

Shaffer Elementary School  
 SSC Meeting #1  
 October 11, 2018  
 8:00 am – Office

| Items                          | Actions   | Notes/Follow-Up  |
|--------------------------------|---|--|
| Call to Order                  | None  |  |
| Welcome and Introductions      | a) Introduction of all present<br>b) Review of sign-in procedures                                       |  |
| Review of Agenda               | a) Brief explanation of each item<br>b) Request for additional items<br>c) Motions and approval         | Action Item  |
| Review and Approval of Minutes | a) Review minutes<br>b) Motions and approval  | Action Item  |
| Public Comment                 | *No action related to public comment may be acted upon at the meeting.                                  |  |
| School Site Council Training   | a) Purpose of ELAC<br>b) Roles and responsibilities<br>c) Meeting procedures                            | Information Item   |
| Elections                      | a) Chairperson<br>b) Vice-Chairperson<br>c) Secretary<br>d) Representative to District Advisory Council | Action Item  |
| Review and Approval            | a) School Family Compact<br>b) Parent Involvement Policy<br>c) By-Laws                                  | Action Item  |
| Draft 2018-2019 Budget         | Draft budget will be presented along with proposed actions. Members will have opportunity for input.    | Discussion Item  |
| Other Items:                   | a) Member input<br>b) School news<br>c) Future items  | Information Item   |
| Adjournment                    |   | Meeting Dates:<br>November 6<br>January 16<br>March 31<br>May 17 |