes – October 10, 2018

Personnel Commissioner Low called the meeting to order at 4:33 p.m.

Roll call indicated the following members were present:

Roll Call

- Commissioner Wilkerson (4:35 p.m.)
- Commissioner Bailey
- Commissioner Low

Staff Present:

Introductions

- Sherri Beetz, Assistant Superintendent of HR
- Dustin Gacherieu, Director of HR
- Jennifer Tapia-Smith, Confidential Administrative Assistant

The agenda was unanimously approved following a motion by Commissioner Bailey and a second by Commissioner Low after passing the gavel.

Approval of
Agenda

The September 12, 2018 minutes were unanimously approved following a motion by Commissioner Bailey and a second by Commissioner Low after passing the gavel.

Minutes

The September 27, 2018 and October 11, 2018 Personnel Reports to the Board of Education were reviewed and discussed by the Personnel Commissioners.

Communications

The eligibility lists for Paraprofessional; Paraprofessional, Mod/Severe; Lead Buildings & Grounds Worker; Accounting Technician; Health Services Technician; and Parent/Community Liaison were unanimously approved following a motion by Commissioner Low and a second by Commissioner Bailey.

Eligibility Lists

Director Gacherieu presented the flyer that will be used to advertise to staff. HR staff will handle the refreshments and handouts for the site visit scheduled for October 25, 2018.

Site Visits

Director Gacherieu provided an update on Assembly Bill 2160 signed into law on September 18, 2018 which makes part-time playground positions part of the classified service in merit districts effective January 1, 2019. This changes Education Code 45256 which exempts playground positions from the classified service. All noon duty aides will become permanent employees with the school district instead of at-will employees.

AB2160 –
Playground
Positions

Discussion will take place with CSEA to find out if part-time playground positions will be a part of the bargaining agreement. Director Gacherieu will be meeting with principals regarding their site's needs for playground supervision. More information to follow.

The 2017-2018 Personnel Commission Annual Report was unanimously approved following a motion by Commissioner Bailey and a second by Commissioner Low with the edit of Commissioner Bailey's name on the front cover.

Annual Report

The open and continuous positions for Behavior Specialist (Limited Term); Buildings & Grounds Worker; Classified Substitute Pool; Heavy Duty Mechanic; Paraprofessional, Mild/Mod & Mod/Severe; Special Education Van Driver Eligibility Pool; Substitute Bus Driver; and Substitute Warehouse/Delivery Driver are currently posted on EdJoin.

Employment Status

Recruitment is currently underway for Department Specialist; Office Assistant; Paraprofessional; Paraprofessional, Mild/Mod & Mod/Severe; and Parent/Community Liaison.

A representative from CSEA was not present.

CSEA Report

Assistant Superintendent Beetz

- No comment

Assistant Superintendent's Report

Director Gacherieu

- Attended the ACSA Personnel Institute at the beginning of the month and just returned from the SPCA-NC Conference
- HR welcomed Karin Isenberg as the new Certificated Personnel Assistant
- Looking forward to the first site visit of the year and the reappointment of Commissioner Bailey

Director's Report

Commissioner Bailey

- No comment

Commissioner's Comments

Commissioner Low

- No comment

Commissioner Wilkerson

- Had a great SPCA-NC conference
- Welcome to Dustin Gacherieu as the new SPCA-NC Treasurer
- Assembly Bill 2160: Part-time playground positions

Future Agenda Items

The next monthly Personnel Commission meeting will be held on **Wednesday, November 14, 2018 @ 4:30 p.m.** The date was unanimously approved following a motion by Commissioner Low and a second by Commissioner Baily.

Next Meeting

The meeting recessed to Closed Session at 5:17 p.m. following a motion by Commissioner Bailey and a second by Commissioner Low.

Closed Session

At 5:55 p.m., the Personnel Commissioners reconvened to open session.

Open Session

No action was taken during Closed Session

Report Out
Closed Session

The meeting was adjourned at 5:56 p.m. following a motion by Commissioner Low and a second by Commissioner Bailey.

Adjournment