

2018-2019

## SMYRNA ELEMENTARY SCHOOLWIDE INVOLVEMENT POLICY

### **Policy Involvement (Welcoming all Parents and Families into the School Community and Speaking Up for Every Child):**

This school will involve and inform parents and families concerning parent rights; school performance profiles and assessment results; & curriculum expectations by:

- Assisting in planning and evaluating programs
- Providing student agendas containing relevant information such as calendars, compacts, and daily assignments
- Notifying parents and families of the parental engagement policy
- Convening an annual parent and family meeting
- Sending newsletters or surveys to maintain communication
- Giving parents and families the right to ask for the professional qualifications of the instructional staff that teaches their child
- Giving parents and families the right to ask for the detailed report card on student achievement
- Giving parents and families the right to know the detailed report card on student achievement and whether or not the schools are succeeding according to predetermined performance standards

### **Shared Responsibility (Communicating Effectively, Supporting Student Success and Sharing Power):**

This school will work with parents and families to build a partnership and will strive to share responsibility through the following:

- Developing a written agreement (called a compact) listing things the school and home should do for students to do well
- Provide opportunities for the lines of communication to be open at all times with calls, notes, or conferences.
- Promote and encourage all parents and families to volunteer with school and PTO activities
- Giving parents and families an opportunity to review and improve the parent engagement plan and school improvement plan

### **Building Capacity (Helping Parents and Families, Teachers, and Collaborating with the Community):**

This school will empower parents and families and increase their capacity for involvement through the following:

- Inform parents and families concerning opportunities for training in literacy and job skills
- Provide information to parents and families about educational goals, standards, and assessments through meetings, newsletters, etc.
- Help parents and families in working with their children to foster learning by providing parents and families with requested training sessions, pamphlets, brochures, etc.
- Coordinate with other programs/agencies to provide information and resources
- Make the parent engagement policy available to the local community

### **Accessibility (Reaching Out):**

This school will strive for full engagement and parent and family participation by reaching out and addressing barriers by:

- Inviting parents and families to participate who have limited English or who are disabled
- Providing information, as often as possible, in the language used in the child's home
- Organizing training/tutorial workshops within our building to help parents and families learn to work at home with their children
- Providing information that is easy to understand
- Provide flexible scheduling of parent engagement activities that accommodates varying schedules