

# Transportation Summer Registration

Dear Parents,

If your student does not need any transportation to and from school from the Transportation Department at Mineral Wells ISD, please disregard this letter.

In order to try and help with some of the chaos at the beginning of the school year with transportation we are going to try and have some select dates in the summer specifically for registering your student for transportation next year. Usually this is done at Meet the Teacher night which is typically a day or two before school starts and creates a serious time crunch on transportation. What we are trying is 6 dates at the end of July and first of August to try and get all the transportation registrations in so we can effectively route each student and get that information to parents and schools prior to the first day of school.

If your student was enrolled at Mineral Wells last year, rode a bus, and nothing has changed such as address, phone number, etc., then all we are asking you to do is go into Skyward and double check the busing information to make sure everything is correct as far as the pick-up and drop off address. If something has changed such as an address, then I need you to make those corrections at the campus of enrollment or come to one of the days and locations and update that information. Also, every child in your household who rides a bus must be registered; please do not register one child then just put the rest on the same bus. We must have a record of each child on the bus.

If your student was enrolled at Mineral Wells last year, did not ride a bus, and needs to ride a bus this coming year, then I need you to register your child for transportation at the campus of enrollment or at one of the days and locations this summer. Every child in your household who rides a bus must be registered; please do not register one child then just put the rest on the same bus. We must have a record of each child on the bus.

The dates and locations for the Summer Transportation Registration are the following:

Monday, July 29<sup>th</sup>, 2019 – Mineral Wells High School from 10:00 am to 2:00 pm

Tuesday, July 30<sup>th</sup>, 2019 – Mineral Wells Junior High from 10:00 am to 2:00 pm

Wednesday, July 31<sup>st</sup>, 2019 – Travis Elementary School from 10:00 am to 2:00 pm

Thursday, August 1<sup>st</sup>, 2019 – Houston Elementary School from 10:00 am to 2:00 pm

Friday, August 2<sup>nd</sup>, 2019 – Lamar Elementary School from 10:00 am to 2:00 pm

Monday, August 5<sup>th</sup>, 2019 – District Services Complex from 10:00 am to 2:00 pm

Every location and time can be utilized for any student from any campus. If you cannot get to any of these locations or times, you can at any time during working hours go to or call the school of enrollment and update information or register your student. We are asking that all registrations be completed, if possible, by Friday, August 10<sup>th</sup>, 2019 @ 4:00 pm. After August 10<sup>th</sup>, 2019 you may still register or update your information; it will just delay the start of services until the 3<sup>rd</sup> day of school Monday August 20<sup>th</sup>, 2019. Any registration or changes of address after August 20<sup>th</sup>, 2019 will be handled as quickly as possible but expect a 3-day turnaround timeline to transport your student.

Bret Barrick

Director of Transportation MWISD

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