

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

3<sup>rd</sup> Thursday of each month: 9:00 a.m.  
15776 Main Street #11, Hesperia, CA 92345

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## MINUTES

February 22, 2018

### CONVENE PUBLIC SESSION

9:12 a.m.

#### **A. Call to Order**

Pledge of Allegiance led by Don Simard

Roll Call

Board Vice-Chair Michelle Winkhart – not present

Board Member Robert Jackson – present

Board Member Colleen Kuhn –present

Board Member Anthony Fiedler – present

Also Present

Desirée Gardner

Casondra Foor

Moment of Silence held for families involved in Florida tragedy.

#### **B. Student Representative –**

Wyatt Lemke (student): Talked about basketball team wins, Friday spirit day, Senior fundraiser, and Junior High Open House.

#### **C. Special Reports –**

Chris Jones presented the Military Instructor's research regarding joining JROTC

Don Simard presented ideas to improve the fire program.

#### **D. Business Report –**

Gardner reported on construction progress, facilities workshop, marketing efforts, benefits plans.

#### **E. Principal's Report –**

Foor reported on community partnerships, academic programs, and parent involvement.

#### **F. Safety Report –**

Chris Jones reported on security incidents and future safety efforts.

#### **G. Public Comment –**

Josh Beck – Spoke on his desire to join the Governing Board.

Jeff Nigro & Michael Klein – Presented their service offerings for back office support.

#### **H. Items to be Removed from Consent or Action Agendas –**

Action #5

#### **I. Consent Agenda –**

Board Member **Jackson** motioned to approve the Consent Agenda; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.

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### Regular Meeting of the Governing Board

1. Approval of Board minutes for the January 18, 2018 regular board meeting.
2. Approval of Expenditure Report for January 2018 including the General, Reserve, and Fundraising Accounts.
3. Approval of January 2018 Credit Card Statements.
4. Approval of January 2018 Petty Cash Reconciliations.
5. Approval of Volunteer Applicant Listing 2/22/18.

#### K. Action Agenda

1. DISCUSSION/APPROVAL OF PROP 39e SUBMISSION - Board Member **Jackson** motioned to **approve** the Prop 39e funding request submission as produced by Intrinzec; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
2. DISCUSSION/APPROVAL OF STUDENT ACCOUNTABILITY REPORT CARD – Board Member **Fiedler** motioned to **approve** the 2017-18 Student Accountability Report Card (SARC); Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
3. DISCUSSION/APPROVAL OF HESPERIA PARK & RECREATION AGREEMENT – Board Member **Jackson** motioned to **approve** the agreement to utilize Hesperia Park & Recreation facilities; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
4. DISCUSSION/APPROVAL OF EDJOIN RENEWAL – Board Member **Fiedler** motioned to **approve** the Edjoin renewal for job advertisement and recruiting; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
5. DISCUSSION/APPROVAL OF ORGANIZATIONAL CHART – **Removed**
6. DISCUSSION OF EXECUTIVE DIRECTOR – Board Members **discussed** job duties, responsibilities, and desired attributes of a future Executive Director.
7. DISCUSSION/APPROVAL OF 2018-19 CERTIFICATED TEACHER SALARY SCHEDULE - Board Member **Jackson** motioned to **approve** the 2018-19 salary schedule to take effect 7/1/2018; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
8. DISCUSSION/APPROVAL OF 2018-19 NON-CERTIFICATED SALARY SCHEDULE – Board Member **Fiedler** motioned to **table** the 2018-19 salary schedule to take effect 7/1/2018; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
9. DISCUSSION/APPROVAL OF 2<sup>nd</sup> INTERIM BUDGET – Board Member **Jackson** motioned to **table** the 2017-18 2<sup>nd</sup> interim budget submission; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
10. DISCUSSION/APPROVAL OF AUTHORIZED REPRESENTATIVE – Board Member **Fiedler** motioned to **approve** adding Desiree Gardner as an Authorized Representative on all CHASE bank accounts including credit card, two business checking, and one savings accounts; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.

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11. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES – Board Member **Fiedler** motioned to **approve** the sale of receivables to Charter School Capital not to exceed \$300,000.; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
12. DISCUSSION/APPROVAL OF NIGRO & NIGRO CONTRACT – Board Member **Jackson** motioned to **approve** the Nigro & Nigro contract for accounting services; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
13. DISCUSSION/APPROVAL OF EMPLOYEE HANDBOOK – Board Member **Fiedler** motioned to **approve** revisions to the Employee Handbook; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
14. DISCUSSION/APPROVAL OF BENEFIT FOCUS ORDER – Board Member **Jackson** motioned to **approve** the order to initiate online benefits enrollment platform with BenefitFocus; Board Member **Fiedler** seconded the motion. Motion carried **3/0/0**.
15. DISCUSSION OF CONSTRUCTION PLANS – Board Members discussed the proposed construction plans for the Eagle Plaza location.
16. APPROVAL OF CONSTRUCTION COMMITTEE – Board Member **Fiedler** motioned to **approved** designating members Kuhn and Jackson to a construction committee with the authority to approve construction plan design of the Eagle Plaza site as well as task orders for the energy program project led by Intrinzec; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.
17. DISCUSSION/APPROVAL OF FACILITIES REQUEST – Board Member **Fiedler** motioned to **approve** the request to extend facilities use at 12850 Muscatel Street in Hesperia, CA 92344; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.

### **MOVE TO CLOSED SESSION**

**12:04 p.m.**

The Board moved to closed session to discuss the following:

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) –Certificated Substitute Teacher, Security Aide, Food Service, Day Care Attendant.
2. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Board Member
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE (Section 54957)
4. PUPIL PERSONNEL ISSUES (EDUCATION CODE SECTION 35146: CONSIDERATION OF STUDENT DISCIPLINE)

### **RECONVENE PUBLIC SESSION**

**1:32 p.m.**

#### **L. Closed Session Report -**

1. Approved unanimously
2. No action taken
3. No action taken
4. No action taken

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18. DISCUSSION/APPROVAL OF BOARD MEMBER APPOINTMENT – Board Member **Fiedler** motioned to **approve** the appointment of Josh Beck to the Governing Board as a Board Member; Board Member **Jackson** seconded the motion. Motion carried **3/0/0**.

**M. Board Member Comments –**

Kuhn – Requested Fiedler’s involvement in active shooter training.

**L. Items for Future Board Meetings – *None***

**M. Next Meeting Date –**

Regular Meeting: March 15, 2018 at 9:00 a.m.

**N. Adjournment of Meeting – Jackson** motioned to adjourn the meeting at **1:40pm**; **Fiedler** seconded the motion. Motion carried **3/0/0**.