

Special Education Guidelines for ACE Home Instruction Plan

Below are a list of accommodations to instruction as per our IEP's on SIRAS, and each one is redefined in terms of operating under remote instruction:

<u>Accomodations</u>	<u>Defined at ACE</u>	<u>Defined by Home Instruction</u>
Seat away from distractions and noise	teacher moving student seat in class	Students will be at home, not in class, therefore this is already applicable.
Extended time to complete assignments	Individual students have individual time extensions.	These same time extensions are applicable.
Extended time on assessments	Students are given extended time on assessments.	These same time extensions are applicable.
Testing in a separate location.	Students are given a separate testing location.	Since students are home, they already have this location.
Test in small group	Students are taken out of large class size settings to test in small groups in a separate location.	Students are testing at home, individually.
Seat near teacher	Students are seated near the instructor in class	Students are at home, and therefore not applicable. Students who have this accommodation, are able to communicate with the teacher just as easily via the google classroom.
Seat at front of the room	Students are seated near the front of the classroom, so they can see better, hear better, or pay closer attention in class.	Students are at home instruction, therefore vision and hearing are not applicable. The student will be required to find a quiet place in their homes, in order to meet this accommodation.
Visual Schedules	Students are given a schedule print out with their classes on it. Students are given weekly progress reports as well.	Students can still have access to this schedule with class assignments on student connect, and will be emailed progress reports weekly as standard.
Frequent Breaks	Students are given frequent breaks to leave their current environment briefly.	Students should adhere to self-monitoring strategies, and can give themselves breaks as

		needed at home.
Warning before changes to regular schedule	Students meet with their case advisor on any changes to the regular day schedule.	Students will have been versed in the online instruction program at ACE, and this will not change during the entire time we would be operating under this schedule.
Allow choice of two tasks	Students are given the choice to select tasks on topics of study.	Students are given the choice still, to select tasks on topics of study.
Preferential seating	Students sit where the teacher directs them to accordingly.	Students are sitting at home, operating individually, therefore this accommodation is still honored.
Online learning management system includes agenda	Clear directions are reviewed with the student, based on online learning lessons.	Clear directions are reviewed online with the students, based on lesson objectives.
Directed Studies	Scheduled classes where a student will be able to monopolize their time working on their learning/education/career goals and completing assignments. This is where individualized instruction exists.	Like every other class, directed studies will still be held at the same times that are regularly scheduled, through google classroom, and individualized instruction will remain. Students can email the staff for support as needed. Google hangouts will be a communication portal for this.
Speech & Language	Specific minutes designated for each student are delivered as per IEP specifications. SLP's meet in accordance to this designated time.	During the time of home instruction, minutes will be calculated for each session missed until we return back to regular day school. At that time, minutes will be accumulated and given to the student for the remainder of the year, this way all time honored is still accounted for.
Individual Counseling & ERSSES	Specific minutes designated for each student are delivered as per IEP specifications.	During the time of home instruction, minutes will be calculated for each session missed until we return back to regular day school. At that time, minutes will be accumulated and

		given to the student for the remainder of the year, this way all time honored is still accounted for.
Textbooks on audio	Teachers give options of written or spoken text to students.	Teachers give options of written or spoken text to students, via links.
Frequent checks for understanding	Teachers check in with students during their class time, to ensure comprehension.	Teachers check in with students during their class time, to ensure comprehension - via google classroom.
Directions given in a variety of ways, and repetitive	Teachers give directions to students in more than one way to maximize comprehension.	Teachers give directions to students in more than one way via links, podcasts, audio clips, videos, etc - via google classroom.
Verbal Encouragement	Teachers give positive reinforcement to students.	Teachers give positive reinforcement to students, via google apps for education.
Reduce number of items	Teachers work to simplify steps of directions.	Teachers work to simplify the steps of directions.
Directions simplified or clarified	Teachers reword directions using vocabulary that best matches their lexile levels	Teachers reword directions using vocabulary that best matches their lexile levels
Answers, choices, and tests read aloud.	Students can request that answers, choices, and tests are read aloud to them.	Via text to speech, students can still have answers, choices, and tests read aloud. Also, clickable links provide assistance here as well.
Questions or items presented orally	Teachers can read aloud questions or items to a student.	Teachers can provide a link to questions and items read aloud. Text to speech can also orate questions and items to students from google class assignments and assessments.
Simple, repetitive, directions.	Teachers give directions to students in more than one way to maximize comprehension.	Teachers give directions to students in more than one way via links, podcasts, audio clips, videos, etc - via google

		classroom.
Retake of tests, quizzes to bring grade up	Teachers offer retakes to students so they can try and bring their grade up.	Teachers offer retakes to students so they can try and bring their grade up.
Praise for Specific behavior	Teachers give positive reinforcement to students.	Teachers give positive reinforcement to students, via google apps for education.
Allow for increased verbal response time	Teachers give additional time for student to process and respond to questions	Teachers give additional time for student to process and respond to questions
Warn student of environmental changes	Teachers prepare students for any major changes to their daily routine	Teachers prepare students for any major changes to their daily routine, via email or online communication
On-task reminders	Teacher prompts students to remain engaged on lesson tasks.	Teacher prompts students to remain engaged on lesson tasks via email or online platforms.
Visual Cues (models or pictures)	Teacher offers visual to aide learning.	Teacher offers visual to aide learning.
Provide checklist of steps for task	Teacher provides a step by step check list for assigned tasks.	Teacher provides a step by step check list for assigned tasks via email or online platform.
Student and/or teacher generated study guide and/or notes	Either the student or the teacher, creates study guides on class topics	Either the student or the teacher, creates study guides on class topics, via online.
Fewer items on a page	Teacher will reduce the number of questions, passages, content, on one single page.	Teacher will reduce the number of questions, passages, content, on one single page.
Tasks presented in small chunks orally	Teachers will orate tasks to students upon request.	Teacher will orate tasks to students upon request, via email.
Provide written directions for tasks	Teachers will provide written directions to students for all tasks.	Teachers will provide written directions to students for all tasks.
Insure you have student's attention before directions are given	Teacher will check in with the student prior to moving on with tasks to ensure comprehension	Teacher will check in with the student prior to moving on with tasks to ensure comprehension

	and focus.	and focus, via the online learning platform used - such as google handouts or google docs.
Answer choices and tests clarified in class	Teacher will review the answer choices and test questions and clarify any vocabulary or confusion.	Teacher will review the answer choices and test questions and clarify any vocabulary or confusion via google hangout/email or google docs.
Pair visual information with auditory input	Teachers will pair visual aides in class, with verbal instruction, to ensure comprehension.	Teachers will pair visual aides in class, with verbal instruction, to ensure comprehension, via online instruction.
Ignore minor inappropriate behaviors	Teachers will work through minor and expected student distractions	Teachers will work through minor and expected student distractions, and will respond via email or parent phone calls.
Allow extra classroom movement/use of sensory aides	Teachers will allow students to get up and walk around the room, in addition to the use of fidget objects.	Teachers will allow students to get up and walk around their house, in addition to the use of fidget objects.
Directions given one at a time	Teachers will give directions to students, one at a time, instead of all at once with multiple steps.	Teachers will give directions to students, one at a time, instead of all at once with multiple steps.
Tasks presented in small chunks	Teachers will give tasks to students in small increments, one step at a time.	Teachers will give tasks to students in small increments, one step at a time.
Answer choices read aloud	Teacher will read the answer choices to students for assessments.	Teacher will read the answer choices to students for assessments via clickable links.
Open book tests	Teachers will allow for notes and books to be used for assessments	Teachers will allow for notes and books to be used for assessments
Give options when multiple choices are given in IB Lang & Lit class	Teachers will assist with a clear path to success within the options of choices that are given for class content completion	Teachers will assist with a clear path to success within the options of choices that are given for class content completion

Refrain from power struggles	Teacher will not engage students in verbal confrontations in the class	Teacher will not engage students in verbal confrontations in the class
Use preferred activities for reinforcement	Teacher will allow student to scribble or draw and appeal to a sensory needs, while focusing in class	Teacher will allow student to scribble or draw and appeal to a sensory needs, while focusing during their class time held at home. Student will have to self monitor this at home.
Secret Signal	Teacher will establish a secret signal with the student to represent a time of need.	Teacher will establish a secret signal with the student to represent a time of need. This will be communicated to the teacher via email or google hangout.
Awareness of loud noises being a trigger	Teachers are to know and be aware that loud noises are triggers for that student.	In this case, given the student is at home for instruction and not in a classroom setting with other students, this is not applicable.
Lead with positive praise	Teachers should begin student interactions with positive praise.	Teachers should begin student interactions with positive praise via online instruction.
Do not use this test as example unless he volunteers.	Teachers will not read student test answers aloud as examples for the class.	Teachers will not read student test answers aloud as examples for the class.
Other students are not to grade work	Teachers will not allow other students to grade their work.	Teachers will not allow other students to grade their work.
Front loading of assignments	Teachers will front load assignments weekly.	Teachers will front load assignments weekly.
Provide nonverbal cue to redirect from off task behavior	Teachers will establish a signal with the student when they are off task, and express this to them.	Teachers will establish a signal with the student when they are off task, and express this to them.
Multiplication chart provided	Teacher issues multiplication chart to students	Teacher issues multiplication chart to students
Use of calculator except for calculation tests	Students are allowed to use calculators unless directed	Students are allowed to use calculators unless directed

	otherwise.	otherwise.
Minimization of expected work quality at teacher discretion	Teachers will vary quantity due for each student with this accommodation	Teachers will vary quantity due for each student with this accommodation
No penalty for grammar unless a grammar task	Teachers will overlook grammar unless otherwise directed.	Teachers will overlook grammar unless otherwise directed.
No penalty for spelling except for spelling tests	Teachers will overlook spelling unless otherwise directed.	Teachers will overlook spelling unless otherwise directed.
Use of notes on tests or quizzes	Teachers will allow students to use notes on tests or quizzes.	Teachers will allow students to use notes on tests or quizzes.
Word processing software with grammar check	Teachers will issue chromebooks with proper software to students.	All students will have chromebooks with proper software.
Word processing software with spelling check	Teachers will issue chromebooks with proper software to students.	All students will have chromebooks with proper software.
Do every other problem on math	Teachers will allow students to complete every other problem on a math task.	Teachers will allow students to complete every other problem on a math task.
Use of typing for assignments/homework at teacher discretion	Teachers will allow students to type responses to tasks.	Teachers will allow students to type responses to tasks.
Writing assignments shortened	Teachers will offer an option to abridge a writing assignment	Teachers will offer an option to abridge a writing assignment
Use of computer for written work as necessary	Teachers will allow students to use computers to complete tasks.	Teachers will allow students to use computers to complete tasks.
Note taking assistance as necessary	Teachers will allow students note taking assistance in class.	Teachers will allow students note taking assistance in class.
Word processing software with tools turned off	Teachers will allow students to use word processing software with tools turned off.	Teachers will allow students to use word processing software with tools turned off.
Reduce paper/pencil tasks	Teacher will reduce the use of paper and pencil tasks.	Teacher will reduce the use of paper and pencil tasks.
Allow use of pen	Teacher will allow students to use a pen on tasks and	Teacher will allow students to use a pen on tasks and

	assignments.	assignments.
Alternative response mode	Teachers will allow students to respond to tasks in different ways.	Teachers will allow students to respond to tasks in different ways.
Use of manipulatives	Teachers will allow students visual aides and objects that can assist the learning process.	Teachers will allow students visual aides and objects that can assist the learning process.
Use of graph paper for math	Teachers will allow students to use graph paper for math.	Teachers will allow students to use graph paper for math.
Use of self monitoring strategies for on task behavior	Teachers will use methods to enable students to monitor their behavior in class.	Teachers will use virtual methods to enable students to monitor their behavior during instruction, by reminding them via google hangout or email.
use of headphones or ear buds to decrease noise during non-instructional time	Teachers will allow headphone use during non-instructional time.	Teachers will allow headphone use during non-instructional time.
Calming break	Teachers will allow students to take a break if they need it.	Teachers will allow students to take a break if they need it.
Extra/Immediate privileges or rewards	Teacher will issue extra rewards to students in class for positive outcomes	Teacher will issue extra rewards via points towards class grades, to students during classtime for positive outcomes
Allow student to stand	Teacher will allow students to stand during classtime	Teacher will allow students to stand during classtime
Chewy/tough foods allowed during the school day	Teacher will allow student to consume chewy/tough foods during the school day.	Teacher will allow student to consume foods during class time.
Fidget object mouth fidgets	Teacher will allow a fidget object for students to chew on.	Teacher will allow a fidget object for students to chew on.
Additional work given when class assignment completed	Teacher will give more work to the student in the event they finish early.	Teacher will give more work to the student in the event they finish early.
Graphic organizer	Teacher will issue visual aides to students	Teacher will issue visual aides to students
Help with organization	Teacher will assist student with	Teacher will assist student with

	daily organization	daily organization
Note taking assistance	Teacher will offer help in taking notes	Teacher will offer help in taking notes
Highlighters	Students can use highlighters in class	Students can use highlighters in class
Teachers will ensure students fills out agendas daily	Teachers will daily, check student agendas to assist in organization skills	Teachers will daily, check student agendas to assist in organization skills
Extra set of books at home	Teachers will allow an additional set of books to be kept at home for the student.	Teachers will allow an additional set of books to be kept at home for the student. It is noted that all text will be online.
Laptop computer to organize assignments	Students will be able to use a laptop to organize their assignments.	Students will be able to use a laptop to organize their assignments.
Can screenshot notes/assignments/agenda items on phone	Students can screenshot information given to them in class.	Students can screenshot information given to them in class.
Can email/share docs completed work to teachers	Students can submit work electronically.	Students can submit work electronically.
Scaffolding	Teachers will scaffold instruction and break it down with supporting parts.	Teachers will scaffold instruction and break it down with supporting parts.
Sentence and or paragraph frames	Teacher will assist in the writing process, by breaking it down into smaller parts.	Teacher will assist in the writing process, by breaking it down into smaller parts.
Reading/writing program similar to learning Ally	Teacher will allow the student to use a reading and writing program that helps with both.	Teacher will allow the student to use a reading and writing program that helps with both.