

# Parent Portal Access Request Form

To request access to view your child's information, you **MUST FILL OUT ALL** of the information requested on this form. When complete, place your signature at the bottom of the page to show all is correct and you agree.

## Parent/Guardian Information

Email Address: \_\_\_\_\_  
Parent/Guardian First Name: \_\_\_\_\_  
Parent/Guardian Last Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Students' Information** – Please list all students for whom you are requesting access.  
Student's Name and Grade Level:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\* By signing below you verify that you are this child's legal parent or guardian, and are requesting an email be sent to you in regard to accessing the Parent Portal.**

**An email will be sent to you with instructions and necessary information before you can log in. If you have any problems obtaining access, please contact [tech@hubbardisd.org](mailto:tech@hubbardisd.org).**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date