

# SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

## Regular Meeting of the Governing Board

### Regularly Scheduled Public Meetings:

3<sup>rd</sup> Thursday of each month: 9:00 a.m.  
12850 Muscatel St, Hesperia, CA 92345

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## MINUTES

October 19, 2017

### **CONVENE PUBLIC SESSION**

**9:14 a.m.**

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#### **A. Call to Order**

Pledge of Allegiance led by Michelle Winkhart

Roll Call

Board Chairman Kenneth Courtney –present

Board Vice-Chair Michelle Winkhart –present

Board Member Robert Jackson – present (entered late)

Board Member Colleen Kuhn –present

Also Present

Dr. Randy Wormmeester - present

Desirée Gardner - present

#### **B. Student Representative –**

Alphonso Quinonez: Spoke on campus events such as Homecoming; requested more events such as Movie Nights. Expressed desire to get more involved in leadership development of underclassmen.

#### **C. Business Report –**

Gardner: Provided update regarding food service; student information system research; reviewed report on student withdrawals which prompted further solicitation of feedback from others in the room including Quinonez, Casondra Foor, Laura Garofalo, and Chris Jones (Jones spoke after Commandant's Report).

#### **D. Commandant's Report –**

Wormmeester: Spoke on acquisition of fire truck; junior high fire alarms will be installed in following week.

#### **E. Public Comment –**

Garofalo: Spoke on athletics program successes and challenges.

Figueroa: Spoke regarding teacher concerns for campus and bus security and student activities.

Prior: Spoke regarding her role in Leadership and Physical Education curriculum.

Bullington: Provided update regarding junior high construction project and discussed timelines.

#### **C. Items to be Removed from Consent or Action Agendas – None**

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**D. Consent Agenda –**

Board Member **Kuhn** motioned to approve the Consent Agenda; Board Member Winkhart seconded the motion. Motion carried 3/0/0.

1. Approval of Board minutes for the September 15, 2017 special board meeting and September 21, 2017 regular board meeting.
2. Approval of Expenditure Report for September 2017 including the General, Reserve, and Fundraising Accounts.
3. Approval of September 2017 Credit Card Statements.
4. Approval of September 2017 Petty Cash Reconciliations.
5. Approval of August 2017 Petty Cash Reconciliations.

**E. Business Report –**

Gardner: Reported on status of current budget with need to make reduction in expenses.

Board Members: Expressed concern regarding recruitment strategies and enrollment shortfall. Requested a census report of gains and losses for 2017-18 year-to-date.

Wormmeester: Discussed enrollment and recruiting opportunities including plans to minimize shortfall and eliminate need for expense reduction.

**F. Commandant's Report –**

Wormmeester: Reported on junior high construction progress; stated that recruiting is limited due to lack of space at the junior high location. Responded to Board Member questions regarding occupancy and inspections with input from Billy Bullington.

**H. Action Agenda**

1. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES - Board Member **Kuhn** motioned to **approve** the second sale of receivables to Charter School Capital for what is needed up to \$500,000; Board Member **Winkhart** seconded the motion. Motion carried **3/0/0**.

Enter Board Member Jackson at 11:05am

2. DISCUSSION/APPROVAL OF AUTHORIZED REPRESENTATIVE – Board Member **Kuhn** motioned to **approve** adding Michelle Winkhart as an authorized representative on all Chase credit card and bank accounts including General, Fundraising, and Reserve checking and savings accounts; Board Member **Jackson** seconded the motion. Motion carried **4/0/0**.

Exit Board Member Jackson at 11:09am

3. DISCUSSION REGARDING BUS CONTRACT – Board Members **discussed** current bus service contract with American Eagle Transportation with Summit staff; Ellie Lowell spoke on bus issues since last board meeting as designated bus liaison.
4. DISCUSSION/APPROVAL OF BUS TRANSPORTATION CONTRACT – Board Members **discussed** Ebmeyer's revised contract for bus service.

**MOVE TO CLOSED SESSION**

**11:09 a.m.**

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The Board moved to closed session to discuss the following:

1. PERSONNEL MATTERS – The Board may discuss matters regarding personnel issues.

**RECONVENE PUBLIC SESSION**

**11:00 a.m.**

**I. Board Member Comments** – None

**J. Items for Future Board Meetings** – None

**K. Next Meeting Date** –

Regular Meeting: November 16, 2017 at 9:00 a.m.

**L. Adjournment of Meeting** – Courtney adjourned the meeting at 12:06 p.m.