

**West Hills Intermediate Title I Transition Plan  
 Elementary Grade Level Promotion, Special Education to General Education  
 Transition, Elementary to Secondary and High School to College and Career  
 2018-2019 School Year  
 Reviewed Oct. 10, 2018  
 Revised Oct. 12, 2018**

***Goals***

- 1) *To provide information and opportunities for West Hills Intermediate students to ensure a seamless transition from preschool to kindergarten, from one elementary grade level to another, and from elementary to secondary programs.*
- 2) *To provide West Hills Intermediate parents and families with information and opportunities to become informed about school and district curriculum, instruction, and assessment frameworks and relevant programs and services.*

***Open House***

In August, West Hills Intermediate School hosts an open house for those students entering fourth grade. The building principal and all of the fourth grade staff welcome the upcoming fourth grader students. The parents and students have an opportunity to get acquainted with the building, the fourth grade hallway and the fourth grade classrooms. A brief overview of the fourth grade curriculum is shared with all of the students and parents. Parents have ample opportunities to ask questions regarding to the fourth grade curriculum and daily schedule.

***Back to School Night***

In September, West Hills Intermediate hosts a Back to School Night for their students. During this evening event, teachers provide a formal presentation to parents and students on each of the grade level programs. Teachers offer specific activities that parents can do to support their child at home and share the outlined school district curriculum. Parents have ample opportunities to ask questions regarding the fourth, fifth, or sixth grade curriculum, the special education curriculum or the student’s daily schedule. In addition, the Title I Reading Specialists provide an overview of the Title I Program to the parents of the students that qualify for reading support services. Parents have the opportunity to ask any questions that they may have in regard to this federally funded program.

Back-To-School Night Date	
West Hills Intermediate School	September 19, 2017

***Parent Conferences***

In October and February, formal parent conferences are held at West Hills Intermediate School. All fourth, fifth, and six grade classroom teachers, Special Education teachers, and Title I

Reading Specialists hold conferences and share relevant information with parents about their child's academic progress. Conferences are held during the evening and the day thus providing an opportunity for all parents to attend. Phone conferences can also be requested if the parent is unable to attend in person.

### **Armstrong School District and West Hills Intermediate School Initiatives that Support Successful Transition from one grade level to the next and elementary to secondary.**

#### **Transitions for Elementary Students from Grade Level to Grade Level**

In the spring of the school year, teachers at West Hills Intermediate School meet to discuss rosters for the upcoming school year. A professional networking session occurs, where teachers share their knowledge about each child with the upcoming year's teacher(s).

During the summer and at the beginning for the school year, teachers at West Hills Intermediate meet by cross grade level teams to discuss state and local assessment data as it relates to student achievement. These data teams discuss student achievement, intervention services, and the establishment, continuation, and/or maintenance of intervention supports for students to ensure that a continuation of effective services is included in the instructional plans of the school for each new school year. The school master schedule includes a period called flex which is a time for students to receive remediation or enrichment in core subject areas.

Teachers have Pass Along Folders that include key pieces of students assessments to ensure that relevant information and assessment data is utilized by the receiving teachers. During beginning of the year site based in-service days, elementary teachers collaborate with classroom and special education teachers, speech pathologists, guidance counselors, nurses, Title I reading specialists, school psychologists and principals to discuss student achievement and other relevant data and services to ensure a continuation of services and support in the next grade level. On-going professional dialogue continues during the school year to monitor student progress using Act 80 and site-based days. At the elementary level, RtII, Educational Support Services (ESS), GIEP, and IEP meetings are held throughout the school year to discuss educational programming for students.

#### **Transitions for Students from Specials Education Programs to the General Education Curriculum**

If it has been determined that a student no longer needs an Individualized Education Plan that alters their core reading instruction, the student will transition back to the appropriate grade-level general education reading class. Title I will foster this transition. This is done via push-in supplemental reading instruction during times other than core reading instruction or pull-out services during designated times. Itinerant Learning Support services may also be implemented through the Special Education Department.

#### **Transitions for Students from Sixth Grade to Seventh Grade and Eighth to Ninth Grades**

In February of each year, sixth grade West Hills Intermediate students meet with the secondary guidance counselor to select the courses that they will take during seventh grade. The high school principal also comes to speak to all of the sixth grade students to discuss the transition to Armstrong High School. Lastly, in March a tour of Armstrong High School allows future seventh

grader students to interact with guidance counselors, teachers, and administration. When students transition from sixth grade to seventh, teachers send student folders that contain writing samples and other relevant assessments to the receiving teachers. In addition, during the month of August, elementary and secondary teams meet to discuss PSSA data and instructional programming to ensure a seamless transition. Secondary guidance teams meet with elementary personnel to discuss the alignment of programs and services for students.

### **Transitions from High School to College and Career**

The District's high school guidance counselors meet with students on a regular basis during the high school years to provide information and counseling services to students to enable them to make decisions regarding college and career readiness. Many information sessions and opportunities are provided for parents and students on the following topics:

- 1) Completing the FAFSA
- 2) College Fairs
- 3) Job Fairs
- 4) Visits and information sessions regarding participation in the Lenape Technical School

In addition, the District has a Transition Coordinator, Todd Strobel, who is responsible for the seamless transition of students with IEP's.