

**Lemon Grove School District****Official Minutes of the Independent Citizens' Oversight Committee Meeting – March 16, 2016****Lemon Grove School District (District Office) - 8025 Lincoln Street, Lemon Grove, CA 91945**

**CALL TO ORDER** – The Chair called the regular meeting of the Independent Citizens' Oversight Committee of the Lemon Grove School District to order at 5:02 p.m.

Committee Members Present: Baber, Demaree, Hanning, Miller (arrived at 5:10 p.m.), Pettis, Selby, Shaw

Committee Members Absent: Gonyea

Official Board Representative: Larry Loschen

Staff Members Present: Bidnick, Branch, Felix, Flores

Attorney Present: Dorward

Guest: Bob Wilkinson

**PLEDGE OF ALLEGIANCE** – Mr. Demaree (Chair) led the Pledge of Allegiance.

**AGENDA** - It was moved by Hanning, seconded by Shaw, to approve the agenda as presented. The motion was called for with the following results: Ayes – Baber, Demaree, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Gonyea, Miller. The motion carried.

**MINUTES** - It was moved by Selby, seconded by Pettis to approve the Minutes for the meeting of September 16, 2015 as presented. The motion was called for with the following results: Ayes – Baber, Demaree, Hanning, Pettis, Selby, Shaw; Nays – none; Absent – Gonyea, Miller. The motion carried.

**HEARING OF CITIZENS FOR ITEMS NOT ON THE AGENDA – None**

**BYLAWS UPDATED SECTION 5.3** – Mr. Felix expressed how fortunate the district is to have such dedicated ICOC members. The Governing Board took action at the March 8, 2016, Governing Board meeting accepting the update to ICOC bylaws for reappointed of past members. Mr. Demaree welcomed and thanked Mrs. Hanning and Mrs. Shaw for their continued service to the district.

**BOND AUDIT BY WILKINSON, HADLEY, KING & CO. LLP** – Joanne Branch introduced Bob Wilkinson of Wilkinson Hadley King, LLC. Mr. Wilkinson presented the auditor's report through June 30, 2015. It was the auditor's opinion, "The financial statements present fairly, in all material respects, the financial position of the building fund of Lemon Grove School District as of June 30, 2015, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America." Through examination of the bond issue settlement statement and accounting records, the auditor verified that the net proceeds from the sale of the General Obligation (GO) bonds were recorded in the separate fund of the District. 81 percent of the total expenditures were selected for the year that included (invoices, purchase orders, receiving documentation, contracts, etc.) and verified that the funds expended complied with the purpose that was specified to the registered voters of the District. The District's normal purchasing (including quotations and bid requirements) and accounts payable policies and procedures were complied with. It was moved by Selby, seconded by Baber to approve the bond audit. The motion was called for with the following results: Ayes – Baber, Demaree, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Gonyea. The motion carried.

**PROJECTS UPDATE** – Joanne Branch and Bret Felix provided a list of projects with updated information (handout was provided).

**Measure R various projects assigned to San Diego County Office of Education (SDCOE) FACJPA:**

San Miguel: Asphalt replacement (urgent needs were repaired 8/2015); **Summer 2016**

Monterey Heights & San Altos: Partial replacement of plumbing/sewer; **Summer, 2016**

Vista La Mesa Academy & San Altos: Partial re-roof; **completed** - Additional sites under consideration; **Summer, 2016**

Mount Vernon, Palm, San Miguel: Solar analysis; **completed.** Solar replacement; **2016**

District wide: Building assessment and inventory; **May, 2016**

Monterey Heights, Vista La Mesa Academy, San Miguel, San Altos, Lemon Grove Academy, Mount Vernon: New fiber using E-Rate Year 19 discount; **September, 2016**

## March 16, 2016 Independent Citizens' Oversight Committee Minutes

---

### Proposition W and Measure R various projects assigned to district maintenance crews:

Mount Vernon & Vista La Mesa Academy: Drinking fountains installed (MV Preschool & VLMA playground); **December, 2015.** Replacement of shade canopies (MV Preschool & VLMA playground); **January, 2016.**

Mount Vernon, Vista La Mesa Academy, Monterey Heights: On-going installation of new Promethean boards in classrooms where none were previously installed; **March 2016.**

Lemon Grove Academy (Middle), Palm, San Altos, Monterey Heights: Miscellaneous work to improve safety and security (this is on-going); **March, 2016.**

Mr. Demaree shared concerns about San Altos lunch area not having a shade cover.

Mr. Baber mentioned there is a lot of failure to the plumbing and sewer due to old cast iron erosion. Mr. Felix informed the ICOC about the district looking at a new technique of lining pipes that will help reduce costs. Additionally, there have been many work orders for the maintenance crew to replace sewer line back-ups; Monterey Heights has been a real challenge and other sites have issues due to the pipes being about sixty years old.

Ms. Branch introduced Lance Bidnick with SDCOE FACJPA who will be working closely with the district on projects.

**PROPOSITION W AND MEASURE R GENERAL OBLIGATION BOND EXPENDITURE REPORT** – Michelle Flores presented the expenditure report through February 29, 2016. It was moved by Selby, seconded by Baber to approve the expenditure report as presented. The motion was called for with the following results: Ayes – Baber, Demaree, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Gonyea. The motion carried.

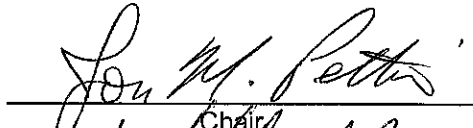

**ESTABLISH COMMITTEE MEMBERS TO PREPARE ANNUAL REPORT AS SPECIFIED IN THE ICOC BYLAWS SECTION 3.(3.2)** – Mr. Demaree thanked Ms. Branch for her guidance last year on simplifying the annual report; all reports, agendas, minutes, and other information are posted on the website. It was moved by Selby, seconded by Miller for Mr. Demaree to present the annual report to the Governing Board on May 10, 2016. The motion was called for with the following results: Ayes – Baber, Demaree, Hanning, Miller, Pettis, Selby, Shaw; Nays – none; Absent – Gonyea. The motion carried.

**PHOTOVOLTAIC SOLAR SYSTEMS UPDATE** – Ms. Branch provided a PowerPoint presentation that was previously shared with the Governing Board (filed/website).

**FUTURE MEETINGS** – It was noted that April 20, 2016 meeting will be at LGA-M Administration Office – Training Room, 7866 Lincoln Street, Lemon Grove.

**ITEM(S) FOR SUBSEQUENT MEETING** – None

**ADJOURNMENT** – Meeting was adjourned at 6:22 p.m.

  
 \_\_\_\_\_  
 Chair  
  
 \_\_\_\_\_  
 Account Technician