



August 2018

Dear Parent/Guardian:

During the 2018/19 school year Alliance College Ready Public Schools is making a special effort to ensure that all students benefit from their education by attending school regularly. Attending School regularly helps children achieve their maximum potential. Remember that as students' absences increase they fall back in classes and their reading and math skills drastically drop. In order to avoid this, we will be enforcing the following attendance requirements:

1. A call will be made home when a student is late 3 or more times per week
2. A call will be made home when students are 30 or more minutes late.
3. As stated in the parent handbook, only **4 parent notes will be accepted for the entire 2018/19 school year.**
4. Truancy letters will be mailed bi-weekly to students with 3 or more unexcused absences.
5. Meetings will be scheduled with Administration to address truanancies, tardiness. Our School Social Worker will be present to discuss any resources the family is in need of and will follow up with the family.
6. Home visits will be conducted as deemed necessary by the administrative team, to address absences.

**I certify that I have read the attendance expectations and will follow them to the best of my ability**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student signature

**I certify that I have read attendance expectations and will work with the school to ensure my child's success.**

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Parent Signature

Remember that we are here to support you as a parent/guardian. Behind every successful student stands a strong parent-school team. If you need additional support in ensuring your child is in school please contact us at 323-923-1588.

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Robert Delfino, Principal