

**Transfer Requests**

A nonresident student shall not be permitted to attend District schools except as provided below.

The Superintendent is authorized to accept or reject transfer requests under the following exceptions, provided that such action is without regard to race, religion, color, gender, disability, national origin, or ancestral language.

**Exceptions**

A student may apply for a transfer in prekindergarten–grade 12 under these exceptions.

If granted, a transfer shall be for one regular school year at a time, except as provided below, on a tuition-free basis.

A resident student who becomes a nonresident during the course of a school year shall be permitted to continue in attendance for the remainder of the school year and shall subsequently be permitted to apply for a transfer, whether the parent, legal guardian, or other person having lawful control of the student under order of a court retires from military active duty or otherwise moves out of the District, in accordance with provisions below.

A student enrolled at the District's elementary school shall be permitted to continue in attendance for the remainder of the school year if the parent, legal guardian, or other person having lawful control of the student under order of a court retires from military service during the course of a school year; the student shall subsequently be permitted to apply for a transfer, regardless of whether the parent, legal guardian, or other person having lawful control of the student under order of a court is employed on federal property.

A parent, legal guardian, or other person having lawful control of the student under order of a court may file with the Superintendent or designee a request that the student be admitted into District schools if:

1. The parent, legal guardian, or other person having lawful control of the student under order of a court is serving on active military duty.

National Guard and Reserve military members shall be considered to be serving on active military duty only if called to active military duty by the President of the United States.

2. The parent, legal guardian, or other person having lawful control of the student under order of a court has retired from active military duty and is employed on federal property.
3. The parent, legal guardian, or other person having lawful control of the student under order of a court is not employed on

federal property but retired from active military service while the student was enrolled at the District elementary school.

4. The parent, legal guardian, or other person having lawful control of the student under order of a court is employed by the District.
5. The parent, legal guardian, or other person having lawful control of the student under order of a court is retired from active military duty, and the child is in grades 6–12.

The District shall not approve a transfer for prekindergarten unless the student:

1. Will be four years of age by September 1 of the school year for which the transfer is requested; and
2. Meets at least one of the state eligibility criteria for prekindergarten [see EHBG].

*Factors*

In approving transfers, the Superintendent or designee shall consider availability of space, instructional and support staff, and other resources; the student's disciplinary history, attendance records, and grades; any potential adverse effect on resident students; and administrative regulations establishing a priority order based on the military status of the parent, legal guardian, or other person having lawful control of the student under order of a court. No transfer request shall be approved if the transfer would require the District to employ additional staff.

**Revocation of Transfer**

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.

**Transportation**

The District shall not provide transportation for a transfer student to or from its campuses, except as appropriate for extracurricular activities.

**Appeals**

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.