

**MINUTES OF A PUBLIC MEETING OF THE
BOARD OF SCHOOL TRUSTEES
FOR THE YORKTOWN COMMUNITY SCHOOLS**

Public Meeting Date: June 21, 2016

Time: 6:00 P.M.

Place: Administration Building

Members of the governing body recorded as present:

Tom Simpson, President; Mark Clevenger, Secretary; Cathy Alexander, Member; Pat LaVelle, Member
Also present: Jennifer McCormick, Superintendent; David Sturgeon, Education Initiatives Director; Kara Schoch, Business Manager/Treasurer; Bev LaVelle, Administrative Assistant

Members of the governing body recorded as absent: Margery Frank

1. The meeting was called to order by Tom Simpson, President
2. Consent Agenda: Minutes of the May 17, 2016 meetings, claims (37358-37541) and personnel report. Motion to accept consent agenda as presented: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.
3. Public Comments – None
4. Business & Reports
 - a. Permission to Advertise Annual Financial Report – Mrs. Schoch requested permission to advertise the annual financial report in the Star Press in August. Motion: Pat LaVelle; Seconded: Cathy Alexander; Motion carried 4-0.
 - b. Food Service Recommendations:
 - i. Bakery – Aunt Millie’s Bakeries
 - ii. Dairy – Prairie Farms Dairy
 - iii. Food / Non Foods - Gordon Food Service & Commercial Food Systems
 - iv. Commercial Kitchen Equipment Repair – Ecolab Equipment CareDr. McCormick recommended accepting the food service recommendations. Motion: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.
 - c. Breakfast / Lunch Prices 2016-2017 – Dr. McCormick recommended approval of breakfast & lunch prices for 2016-2017, no change from the 2015-2016 charges. Motion: Pat LaVelle; Seconded: Cathy Alexander; Motion carried 4-0.
 - d. CareDox – Dr. McCormick recommended CareDox as the management system for student health records pending contract review by Michelle Cooper. Motion: Pat LaVelle; Seconded: Cathy Alexander; Motion carried 4-0.
 - e. High Ability Plan – Dr. McCormick recommended approval of the updated High Ability Plan. Motion: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.
 - f. High Ability Identification Appeal Form – Dr. McCormick recommended approval of the proposed High Ability Identification Appeal Form. Motion: Cathy Alexander; Seconded: Mark Clevenger; Motion carried 4-0.
 - g. Reading Plan / PVE & YES – Dr. McCormick recommended approval of the proposed Reading Plan for PVE & YES. Motion: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.
 - h. Textbook Fees – Dr. McCormick recommended approval of the proposed textbook fees for PVE, YES, YMS, & YHS. Motion: Mark Clevenger; Seconded: Cathy Alexander; Motion carried 4-0.
 - i. Student Handbooks 2016-2017 / Bullying Update – Dr. McCormick recommended approval of the proposed Student Handbooks and the bullying update. Motion: Pat LaVelle; Cathy Alexander; Motion carried 4-0.
 - j. Textbook Adoption – Dr. McCormick recommended the proposed textbook adoption for PVE, YES, YMS, & YHS. Motion: Mark Clevenger; Seconded: Pat LaVelle; Motion carried 4-0.
 - k. Salvageable Items – YES, YMS & YHS each submitted list of items to be deemed salvageable. Twenty sewing machines from YMS will be donated to 4-H. Motion: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.

- l. Volunteer Policy 8120 – Dr. McCormick recommended approval of the proposed Volunteer Policy which will require all volunteer to have a Volunteer Expanded Background Check. Motion: Pat LaVelle; Seconded; Margery Frank; Motion carried 4-0.
- m. Resolution 2016-03 to Adopt Internal Controls – Mrs. Schoch recommended approval of Resolution 2016-03. Motion: Pat LaVelle; Seconded; Mark Clevenger; Motion carried 4-0.
- n. NEOLA Policy Updates – Dr. McCormick recommended approval of the present NEOLA Policy updates. Motion: Mark Clevenger; Seconded: Cathy Alexander; Motion carried 4-0.
- o. Budget Calendar – Mrs. Schoch recommended approval of the presented 2016-2017 Budget Calendar. Motion: Pat LaVelle; Seconded: Mark Clevenger; Motion carried 4-0.
- p. Non-Certified Pay – Dr. McCormick recommended a 3% pay increase and a \$1,000 prorated stipend for qualifying non-certified employees. Motion: Pat LaVelle; Seconded: Cathy Alexander; Motion carried 4-0.
5. Student Council Representative Report – None
6. Superintendent’s Report – welcome Miss Bell, updated board on informal bargaining which will begin on June 30, updated board on transfer students.
7. Closing Comments from Board Members –
 - a. Cathy Alexander – welcome Miss Bell, congrats to the golf team on a great season, thanks for coming.
 - b. Pat LaVelle – thanks for coming, welcome Miss Bell, finished another great year thanks to all administrators and staff.
 - c. Mark Clevenger – Danny Thornburg was a great teacher and coach.
 - d. Tom Simpson – condolences to the family of Danny Thornburgh, welcome Miss Bell, commencement was great again this year, thanks to staff who work on it.
8. Adjournment – 6:55 p.m.

The Board’s signatures below certify approval or rejection of the Board meeting minutes.

YES VOTES APPROVING MINUTES

NO VOTES REJECTING MINUTES
