



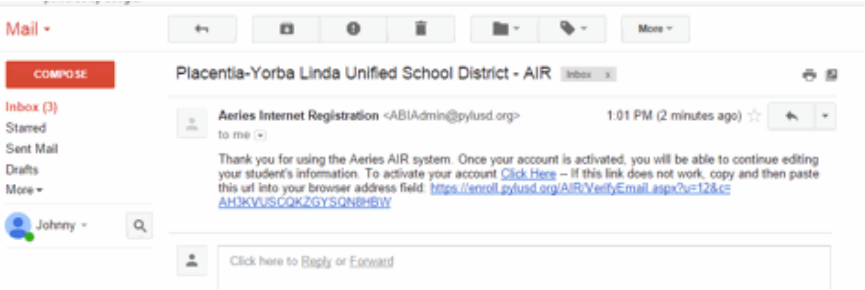
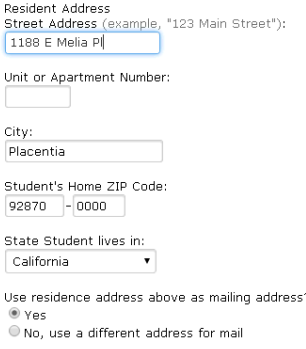
## Parent Guide to New Student Online Enrollment

**NOTE: This online enrollment process will take about 15-30 minutes.**

**Please be prepared to have all required information listed below to finish this online enrollment process**

**NOTE: Please contact your school site for any further assistance regarding enrollment**

<p>Go to new student online enrollment website</p>	<p style="text-align: center;"><b>Enroll A New Student</b></p> <p style="text-align: center;"><a href="https://enroll.pylusd.org/">https://enroll.pylusd.org/</a></p>
<p>Select School Year</p>	<p>Please select a year to enroll for.</p> <ul style="list-style-type: none"> <li>• 2017-2018 Current School Year</li> <li>• 2018-2019, Pre-Enrollment</li> </ul>
<p>Required information that will be need to complete registration process.</p>	<p><b>Required information:</b></p> <ul style="list-style-type: none"> <li>• Student's Legal Name (as shown on birth certificate)</li> <li>• Language and ethnicity information</li> <li>• A valid address within school district boundaries</li> <li>• Parent/Guardian's home/work phone and address.</li> <li>• Name and phone number of emergency contacts.</li> <li>• Name, address and district of previous school.</li> <li>• Date first enrolled in any USA school.</li> <li>• Date first enrolled in any California school.</li> </ul>
<p>Creating a new login account</p> <p style="text-align: center;"><b>Create account</b></p> <ul style="list-style-type: none"> <li>• Parent name</li> <li>• Parent email</li> <li>• Password</li> </ul>	<p>Create new account</p> <p>Please provide your email address and a password to create a new account.</p> <p>Your Name: <input type="text"/></p> <p>Email address: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Re-type Password: <input type="password"/></p> <p style="text-align: center;"><b>Create account</b></p>

<p>Activating email for new account</p> <ul style="list-style-type: none"> <li>• Check email account to <a href="#">“Activate Account”</a></li> <li>• Email coming from Aeries Internet Registration <a href="mailto:ABIAdmin@pylusd.org">ABIAdmin@pylusd.org</a></li> </ul>	 <p><b>Click on <a href="#">email link</a> to “Activate Account”</b></p>
<p>It is important when entering resident street address:</p> <ul style="list-style-type: none"> <li>• <b>Make sure drop down “streets” table displays for registered address, and select.</b></li> <li>• <b>See example of resident address shown to the right.</b></li> </ul>	<p>Resident Address Street Address (example, "123 Main Street"):</p> <p>1188 e melia</p> <p>1188 E Melia Pl (Placentia 928700000)</p> <p><b><u>WARNING:</u> When entering “street address” make sure street address drop down appears to validate correct address (ex. Drop down address appears above)</b></p>
<p>Resident address pre-populates, make sure the system finds your residence address.</p> <ul style="list-style-type: none"> <li>• Select street address and system will <b>“pre-populate”</b> address fields for address fields</li> </ul> <p>If residence address is not found, you will need to contact Student Services.</p>	
<p>Automated assigned home school will display after resident address has been entered</p> <ul style="list-style-type: none"> <li>• Assigned school information</li> <li>• School name</li> <li>• School grade levels</li> </ul>	<p>Congratulations! Based on the information you provided you are eligible to enroll for school using this website. Based on grade and address information you are assigned to the following school:</p> <p>Assigned school Tynes Elementary School Grade level Kindergarten through 6th</p> <p>You may select a preferred school. Acceptance is not guaranteed, but will be evaluated on an individual basis.</p> <p>I do not want to select a preferred school.</p>

<p>Currently, the option to choose preferred school, will not be available through the online enrollment.</p> <p>Please continue this process by <u>selecting assigned home school based on resident address and information.</u></p> <p>Student Services 1301 E. Orangethorpe Ave. Placentia, CA 92870 <b>Phone: (714) 985-8670</b></p>	<p>Congratulations! Based on the information you provided you are eligible to enroll for school using this website. Based on grade and address information you are assigned to the following school:</p> <p>Assigned school</p> <p>Grade level through</p> <p>Currently, the preferred school option is not being accepted through the online registration. Please continue this process by selecting assigned school based on resident information.</p> <p>If parents would like to select school of choice, you will need to contact Student Services at the District Office for "Transfer Application" and procedures.</p> <p>Student Services 1301 E. Orangethorpe Ave. Placentia, CA 92870 Phone: <a href="tel:7149858670">(714) 985-8670</a></p> <p>School Transfer Process Brochure: <a href="http://pylusd.org/studentservices">pylusd.org/studentservices</a></p> <p style="text-align: right;"> <input type="button" value="Previous"/> <input type="button" value="Next"/> </p> <p>If parents would like to <b>select school of choice</b>, you will need to contact Student Services at the District Office for "Transfer Application" and procedures.</p> <p>Student Services 1301 E. Orangethorpe Ave. Placentia, CA 92870 Phone: (714) 985-8670</p> <p>School Transfer Process Brochure: <a href="http://pylusd.org/studentservices">pylusd.org/studentservices</a></p>
<p>New online student enrollment process will require an estimated <b>15-30 minutes.</b></p> <p>You will be able to <b>Save</b> and <b>Resume</b> your enrollment process.</p>	<p>If you are <u>unable to complete this process at one sitting</u>, you may choose to <b>save</b> your progress, and <b>resume</b> the process at a later time by logging into your account using your email address and password.</p>

<p>Printing Enrollment Information</p> <p><a href="#">Print Enrollment</a></p> <ul style="list-style-type: none"> <li>• <b>Print 3 copies</b> (for yourself, for school site, for assessment center)</li> <li>• Sign and date form</li> <li>• Submit to school site</li> <li>• Bring additional residency verifications</li> </ul>	<p>To enroll a new student, you will be required to provide various information. Please make sure you have this information available before continuing. If you do not have this information available, please return when you do.</p> <p>After enrolling a new student, you will have the option to re-use certain information for enrolling additional students.</p>
<p>Enrollment Confirmation</p>	<p><b>Bring the following items to your school site to verify:</b></p> <ul style="list-style-type: none"> <li>• <u>Three (3) printed and signed copies</u> of this enrollment packet</li> <li>• Student's original immunization records (signed by physician)</li> <li>• Student's original birth certificate</li> <li>• One proof of residency document</li> <li>• Any documents related to IEP or 504 plans</li> <li>• Current restraining order or court order (if applicable)</li> </ul>
<p>Parent/Guardian Signature.</p> <p>Please sign and submit to school site.</p> <ul style="list-style-type: none"> <li>• Signature</li> <li>• Date</li> </ul>	<p><a href="#">Documents</a></p> <p>_____</p> <p>Parent/Guardian Signature</p> <p>_____</p> <p>Date</p>