



Moulton Independent School District

Activity Account Sponsor's Affidavit of Responsibility

I acknowledge that I received a School Activity Fund Handbook, received training and pledge to adhere to the procedures and responsibilities, as directed therein by the Board of Trustees for Moulton Independent School District.

According to the Texas Education Agency's Financial Accountability System Resource Guide (FASRG), an individual activity fund sponsor shall be responsible for managing their respective activity fund. This responsibility can include:

- ✓ Developing fundraising plans
- ✓ Monitoring the financial position of the activity fund
- ✓ Reviewing the activity fund financial statements
- ✓ Safekeeping activity fund money until it is deposited by the school district
- ✓ As sponsor of an activity account, I further acknowledge:
 - It is my responsibility to maintain a positive cash balance in the account
 - The only time a negative cash balance is acceptable is when items for a fundraiser are purchased in advance of collections of the fundraiser's sales
 - A negative cash balance will be corrected to a positive cash balance as quickly as possible.

As the sponsor for the Class of 2019 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

- ✓ Conduct an annual election of officers and submit the list to my campus principal and business manager
- ✓ Submit a fundraising plan (2 fundraisers per year)
- ✓ Conduct authorized fundraisers to include submission of an Authorization to Conduct a Fundraiser Form and Fundraiser Profit/Lost Statement
- ✓ Collect, receipt, and submit ALL funds to the Business Manager
- ✓ Comply with all school district purchasing policies and procedures to include:
 - Submitting a Purchase Order Request Form for all expenditures in advance (reflect in meeting notes)
 - Obtain approval from student activity club members for all club purchases/expenditures
 - Document receipt of goods/services
- ✓ Review and monitor club account receipts and expenditures
- ✓ Retain all club account records, such as fundraising forms, receipt books and meeting minutes

Class of 2019
Name of Activity Account

Leigh Ann Darilek
Sponsor's Signature

8/12/18
Date

Leigh Ann Darilek
Printed Name of Sponsor

James Dorak
Principal's Signature

8/14/18
Date

Contact the Central Administration Office if you have any questions.



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Class of 2019
Name of Activity Account

[Signature]
Sponsor's Signature

8/13/18
Date

Steven Dron
Printed Name of Sponsor

[Signature]
Principal's Signature

8/14/18
Date

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As the sponsor for the Beta Club High School Academic UIL Class of 2020 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Beta Club/High School/Academic UIL/ Class of 2020
Name of Activity Account

Camie Dornak
Sponsor's Signature

8/14/18
Date

JAMIE DORNAK
Printed Name of Sponsor

Camie Dornak
Principal's Signature

8/14/18
Date

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Moulton Independent School District

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As the sponsor for the Class of 2020 Yearbook activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Class of 2020 Yearbook
Name of Activity Account

Anna Bartos
Sponsor's Signature

8/13/18
Date

Anna Bartos
Printed Name of Sponsor

Amie Danak
Principal's Signature

8/14/18
Date

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Moulton Independent School District

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As the sponsor for the Class of 2021 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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~~2022~~ 2021
Name of Activity Account

Ellen Bramfield
Sponsor's Signature

8/13/18
Date

Ellen Bramfield
Printed Name of Sponsor

Janie Darnak
Principal's Signature

8/14/18
Date

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Class of 2021
Name of Activity Account

Randy Stevenson
Sponsor's Signature

8-13-18
Date

Randy Stevenson
Printed Name of Sponsor

James Denak
Principal's Signature

8/14/18
Date

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As the sponsor for the Class of 2022 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Class of 2022
Name of Activity Account

Heather Olivarez
Sponsor's Signature

8/13/18
Date

Heather Olivarez
Printed Name of Sponsor

Janie Dunsak
Principal's Signature

8/14/18
Date

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As the sponsor for the Softball, Boys Basketball class of 2022 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Softball, Boys Basketball, Class of 2022
Name of Activity Account

Craig Barta
Sponsor's Signature

8-13-2018
Date

Craig Barta
Printed Name of Sponsor

Janie Durak
Principal's Signature

8/14/18
Date

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As the sponsor for the Class of 2023 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

- ✓ Conduct an annual election of officers and submit the list to my campus principal and business manager
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Class of 2023

Name of Activity Account

Mallory Haas

Sponsor's Signature

8/13/18

Date

Mallory Haas

Printed Name of Sponsor

Janie Durek

Principal's Signature

8/14/18

Date

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Moulton Independent School District

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As the sponsor for the Class of 2023 Boys Basketball activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Class of 2023 Boys Basketball
Name of Activity Account

Kevin Fishbeck
Sponsor's Signature

8-13-18
Date

Kevin Fishbeck
Printed Name of Sponsor

James Denmark
Principal's Signature

8/14/18
Date

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Moulton Independent School District

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As the sponsor for the Class of 2024 Girls Basketball activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

- ✓ Conduct an annual election of officers and submit the list to my campus principal and business manager
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- Class of 2024

- Girls Basketball

Name of Activity Account

Brooke Marsh

Sponsor's Signature

8/13/18

Date

Brooke Marsh

Printed Name of Sponsor

Jamie Danak

Principal's Signature

8/13/18

Date

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Moulton Independent School District

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As the sponsor for the Class of 2024 Kitten Athletics Moulton etc activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Class of 2024 Kitten Athletics Moulton etc
Name of Activity Account

[Signature]
Sponsor's Signature

8.13.18
Date

John Meisetschleuer
Printed Name of Sponsor

[Signature]
Principal's Signature

8/14/18
Date

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Moulton Independent School District

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As the sponsor for the Student Council activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

- ✓ Conduct an annual election of officers and submit the list to my campus principal and business manager
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Student Council
Name of Activity Account

Anna Bartos
Sponsor's Signature

Anna Bartos
Printed Name of Sponsor

Camie Dornak
Principal's Signature

8/13/18
Date

8/14/18
Date

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As the sponsor for the FFA activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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Moulton FFA
Name of Activity Account

Mallory Haas
Sponsor's Signature

8/13/18
Date

Mallory Haas
Printed Name of Sponsor

James Dornak
Principal's Signature

8/14/18
Date

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Moulton Independent School District

Activity Account Sponsor's Affidavit of Responsibility

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As the sponsor for the Class of 2024 activity fund, I certify that I will comply with the school district's activity policies and procedures. Specifically, I agree that I will:

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7th Grade Class of 2024
Name of Activity Account

Jo Ann Winkenwarder
Sponsor's Signature

8/13/18
Date

Jo Ann Winkenwarder
Printed Name of Sponsor

Camie Dunsik
Principal's Signature

8/14/18
Date

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