COVID-19
Strong Start
Return to School Plan

July 9, 2020
Level of Operation

**Green:** No to Minimal Community Spread
Traditional Operations (Face to Face)

**Yellow:** Minimal to Moderate Community Spread
Face to Face & Remote Learning

**Red:** Substantial Community Spread / Bad Weather
Remote Learning Only

Type of Instruction

- Students enrolled in HISD will be required to attend everyday
  - Face to face
  - Remote Instruction
    - Synchronous – Real Time-Live (Google Meet)
      - Grades 3-12
    - Asynchronous – Prererecorded, paper packets, etc.
      - Grade PreK - 12
- Students must declare F2F or Remote per six weeks
- Students must engage in learning to participate in extracurricular activities
- Regular Hamilton ISD grading policies (pre COVID-19) will apply on all assignments
- Hamilton ISD will comply with the governor’s executive order regarding the wearing of masks

Class Size/Spacing

- Arrange all desks facing the same direction toward the front of the classroom with as much space between them as possible.
- Teachers will try to maintain six feet of spacing between themselves and students as much as possible.
- No Assemblies of greater than 50 or field trips.
- Students should wash their hands or use hand sanitizer after changing any classroom; teachers in the classroom should wash their hands or use sanitizer every time a new group of students enters their room.
- Students and teachers should have scheduled hand washing with soap and water every 2-3 hours.
Movement Operations

- Flow of foot traffic should be directed in only one direction if possible.
  - If one-way flow is not possible, hallways can be divided with either side following the same direction.
- Efforts should be made to try and keep six feet of distance between persons in the hallways.
- Staggered movements at incremental intervals should be used if feasible to minimize the number of persons in the hallways as able.
- Floor tape or other markers should be used at six foot intervals where line formation is anticipated.

Morning Drop-off

- Parents MUST remain in vehicle

HHS

- All students must enter through the commons doors
- Students arriving after 8AM must enter through main entrance and check-in at the office.

AWE

- **Pre-K** will enter Early Childhood Building at the north entrance
  - **Kinder** will enter the Early Childhood building at the east door on College Street, driver will turn left and proceed east on W. Pierson
- 1st – 5th graders will enter through the bus lane, driver will proceed straight on W. Pierson
- Bus riders will enter through the front entrance of AWE & HJH, bus will continue straight to HHS

HJH

- Approach campus via W. Crews St., Students to be dropped off in coned lane at the south doors next to the JH Gym
- Bus riders will enter through the front entrance of AWE & HJH, bus will continue straight to HHS
Protocols for Screening Students

- Students are allowed to enter the building at only designated sites and must egress from other exits to keep traffic moving in a single direction.
- Parents are not allowed in the school building except under extenuating circumstances; adults entering the building should wash or sanitize hands prior to entering, should practice social distancing, and should wear masks.
- If there are extenuating circumstances that necessitate a parent entering the school, only one parent per child will be allowed to enter to minimize the number of entering persons.
- Records, including day and time, will be kept of non-school employees entering and exiting the building.
- Parents should check student’s temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.0 or above should stay home and consider coronavirus testing if no other explanation is available.
- Parents should ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school.
- Each campus will perform temperature checks on students once per day; feverish students should be sent to the nurse’s office for transport home.
- Children who fall ill at school should be placed in an area of quarantine in the nurse’s office with a mask in place.
- Students sent home from school should be kept home until they have completely recovered.
- When students return to school, they should check in with the school administration to ensure proper communication with health officials.
- Weekly health screening will be conducted for every student. Each Sunday the student will submit via Google Classroom a self-report symptom check for these issues: cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell, diarrhea, feeling feverish or a measure temperature greater than or equal to 100.0 degrees Fahrenheit, or know close contact with a person who is lab confirmed to have COVID-19.
Protocols for Dining

- Students, teachers, and cafeteria staff wash hands before and after every meal.
- Staff will wear masks & gloves while serving students.
- Students may bring food from home.
- Microwave ovens will NOT be available.
- Breakfast will be grab & go.
- Lunch orders will be taken via Google Form daily at 9am.
- Lunches will be picked up (or delivered to room) at appropriate time.
- HS has created a schedule with two lunch periods to promote social distancing.

Protocols for Transportation

- HISD will comply with the governor’s executive order regarding the wearing of masks.
- Riders must use hand sanitizer upon entry.
- Riders will be screened for temperature upon entry.
- Riders will be spaced for social distancing, when possible.
- Windows will be open for increased air flow, when possible.
- Buses will be sanitized after each trip.
- Parents are encouraged to provide their student’s own transportation when possible during this pandemic.
- The in-town courtesy drop-off locations will be eliminated:
  - Softball Field
  - Wellness Center
  - Dempster St. Apartments
Testing Protocols for Students and Responding to Positive Cases

- Students who develop fever or fall ill at school should be kept in an area of quarantine (nurse’s office) with a surgical mask in place until they can be transported off campus. They should be transported by their parents, or ambulance if clinically unstable, for offsite testing. In the event that any student tests positive, immediate efforts should be made to inform any close contacts (those who spent more than 15 minutes in close proximity to the student) so that they can be quarantined at home. Classmates should be closely monitored for any symptoms. At this time, testing of all students in the class is not recommended; only those who develop symptoms require testing.

- In the event that a student or adult tests positive, the school will contact Hamilton County Health officials. Hamilton ISD will contact close contacts (those who spent more than 15 minutes in close proximity to the student) so that they can be quarantined at home. Classmates should be closely monitored for any symptoms. At this time, testing of all students in the class is not recommended; only those who develop symptoms require testing.

- Parents will be notified of the presence of any positive cases in the classroom and/or school to encourage closer observation for any symptoms at home. Parents should check student’s temperature at home every morning using oral, tympanic, or temporal scanners; students with a temperature of 100.0 above should stay home and consider coronavirus testing if no other explanation is available.

- Parents should ask their children or monitor for any cough, congestion, shortness of breath, or gastrointestinal symptoms every morning. Any positives should prompt the parent to keep the student home from school and seek out testing.

- Students sent home from school should be kept home until they have tested negative or have completely recovered.

Close Contact

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:

a. being directly exposed to infectious secretions (e.g., being coughed on while not wearing a mask or face shield); or

b. being within 6 feet for a cumulative duration of 15 minutes, while not wearing a mask or face shield; if either occurred at any time in the last 14 days at the same time the infected individual was infectious.

Individuals are presumed infectious at least two days prior to symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days prior to the confirming lab test.
Cleaning Response to Positive Tests Among Staff and Students

- In the event of a positive test among staff or a student, the classroom or areas exposed will be immediately closed until cleaning and disinfection can be performed.
- When possible, smaller areas will be closed for 24 hours before cleaning to minimize the risk of any airborne particles.
- AWE/JH- Students may rotate between eating in their classrooms and in cafeteria to promote social distancing
- HS has created a schedule with two lunch periods to promote social distancing

Protocols for Athletic Activities

In most cases, guidance from the UIL and TEA will be followed.

Additional guidance may be found at:

https://www.uiltexas.org/covid-19-information

tea.texas.gov/coronavirus

HamiltonISD.org

This document is in response to the COVID-19 pandemic. It is a communication that may be changed at a moment’s notice.