



[*Apply Online*](#) (Required)

Job Posting – 01/28/20

Pursuant to the State of Tennessee's policy of non-discrimination, the Tennessee School for the Deaf does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, sexual orientation, age, disability, or military services in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.

Tennessee School for the Deaf - Knoxville Educational Assistant

Description: The Educational Assistant's at TSD assist teachers in the classroom with the daily operation of instruction and classroom management. Educational Assistant's provide academic support to students in all grades as assigned.

Qualifications:

- Completed two years (48 hours) of study at an institution of higher learning or obtained an Associate degree or higher
- Passed the Para Pro Assessment
- Computer skills required to assist students on educational devices
- Possess current Tennessee Driver's license and clean driving record
- SLPI:ASL rating of Survival or above required; SLPI:ASL rating of Intermediate preferred. American Sign Language (ASL) sign classes and skill development support available for selected qualified applicants who do not meet the rating level.

Terms of Employment: Full-time executive 10- month position

Salary: State of Tennessee Salary Grade 019- \$1,969 per month

Essential Duties and Responsibilities:

- Assist teachers in the classroom
- Provides tutoring help to students
- Assist with student self-help skills
- Substitutes in classroom with teachers are absent
- Supervises students at lunch
- Transports students to various off campus activities
- Prepares instructional materials
- Abides by all state regulations and school procedures
- Prepares a variety of standard records and reports

Knowledge, Skills, and Abilities:

- Preferred applicant will be able to communicate fluently through sign language
- Ability to utilize computers and other educational technologies in the classroom.
- Knowledge of classroom structure



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- Experience working with deaf and hard of hearing students in educational settings
- Intermediate knowledge of computer operation
- Ability to multi-task and change tasks rapidly

Benefits: Benefits include medical, dental, vision and life insurance, retirement pension, 401(k) match, employee assistance program, personal and sick leave (PTO) and more. A full listing of employee benefits can be found here [Benefits Link](#).

The applicant selected for this position must complete full background checks including fingerprinting. Background checks will be completed through TBI, FBI, DCS, TN Registry of Sexual Offenders, and TN Registry of Abuse.